

PARKS COMMISSION
Thursday, November 10, 2011
Public Services
55 Portland Street
5:00 p.m.

ATTENDANCE:

Commission Members: Diane Davison, Steve Morgenstein, Jaime Parker, Dory Waxman, Travis Wagner

City Staff: Troy Moon, Melissa Graffam, Mike Bobinsky

The meeting was called to order at 5:07 p.m.

NEW BUSINESS

The meeting started with everyone welcoming the newest member, Travis Wagner to the Commission. With a new face, another leaves us. This was Councilor Dory Waxman's last meeting as a city councilor. The Commission thanked her for her hard work and dedication to the Commission. We hope that we will see her again at other Commission meetings.

Review Current Budget

At last month's meeting the Commission had asked to see what the budget is for the Parks and Open Spaces. Troy Moon brought a spreadsheet to the meeting that helped breakdown all of the jobs/tasks/supplies/salaries for the Parks and Open Space division.

The Commission had a lot of questions and thoughts that the staff from Public Services will use in preparing for the FY13 budget.

Capital Budgeting

The City and the Department of Public Services is preparing to submit the Capital Improvement Programs (CIP) for the FY13 budget year. The deadline for these applications is December 15, 2011. Items that will be submitted are the following: Deering Oaks Pond; expanding Evergreen Cemetery; a Ranger Station at East End Boat Launch; Western Prom sidewalks; Western Prom retaining wall; Lincoln Park fence and fountain, Deering Oaks retaining wall; and the East End Bath House.

OLD BUSINESS

Acceptance of Meeting Minutes from July and October 2011

Meeting minutes were approved.

REPORTS, PROJECTS AND TIMELINES

Project Updates

The Commission was updated on the following projects:

- Bruce Hyman is still working on the multi-use trail signs.
- Doughty Field is done and will be entering into Phase III (out of IV)
- Taylor Street is in progress and should be done before winter.
- Fort Allen restoration, Friends of Eastern Prom and DPS applied for a CDBG grant for ADA accommodations.

Meeting adjourned at 6:40pm