

ETHAN K. STRIMLING (MAYOR)
BELINDA S. RAY (1)
SPENCER THIBODEAU (2)
BRIAN E. BATSON (3)
JUSTIN COSTA (4)

KIMBERLY COOK (5)
JILL C. DUSON (A/L)
PIOUS ALI (A/L)
NICHOLAS M. MAVODONES, JR. (A/L)

APRIL 8, 2019 CITY COUNCIL AGENDA

EXECUTIVE SESSION:

The Portland City Council will meet in Executive Session at 5:00 p.m. in Room 208 to discuss bargaining guidance for Portland Firefighters Local 740 pursuant to 1MRSA Sec. 405(6)(D).

SPECIAL CITY COUNCIL MEETING:

The Portland City Council will hold a Special City Council meeting at 5:30 p.m. in City Council Chambers. The Honorable Ethan K. Strimling, Mayor, will preside.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

RECOGNITIONS:

PRESENTATIONS:

ANNUAL MEETING:

SPECIAL MEETING:

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Approval of the March 18, 2019 Draft City Council Meeting Minutes

PROCLAMATIONS:

Proclamation 24-18/19 Honoring Mr. Steve Luttrell and Cafe Review 30th Anniversary - Sponsored by Mayor Ethan K. Strimling

Proclamation 25-18/19 Recognizing the Week of April 22nd - 26th as Community Development Week - Sponsored by Mayor Ethan K. Strimling

APPOINTMENTS:

Order 194-18/19 Appointing Councilor Kim Cook to the Early Childhood Revenue Task Force - Sponsored by Mayor Ethan K. Strimling

This order is to appoint Councilor Kim Cook to the Early Childhood Revenue Task Force.

Five affirmative votes are required for passage after public comment.

CONSENT ITEMS:

Order 195-18/19 Approving Transfer of Funds Under 15 M.R.S. §§5824(3) and 5826(6) Re: Hamza Sharifshoble– Sponsored by Jon P. Jennings, City Manager

This order authorizes the City Council to approve the transfer of \$736.00 in forfeited assets from the State of Maine to the City of Portland from the case of the State of Maine v. Hamza Sharifshoble.

The money was seized during a drug investigation conducted by the M.D.E.A. in conjunction with the Portland Police Department. The money will be deposited into the Portland Police Department's drug investigation account. The money is used to offset the costs of drug investigations, such as drug analysis, drug purchases, covert surveillance, surveillance equipment, drug training and protective gear, such as body armor. The money may also be used to support the department's Law Enforcement Addiction Advocacy Program.

Order 196-18/19 Approving Transfer of Funds Under 15 M.R.S. §§5824(3) and 5826(6) Re: Ronald Matthew Francis – Sponsored by Jon P. Jennings, City Manager

This order authorizes the City Council to approve the transfer of \$913.00 in forfeited assets from the State of Maine to the City of Portland from the case of the State of Maine v. Ronald Matthew Francis.

The money was seized during a drug investigation conducted by the M.D.E.A. in conjunction with the Portland Police Department. The money will be deposited into the Portland Police Department's drug investigation account. The money is used to offset the costs of drug investigations, such as drug analysis, drug purchases, covert surveillance, surveillance equipment, drug training and protective gear, such as body armor. The money may also be used to support the department's Law Enforcement Addiction Advocacy Program.

Order 197-18/19 Declaring August 9, 10 and 11, 2019 the 94th Annual St. Peters Bazaar and Italian Street Festival – Sponsored by Jon P. Jennings, City Manager

This order declares Friday, Saturday and Sunday, August 9, 10 and 11, 2019 the 94th Annual St. Peter's Bazaar and Italian Street Festival.

The Festival area shall be Federal Street (India Street to Franklin Street), and the adjoining sidewalks.

Further details about the event are included in the agenda backup.

Order 198-18/19 Declaring August 24, 2019 the Portland Fine Craft Show Festival – Sponsored by Jon P. Jennings, City Manager

This order declares Saturday, August 24, 2019 the Portland Fine Craft Show Festival.

The Portland Fine Craft Show Festival area shall be Congress Street and the abutting side streets, sidewalks and squares between and including High Street to State Street.

Further details about the event are included in the agenda backup.

Order 199-18/19 Declaring May 1 to October 31, 2019 the In the Square Festival – Sponsored by Jon P. Jennings, City Manager

This order declares May 1 to October 31, 2019 the Friends of Congress Square Park In the Square Festival, at Congress Square Park.

The In the Square Festival area shall be all of Congress Square Park and sidewalks bordering the park.

Further details about the event are included in the agenda backup.

Order 200-18/19 Declaring June 23 and 30, and August 6 and 13, 2019 the Friends of Lincoln Park LoveLincolnPark Summer Concert Series Festival – Sponsored by Jon P. Jennings, City Manager

This order declares June 23 and 30, and August 6 and 13, 2019 the Friends of Lincoln Park LoveLincolnPark Summer Concert Series Festival, running for four Tuesdays.

Further details about the event are included in the agenda backup.

Order 201-18/19 Declaring July 18 through August 10, 2019 Shakespeare in the Park Festival – Sponsored by Jon P. Jennings, City Manager

This order declares July 18 through August 10, 2019 Fenix Theatre Company's Shakespeare in the Park Festival, at Deering Oaks Park.

Further details about the event are included in the agenda backup.

Order 202-18/19 Declaring July 11 - August 29, 2019 the Friends of Eastern Promenade Summer Community Concert Series Festival - Sponsored by Jon P. Jennings, City Manager

This order declares July 11 - August 29, 2019 the Friends of Eastern Promenade Summer Community Concert Series Festival, scheduled for Thursday evenings at Fort Allen Park.

Further details about the event are included in the agenda backup.

Order 203-18/19 Declaring June 15, 2019 the Pride Portland! Parade and Festival - Sponsored by Jon P. Jennings, City Manager.

This order declares June 15, 2019 the Portland Pride! Parade and Festival.

Further details about the event are included in the agenda backup.

Five affirmative votes are required for passage of the Consent Calendar after public comment.

LICENSES:

Order 204-18/19 Granting Municipal Officers' Approval of AAM Portland Servers, LLC dba Embassy Suites by Hilton. Application for a Class I-A with Entertainment with Dancing and Outdoor Dining on Private Property at 1050 Westbrook Street - Sponsored by Jon P. Jennings, City Manager

AAM Portland Servers, LLC dba Embassy Suites by Hilton. Application for a Class I-A with Entertainment with Dancing and Outdoor Dining on Private Property at 1050 Westbrook Street. This item must be read on two separate days.

Application was filed on 3/11/2018. New City and State applications. This is a change of ownership of an existing business.

Five affirmative votes are required for passage after public comment.

Order 205-18/19 Granting Municipal Officers' Approval of Bourbon Ventures LLC dba The Independent Ice Co. Application for a Class XI with Outdoor Dining on Public Property at 52 Wharf Street.- Sponsored by Jon P. Jennings, City Manager

Bourbon Ventures LLC dba The Independent Ice Co. Application for a Class XI with Outdoor Dining on Public Property at 52 Wharf Street.

Application was filed on 2/22/2019. New City application. Applicant currently holds a Class XI at this location.

Five affirmative votes are required for passage after public comment.

Order 206-18/19 Granting Municipal Officers' Approval of Italian Heritage Center dba Italian Heritage Center. Application for a Class I FSE with Outdoor Dining on Private Property at 40 Westland Avenue- Sponsored by Jon P. Jennings, City Manager

Italian Heritage Center dba Italian Heritage Center. Application for a Class I FSE with Outdoor Dining on Private Property at 40 Westland Avenue.

Application was filed on 3/5/2019. New City application. Applicant currently holds a Class I FSE with Entertainment with Dance.

Five affirmative votes are required for passage after public comment.

Order 207-18/19 Granting Municipal Officers' Approval of Harry and Maries LLC dba Shay's Grill Pub. Application for a Class I FSE with Outdoor Dining on Public Property at 18 Monument Square - Sponsored by Jon P. Jennings, City Manager

Harry and Maries LLC dba Shay's Grill Pub. Application for a Class I FSE with Outdoor Dining on Public Property at 18 Monument Square.

Application was filed on 3/18/2019. New City Application. Applicant currently holds a Class I FSE.

Five affirmative votes are required for passage after public comment.

Order 208-18/19 Granting Municipal Officers' Approval of MOC Raw Bar LLC dba Maine Oyster Company. Application for a Class I FSE with Outdoor Dining on Private Property at 38 Portland Street- Sponsored by Jon P. Jennings, City Manager

MOC Raw Bar LLC dba Maine Oyster Company. Application for a Class I FSE with Outdoor Dining on Private Property at 38 Portland Street.

Application was filed on 3/19/2019. New City and State Applications. Applicant currently holds a Class III & IV FSE with Outdoor Dining on Private Property.

Five affirmative votes are required for passage after public comment.

Order 209-18/19 Granting Municipal Officers' Approval of NJS Productions LLC dba Other Side Diner. Application for a Class III & IV FSE at 500 Washington Avenue -Sponsored by Jon P. Jennings, City Manager

NJS Productions LLC dba Other Side Diner. Application for a Class III & IV FSE at 500 Washington Avenue.

Application was filed on 3/19/2019. New City and State Applications. Location was previously Hella Good Tacos.

Five affirmative votes are required for passage after public comment.

Order 210-18/19 Granting Municipal Officers' Approval of Comfortable Waters, LLC Three of Strong Spirits. Application for a Distillery with Entertainment with Dancing and Outdoor Dining on Private Property at 35B Diamond Street - Sponsored by Jon P. Jennings, City Manager

Comfortable Waters, LLC Three of Strong Spirits. Application for a Distillery with Entertainment with Dancing and Outdoor Dining on Private Property at 35B Diamond Street.

Application was filed on 3/13/2019. New City applications. Location was previously a warehouse.

Five affirmative votes are required for passage after public comment.

Order 211-18/19 Granting Municipal Officers' Approval of Painted Rock LLC dba The Cider House. Application for a Class III FSE at 28 Brackett Street -Sponsored by Jon P. Jennings, City Manager

Painted Rock LLC dba The Cider House. Application for a Class III FSE at 28 Brackett Street.

Application was filed on 3/19/2019. New City and State Applications. Applicant currently holds a FSE with Prep.

Five affirmative votes are required for passage after public comment.

6:00 P.M. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS:

BUDGET ITEMS:

Order 212-18/19 Receiving and Referring City Manager's Fiscal Year 2020 Municipal Budget to the Finance Committee and Setting Date of Public Hearing on the Fiscal Year 2020 Municipal Budget and Fiscal Year 2020 Appropriation Resolve - Sponsored by Jon P. Jennings, City Manager

Under this order the City Council receives the City Manager's proposed budget and refers it to the Finance Committee for review. The Finance Committee will review the budget starting on April 9, at 5:30 p.m. in Room 209.

The City Manager will present an overview of the budget followed by the Mayor's comments as required in the City Charter.

Budget material will be distributed at the City Council meeting.

The first read of the FY20 Appropriation Resolve and Public Hearing will be May 6th at 5:30 p.m. at City Hall, in City Council Chambers.

A City Council workshop to discuss the Municipal Budget will be held on May 13th at 5:30 p.m. at City Hall, in City Council Chambers.

Final City Council action on the Municipal Budget will take place at the City Council meeting on May 20, 2019, at 5:30 p.m. at City Hall in City Council Chambers.

Five affirmative votes are required for passage after public comment.

COMMUNICATIONS:

RESOLUTIONS:

UNFINISHED BUSINESS:

Order 96-18/19 Approving Revised Purchase and Sale Agreement with Waterstone Properties Group, Inc. - Sponsored by the Economic Development Committee, Councilor Justin Costa, Chair.

Economic Development Committee meeting on March 19, 2019, and voted was unanimously (4-0) to forward this item to the City Council with a recommendation for approval.

A REVISED Purchase and Sale Agreement is presented to the City Council for approval to sell a City-owned 4.82 acre vacant “land locked” parcel to the Waterstone Properties Group, Inc., for the new sale price of \$100,000.

Despite the extensive easement restrictions and wetlands which cross this property, the buyer hopes to develop this property in the future. Based upon the buyer’s interest to possibly develop this property, in the future, a new property sale price was negotiated in the amount of \$100,000.

At the February 20, 2019 City Council meeting, this item was postponed to the February 20, 2019 meeting. Five affirmative votes are required for passage after public comment.

Order 186-18/19 Approving Communications Union Contract - Sponsored by Jon P. Jennings, City Manager

Staff has reached a tentative agreement with the Communications Employee Association on a successor two (2) year contract. The prior collective bargaining agreement expired June 30, 2018.

The Communications Employee Association, which is comprised of 32 Telecommunicators and Telecommunications Supervisors, one Fire Alarm Specialist and one Radio Systems Specialist, has reached a tentative agreement with the City. The Administration is requesting a first reading on March 18, 2019. The tentative agreement is within the guidance received by the City Council on November 5, 2018.

The City and the Communications Unit have reached a tentative agreement on a two (2) year contract with a 3.0% general wage increase for Fiscal Year (FY) 2019 retroactive to July 1, 2018 and a 3.0% general wage increase effective July 7, 2019. The duration of the contract and the COLA recommendations are consistent with the bargaining strategy previously discussed with the Council.

Other economic items tentatively agreed to are:

- Employees will receive Holiday premium pay for actual hours scheduled for the day of the Holiday, either eight (8) hours or twelve (12) hours.
- \$.10 per hour increase to educational stipends
- \$.10 per hour increase to all shift differentials.
- Add \$.75 per hour to each step of the Supervisor pay scale after implementing 1st year of COLA to provide incentive to become a supervisor
- Increase Field Training stipend from \$1.00 per hour to \$1.35 per hour
- Increase on call pay from \$15 per day weekdays and \$22.50 per day weekends and Holidays to \$16 per day weekdays and \$23.50 weekends and Holidays

The union has voted to approve this Agreement, and once approved by Council the Agreement will govern the rights of the parties from July 1, 2018 through June 30, 2020.

All other provisions of the collective bargaining agreement remain the same until a successor agreement is reached through collective bargaining. The total direct costs for the two (2) year agreement is approximately \$145,000.

This item must be read on two separate days. It received its first reading on March 18, 2019. Five affirmative votes are required for passage after public comment.

Order 187-18/19 Appropriating \$550,000 for Automated Exit Portals at the Portland International Jetport - Sponsored by Jon P. Jennings, City Manager

The Portland International Jetport is proposing to make the following improvements.

- Supply and installation of two automated secure exit portals \$375,000
- Security staffing for exit lane during construction \$ 35,000
- Building improvements necessary to accept secure exit portals \$140,000
- Total \$550,000

These improvements will update and replace the existing automated secure exit portal with two new units providing higher throughput, lower operating costs, and greater security.

This item must be read on two separate days. It received its first reading on March 18, 2019. Five affirmative votes re required for passage after public comment.

Order 188-18/19 Approving Two-Party Agreement between Maine Department of Transportation and Portland Re: Improvements to Cumberland Avenue - Sponsored by Jon P. Jennings, City Manager

This agreement, between the Maine Department of Transportation (MaineDOT) and the City of Portland, obligates MaineDOT to mill and fill Cumberland Avenue, adjust the City's sanitary sewer manhole frames and covers, as necessary, update and/or install new pedestrian curb ramps to meet ADA requirements, and all appurtenances when MaineDOT's contractor paves Cumberland Avenue. The agreement obligates the City to pay MaineDOT for 25% of the work as its municipal share, or \$99,275.00, and an additional \$14,000.00 for manhole adjustments from a water resources fund.

This item must be read on two separate days. It received its first reading on March 18, 2019. Five affirmative votes are required for passage after public comment.

Order 189-18/19 Approving Two-Party Agreement between Maine Department of Transportation and Portland Re: Improvements to Danforth Street - Sponsored by Jon P. Jennings, City Manager

This agreement, between the Maine Department of Transportation (MaineDOT) and the City of Portland, obligates MaineDOT to mill and fill Danforth Street, adjust the City's sanitary sewer manhole frames and covers, as necessary, update and/or install new pedestrian curb ramps to meet ADA requirements, and all appurtenances when MaineDOT's contractor paves Danforth Street. The agreement obligates the City to pay MaineDOT for 25% of the work as its municipal share, or \$176,650.00, and an additional \$10,000.00 for manhole adjustments from a water resources fund.

This item must be read on two separate days. It received its first reading on March 18, 2019. Five affirmative votes are required for passage after public comment.

Order 190-18/19 Approving Two-Party Agreement between Maine Department of Transportation and Portland Re: Improvements to India Street - Sponsored by Jon P. Jennings, City Manager

This agreement, between the Maine Department of Transportation (MaineDOT) and the City of Portland, obligates MaineDOT to mill and fill India Street, adjust the City's sanitary sewer manhole frames and covers, as necessary, update and/or install new pedestrian curb ramps to meet ADA requirements, and all appurtenances when MaineDOT's contractor paves India Street. The agreement obligates the City to pay MaineDOT for \$289,000.00, and an additional \$10,000.00 for manhole adjustments from a water resources fund.

This item must be read on two separate days. It received its first reading on March 18, 2019. Five affirmative votes are required for passage after public comment.

Order 191-18/19 Amendment to the Portland City Code Chapter 35 Re: Earned Paid Sick Leave - Sponsored by the Health & Human Services and Public Safety Committee, Councilor Belinda Ray, Chair

The Health and Human Services Committee met on February 26, 2019, and voted unanimously to forward this item to the City Council with a recommendation for passage.

Over the past 12 years, 47 municipalities, counties, and states have enacted Earned Paid Sick Leave Ordinances (including 13 New Jersey municipalities which were later pre-empted when the state law passed in 2018).

On September 18, 2017, the City Council referred a proposed Earned Paid Sick Time Ordinance, which was brought forward by Mayor Strimling in collaboration with the Southern Maine Workers' Center and the Maine Women's Lobby, to the Council's Health & Human Services and Public Safety committee. On November 27, 2017, the committee had an initial discussion of the ordinance and began working to craft a version of the ordinance designed specifically for Portland.

The committee spent nearly 15 months examining ordinances from other municipalities and states, talking with constituents and area businesses, receiving public comment via email, phone, and in person, and holding two public hearings. On February 26th, the HHS & PS Committee voted 3-0 to forward the ordinance on to the Council with a recommendation for passage.

The ordinance, if enacted, would require all employers with a physical location in the City of Portland to allow all their employees working in Portland (with some limited exceptions) to accrue a minimum of 1 hour of earned paid sick time for every 30 hours worked. Employees would begin earning paid sick time on their first day of employment and would be able to begin using their accrued time after their 70th day of employment or the date this ordinance becomes applicable, whichever is later.

Employees would be eligible to use up to 40 hours of their accrued time annually for the purposes and under the conditions described in the ordinance.

Businesses of all sizes are covered by the ordinance, as are all employees who work at least 120 hours annually for an employer, whether they are full-time, part-time, or seasonal. There are, however, exemptions for some per diem employees, Federal Work Study students, and new businesses, which are exempt from the ordinance for one year from the date of hire of their first employee.

As written, the ordinance would become applicable 180 days after the date of passage.

This item must be read on two separate days. It received its first reading on March 18, 2019. Five affirmative votes are required for passage after public comment.

Order 192-18/19 Amendment to Portland City Code Chapter 18 Parks, Recreation and Public Buildings and Ground Re: Formalizing the Boundaries of Boyd Street Gardens - Sponsored by Councilor Belinda Ray

Boyd Street Gardens (a.k.a., Franklin Reserve, a.k.a., Boyd Street Urban Farm) was included in a list of over 50 City properties dedicated as Parks and Public Grounds in 2014 (Order 203-13/14). By dedicating these properties in Chapter 18 of the City Code, the Council ensured that the properties would be subject to the provisions of Article 1B in Chapter 18. These provisions include the following:

- the City will maintain these properties “predominantly in their natural, scenic, open and/or intended condition;” and
- the City will not use, sell, or dispose of any of these properties for non-recreational purposes unless the decision to do so is first reviewed by the Parks Commission, “who shall provide an advisory opinion on any such request prior to review by the council committee and the city council, and shall only become effective upon review and approval by seven (7) members of the city council.”

There is no question that Boyd Street Gardens has been dedicated and is subject to these provisions. There has, however, been confusion regarding the boundaries of Boyd Street Gardens. This confusion has led various individuals and groups to wonder if the parcel, or any portion of the parcel, is eligible for housing or other development.

A review of historical documents, the back-up materials for Order 203 13/14, and the City’s Open Space Vision and Implementation Plan provides a solid case for including the entire parcel (022 F023) in the 2014 dedication.

This amendment to Chapter 18, Section 11, formalizes the boundaries of Boyd Street Gardens by including the entire parcel in the dedication language so that there will be no confusion going forward.

In addition to establishing clear boundaries for Boyd Street Gardens, this amendment also adds the name “John Menario Plaza” next to Lobsterman Park, which is what the park was called when it was dedicated. This addition will ensure the parcel is easily identified and recognizable in the list by both its historic and current name.

This item must be read on two separate days. It received its first reading on March 18, 2019. Five affirmative votes are required for passage after public comment.

Order 193-18/19 Amendment of Portland City Code Chapter 25 Streets, Sidewalks, and Other Public Places Re: Outdoor Dining Permits - Sponsored by Jon P. Jennings, City Manager

Historically, state law has prohibited the off-site sale of liquor by a licensed establishment unless the sale was on public or privately owned property immediately adjacent to the licensed establishment. It is for this reason that all outdoor dining permits issued by the City for dining on City sidewalks have historically required that outdoor dining areas be limited to the sidewalk space immediately adjacent to the restaurant. That state law was recently amended and now allows establishments with liquor licenses to serve alcohol on municipally owned property not immediately adjacent to the licensed establishment if the municipality has given its approval.

In response to this change in the law, this amendment will create a new outdoor dining permit and set fees for “parklet” outdoor dining spaces that utilize dedicated City parking spaces when sidewalk space immediately adjacent to a licensed eating establishment does not permit outdoor dining. The Amendment is to City Code Section 25-27. It is proposed as a pilot project with a limited number of available spaces initially to allow careful monitoring by staff to ensure public safety and to ensure that initial guidelines and restrictions constitute best practices when it comes to regulation of these spaces.

This item must be read on two separate days. It received its first reading on March 18, 2019. Five affirmative votes are required for passage after public comment.

ORDERS:

Order 213-18/19 Approving Modification of the Three-Party Agreement between Portland, Portland Area Comprehensive Transportation System and Maine Department of Transportation Re: Congress Street Intersection Improvements - Sponsored by Jon P. Jennings, City Manager

This agreement, between the Maine Department of Transportation (MaineDOT), the City of Portland, and Portland Area Comprehensive Transportation System, WIN 022132.00, obligates MaineDOT to update traffic signal controls, technology and communications, as well as a number of new signal structures and related ADA ramp updates. Lastly, the work will allow for this section of Congress Street to be transit priority ready. The agreement obligates the City to pay \$158,562.50, or 25% of the total cost of the estimated \$634,250.00.

This item must be read on two separate days. This is its first reading.

Order 214-18/19 Approving Assignment of Tax Increment Financing Credit Enhancement Agreement held by Portland Public Market LLC to East End Corporation - Sponsored by the Economic Development Committee, Councilor Justin Costa, Chair

On March 19, 2019, the Economic Development Committee voted 4-0 to forward this item to the City Council with an recommendation for approval.

This order would approve the assignment of a City of Portland Tax Increment Financing (TIF) Credit Enhancement Agreement (CEA) from the Portland Public Market, LLC to East End Corporation because of a change of property ownership.

In 2009, the City Council approved a TIF District to stimulate new private sector investment in the former Portland Public Market to support the Portland relocation and retention of the former Power Pay Company (credit card transaction company) to purchase and redevelop the site for their company headquarters. The TIF CEA included a thirty-year term with a 75% capture rate for the first eight years, followed by a 50% capture rate for the remainder of the term. It is noted that this property had a declining municipal assessed value while vacant before the property purchase and redevelopment. Additionally, it is noted that this building was redeveloped to a LEED Gold design standard.

Five affirmative votes are required for passage after public comment.

AMENDMENTS:

Order 215-18/19 Amendment to Portland City Code Chapter 6 Re: Rental Housing Advisory Committee - Sponsored by the Housing Committee, Council Jill C. Duson, Chair

The Housing Committee met on March 27 and voted 2-0 (Cook absent) to forward this item to the City Council with a recommendation for passage.

Several attempts have been made to recruit members for the Rental Housing Advisory Committee. To facilitate appointments to the committee, amendments to the ordinance have been proposed to clarify legislative intent and to expand the applicant pool for the Rental Housing Advisory Committee. The following amendments to Chapter 6, Section 6-225 are recommended:

1. Pine Tree Legal Assistance and Southern Maine Landlord Association can propose a name for the tenant and landlord legal representatives;
2. The Nominating Committee can move forward without a recommendation from either group if they do not present a name or endorse a candidate that has applied; and
3. The legal representative can live or work in the City of Portland.

This item must be read on two separate days. This is its first reading.

