

1. Agenda

Documents: [PC AGENDA NOVEMBER 5 2015.PDF](#)

1.I. Meeting Minutes

Documents: [PARKS COMMISSION MINUTES 9.3.15.PDF](#)

1.II. Report From Recreation

Documents: [PARK COMMISSION 10.31.15.PDF](#)



Parks Commission

Agenda

November 5, 2015

5 – 6:30 PM

City Hall

**389 Congress Street ~ Room 24
(Basement)**

- I. Citizen Comment Period (5 min)
- II. Agenda Items
 - A. Acceptance of Meeting Minutes- September (3 min)
 - B. Communications/Updates
 - Written Reports from DPS & Rec (Provided in packet)- Questions Only (5 min)
 - Brief Review of Green Space Gathering 2015 (10 min)
 - C. New Business
 - 2016 CIP Discussion (25 min)
 - D. Unfinished Business
 - PC Admin Updates (30 min)
 - o Strategic Planning Session to address:
 - Governance
 - Annual Report and Inventory
 - Priorities for Parks Commission 2015-2016
 - Governance/Election of Chair and Co-chair
 - CIP Approach
 - Green Space Gathering 2016

*****Trust for Public Land Update**

Wolfe Tone to present Trust for Public Land report at joint Land Bank/Parks Commission Meeting 6:30 – 7:30

Portland, Maine



Yes. Life's good here.

Gregory A. Mitchell
Director, Economic Development Department

PARKS COMMISSION
Thursday, September 3, 2015
City Hall ~ Room 24
5:00 p.m.

ATTENDANCE:

Commission Members: Steve Morgenstein, Michael Mertaugh, Dory Waxman, Meri Lowry, Carol Hutchins, Nathan Robbins

City Staff: Councilor Jon Hinck, Troy Moon, Melissa Graffam, Mike Bobinsky, Sally DeLuca, Ethan Owens

Acceptance of Meeting Minutes - August 2015

No Quorum.

New Business

Fox Field Presentation- Jennifer Claster, from Wright-Pierce, presented the new concept/review phase of the project. The ideas all came from the neighborhoods and stakeholders of the edible landscape at Fox Field. They currently have a \$10,500 installation budget that they received through a grant.

A motion was made by Michael Mertaugh to support the concept plan as it was presented. Motion seconded by Steve Morgenstein. Motion passed 6-0.

Communications/Updates

Councilor Jon Hinck brought up the issue of drug usage in the city's parks. A major concern of his was the incident that happened at Deering Oaks wading pool. He mentioned that he would like to see more police presence within the parks. Troy Moon responded that the Police Department has been doing more patrols in Deering Oaks. Public Services has done more mowing in the parks and Recreation staff have been cleaning the wading pool area before it opens and when they close it at night. In just one week of increased police patrol and staff attention the number of needles found went from over one hundred in a week to just five (5) in a week. Councilor Hinck and the Parks Commissioners were glad to hear that changes were happening and making a difference.

Unfinished Business

Annual Report/Mission Statement- Commissioners decided that the committee will work on the Mission Statement in November.



Sally L. DeLuca
Director
Department of Recreation & Facilities Management

Memorandum

TO: Park Commission

FROM: Sally DeLuca, Director of Recreation and Facilities Management

SUBJECT: Recreation Update

DATE: October, 2015

Effective Monday, October 19th I was officially appointed the new Director of Recreation and Facilities Management. I am both honored and humbled by this and look forward to working with our fabulous staff and the Parks Commission. We have advertised for a new Recreation Director and hope to have the new person in place by the end of the year.

We have completed the Pleasant Street Playground renovation. It features Portland's first basket swing – kind of like a flying couch for multiple kids.

We have begun installing a new fitness course at Presumpscott School. It should be completed over the next few weeks.

An electrical contractor installed new security lighting around the new Fitzpatrick entrance gate and ticket booth. A permanent railing has been installed on the new stone stairway leading from the concession stand to the bleachers.

50 yards of organic fertilizer was spread on several varsity school ballfields and the bowling green at Deering Oaks.

The new winter Recreation box trailer is in. When weather conditions permit, we will be grooming trails at Payson Park, Eastern Prom and Deering Oaks for the community to enjoy.

We are working on creating a 2nd sheet of ice at the Riverside golf course for this winter. We will designate one for hockey and one for figure skating. We are hoping this will help fill the void with Deering Oaks pond being closed this year due to the construction project.

Portland, Maine



Yes. Life's good here.

Sally L. DeLuca
Director
Department of Recreation & Facilities Management