

**Peaks Island Council
May 2013 Meeting Minutes (Approved)**

Wednesday, May 22, 2013 at 6:30pm
MacVane Community Center

Present: Ted Kelleher (Treasurer), Cheryl Miner (Vice-Chair), Mary Anne Mitchell, Marjorie Phyfe

Absent: Eric Eaton, Mike Sylvester (Chair), Jimal Thundershield

I. Call to Order

The meeting was called to order by Vice Chair Miner at 6:30pm. She invoked a moment of silence for Frank Peretti.

II. Roll Call

Councilor Eaton is absent because he is on vacation; Chair Sylvester is absent for work reasons (urgent contract negotiations); Councilor Thundershield is absent for medical reasons. Vice Chair Miner moved to excuse the absences of Councilors Eaton, Sylvester, and Thundershield. The motion was seconded by Councilor Kelleher and passed unanimously. Councilor Phyfe commented that the Council should follow the intent of the ordinance in regard to absences. Miner requested that better notice be given (a phone call as early as possible) when the Chair will be absent. **Decision: Have Mike Murray come to next meeting to discuss interpretation of rules on absences.** Kelleher noted that this meeting was the first time an absence has been potentially problematic (nearing lack of quorum).

Other related item: The issue was raised about Mike Murray and Kevin Donoghue's attendance at PIC meetings. **Decision: Mitchell will call Murray and Donoghue to inquire and email the group.**

III. Approval of Minutes

Councilor Phyfe moved that the April meeting minutes be approved via email pending revisions submitted via email following this meeting, with a reply within 48 hours of receipt of minutes and with no reply being interpreted as approval. The motion was seconded by Kelleher and passed unanimously.

IV. Job Description and Posting for the Secretary

Elizabeth Capone-Henriquez has been volunteer secretary since September 2012 (for 9 months). The Council reviewed the draft job description/posting, created by Kelleher and Sylvester, sent prior to meeting via email. Kelleher noted suggested additions/changes made during this meeting. **Kelleher moved that the Secretary job description/posting be adopted as revised and that he send the final version to island listserves, as well as a post printed notices in several prominent locations. The motion was seconded and passed unanimously.**

Phyfe moved that the Council appoint Kathy Sneider to be the third, non-council member of the selection committee (Sneider was previous secretary of PIC for 3 years). **The motion was seconded by Kelleher and passed unanimously.** If she does agree to serve, Kelleher and Sylvester will email the Council with an alternate candidate. The selection committee will present a recommendation for the paid secretary position at the June meeting.

Other related items were raised: a) Phyfe expressed concern that due to a potential August break from meeting, there would only be 3 meetings left (July, September, and October) at which a secretary would serve before November elections. b) It was asked who has the key to the Council bulletin board, so that PIC postings can be placed there. c) The status of the Council website and the potential for a Council Facebook page was discussed.

V. Chairperson's Report

A. Committee Updates/Appointments

Skate Park Committee: It was reported that a potential site for the skate park has been identified in back of Trott Littlejohn. There is no parking available near this potential site.

Peaks Island Neighborhood Video: Committee members are being trained in equipment use.

Island Transportation System (Taxi): Judy Piawlock announced the 50/50 Raffle to benefit ITS to be held Memorial Day weekend (last year ITS gave out \$600, \$100 and \$50 prizes). She also announced the new two zone system that went into effect the prior week and will be announced in the STAR in early June. Zone 1 is anything 7/10 of a mile in any direction of the ferry landing (\$3 fare); Zone 2 is any point beyond that point (\$5 fare). The CMP application for an electric car has not yet been announced. She added that ITS is still working on what kind of new, green vehicle to purchase and welcomes suggestions. Judy asked the Council if the budget had been voted on by City Council. Kelleher explained that the City is deferring its budget decision to see what happens with state budget.

Health Brochure: Councilor Mitchell reported that the printer never got brochure from Eaton. She will follow-up. The hope is that PEAT, The Inn and Port Island Realty will contribute toward printing costs.

B. Budget

Chair Sylvester suggested via email that the remainder of the 2012-13 budget (about \$950) be used to buy gift certificates from Casco Bay Lines that do not expire. Miner suggested using the gift certificates for people in need. **Phyfe moved that Mitchell and Kelleher meet with Nick Mavadones and Mike Murray to discuss the options for purchasing gift certificates. The motion was seconded by Kelleher and passed unanimously.** If necessary, a special meeting will be held in mid-June to make a final decision about how to spend the money. An alternate plan was suggested by public that the Council could buy tickets and distribute them to them to nonprofits like ITS, PICW, and island churches to give out to those in need.

C. Other

Environmental Update: Mitchell reported on the Brush Removal program subsidized by the State Forestry subsidized program (free; scheduled for June 17th; basic application required).

Public Works: Mitchell told Troy Moon she would send list of community-identified issues (e.g. clean-up, trash cans, year-round toilets, doggie bags). She reiterated that a time should be scheduled for him to attend a Council meeting.

Police/Public Safety: Miner will contact the Police Chief about coming to a Council meeting. Mitchell shared concern about parking enforcement as summer begins (e.g. 8 contractors parked all

week upper lot; cars have been tagged for violation of 72 hour rule, and yet there is no follow-up). There is a larger potential union issue of island police not being able to perform traffic-related duties.

Fire Safety: There is a new regulation prohibiting open fires. It was suggested that the Fire Chief be invited to a Council meeting. Relatedly, several of the lots people live on are extreme fire hazards. The question was asked by the public whether there is a fire inspector that could give warnings or cite properties? The response was that there is a municipal code enforcement officer and that anybody willing to give their name can make a complaint. A Council member went to talk to fire fighter on duty about fire risks mentioned above. The fire fighter's response was that, at his level, he can not cite individual properties.

Animal Control: Miner and her dog were attacked 3 times in the past week. The police told her that they could not do anything about it. It was noted that islanders can call Animal Control directly.

Portland Neighborhood Association: Mitchell went to a Neighborhood Association meeting where at-large Council members Jill Duson and Nick Mavadones were present. (Joe Kane was not there.) Concerns across neighborhoods were homelessness and panhandling. Mitchell brought up 3 issues: lack of enforcement of city ordinances; traffic issues; and zoning (limits were raised for Peaks Island but not in town).

Issue of Attendance and Accountability on the Council: **Decision: "Action Items" should be added to the minutes as a regular part of minutes.** Phyfe noted that in the past two people from the PIC went to police to negotiate about island issues, and that the island was told the new Fire Chief would attend a meeting here once selected.

VI. Next Meeting – June 26, 2013 (**Next Workshop:** June 12, 2013)

VII. Adjournment: Kelleher moved to adjourn the meeting, Phyfe seconded, the motion passed unanimously. The meeting was adjourned at 8:32pm.

ACTION ITEMS:

All Councilors: Attend 2nd Wednesday Workshop on June 12th to discuss the PIC agenda for next 5 months and meeting dates for summer. (Kelleher moved to have a meeting on the 12th for a Workshop and vote on the budget expenditures for 2012-13 then. Miner volunteered to draft and circulate the agenda for that meeting.)

Kelleher: Email and post the Secretary hiring notice.

Kelleher and Mitchell: 1) Meet with Nick Mavadones and Mike Murray regarding gift certificates. 2) Set up a meeting with Nick Mavadones and Robin Clark to coordinate with CBL and the police about summer safety issues on Peaks. (It was noted that issues are not necessarily on boat or inside Jones Landing, but rather issues of public drunkenness and public urination in other places.)

Miner: Contact the Chief of Police and invite him to a meeting.

Mitchell: 1) Contact Murray and Donoghue; 2) Follow-up on island brochure; 3) Contact Troy Moon.

Phyfe: Ask Kathy Sneider if she is willing to serve on the Secretary selection committee.