

DRAFT

Portland Disability Advisory Committee

September 9, 2015

10am – Noon

Room 24 Portland City Hall

Meeting Minutes

Present: Martin Margulis, Mike Norton, Suzan Norton, Karen Perry, and Jill Johanning.

Guests: Jon Jennings, Portland City Manager.

No meeting minutes were reviewed. Ongoing: Rachel to look into getting meeting minutes on city website.

Proposed Agenda:

Due to the low turn out of members the agenda was not completed and will be continued to next month's meeting

Old Business:

1. PDAC Logo (invited artist Mike Norton)
2. PDAC Material on City Website
3. PDAC Membership
4. Debrief Summer Activities: Farmers Market & Know Your Rights Training
5. METRO Memorandum of Understanding with the City
6. City Events & Impact on Disabled Community

New Business:

1. City of Portland ADA Transition Plan RFP
2. Voting - Election [Nov 4th](#) (see attached)
3. Disability Rights of Maine Annual [Dinner - Oct 16th](#)

1. City Manager Introduction

Jon Jennings introduced himself to the committee, jpj@portlandmaine.gov and hopes to make as many monthly meetings as possible.

- a. Access Complaine: It was reviewed that it was believed previously in Portland that the State Fire Marshal reviewed all new construction projects for compliance with ADA; however not all construction projects in Portland qualify for the requirements of State Fire Marshal review. Portland's internal review also needs to do to a better job of reviewing for access and that policy has changed already since he started.
 - b. Committee Structure: Question raised include communication getting to city officials/departments from committee liaison and to get more members and more consistent leadership for group? Does this 10 am -12 pm time make sense for people that are working? The need to get a presence on the City website for committee was also presented.
 - c. Concern about noise levels in downtown and lack of action from City was also presented. Jon did a police ride along from 10pm-2 am to get an idea of the noise concerns downtown. The City uses noise monitors to check levels from venues, and the noise ordinances is 96 db, compared to the City of Boston which is only 55db but they don't enforce it. The City is looking at again for correct levels; it was also questioned if fire engine sirens have increased in sound levels or have been checked to see how loud they score on the monitors/, too?
 - d. The city is taking a more aggressive approach with enforcement with restaurants for outdoor dining – on going.
 - e. The need for assistive listening devices and hearing loops in city facilities to help people with hearing loss was also presented, follow up with Meryl Troop from DRM for equipment get to Jon for budgeting as past budgeting efforts by the City were not successful.
- ## 2. Materials for handout for PDAC for committee
- a. Logo started with Mike and added ASL to logo for PDAC.
 - i. Limited discussion on the design on the logo due to small group.

- b. Susan is a sign writer and would be willing to volunteer time to make posters if materials were provided for future events.
- 2. **Parking Committee – No Update**
- 3. **Livability Survey – No Update**
- 4. **Snow Removal – No Update**
- 5. **Other business – No Update**

Announcements:

Meeting adjourned at 11:15 a.m.

Attached: July meeting minutes for use with October meeting (note there were no notes from August as that meeting was the Know Your Rights presentation).

DRAFT

Portland Disability Advisory Committee

July 8, 2015

10am – Noon

Council Chambers, Portland City Hall

Meeting Minutes

Present: Michelle Ames, Renee Berry Huffman, Bud Buzzell, Christina Mailhot, Nicholas Smith, Rachel Talbot-Ross, Karen Perry, Kings Floyd and Jill Johanning.

Guests: None.

No meeting minutes were reviewed. Ongoing: Rachel to look into getting meeting minutes on city website.

1. 25th Anniversary of the ADA

2015 Disability Training coordination

1. June 23rd Alpha One held ADA training with about 12 city staff, Rachel has tried to bring training awareness/opportunities to more city departments. New city manager has focus on professional development which may be an opportunity to incorporate more access awareness, benefit continuing education needs of city staff and could schedule training at different city locations for convenience. There has never been a city wide discussion about accessibility; however all employees are ambassadors to the public. Rachel to present suggestion Monday to new manager.
2. Know Your Rights training for August 5th meeting, with press release from new city manager to get word out. See attached PDF version for use at farmers market, Facebook, city website, etc.
3. DRM picnic July 24 at Capitol park in Augusta see drme.org 12-2pm
4. First responder training

Portland police wanted to work with Sargent to make it local to Portland, and not generalized. It was left that PDAC would contact Police when ready. Additional opportunity to collaborate with the New England ADA Center is also available; however they need more detail about the desired scope from the committee. Kings did training on her university campus and offered to help with a draft of a training. The group will meet during the regular training subcommittee meeting to develop program on July 21st at 1pm in room 24 with invite to police Sargent.

5. MOTH talks topic is Willing and Able St. Lawrence Arts Center on congress street Saturday July 18 at 7 pm, see attached -bring Know Your Rights flyer

6. ADA at 25 event Saturday July 25 - see attached -bring Know Your Rights flyer

7. Sustainable for ME Design Awards is open for architects to submit excellent examples of accessibility in buildings/homes in Maine. The Celebration will be September 25, 2015 at Pine Tree Camp in Rome, Maine.

8. FARMERS MARKET

Wednesday July 22 Moment Square, near the hot dog stand/garage entry?

7-10: Michelle, Karen, Kings, Jill, Meryl, Renee

10-1: Michelle, Karen, Kings, Jill, Nicholas, Meryl

Saturday July 25 Deering Oaks, near the bridge?

7-10: Michelle, Renee, Karen

10-1: Michelle, Bud, Karen, Christina

Informational/educational/awareness, will need interpreters unless Meryl from MCD will join and could interpret, volunteer contact cell phone numbers to follow in following email if needed for use during Farmers Market days.

Michelle to bring table, Jill bring tent, Rachel bring chairs, Karen to ask Reny's about balloons to get attention to booth

Materials for handout for PDAC for committee

Michelle designed postcard options to help generate more membership, Karen shared drafts of postcards, but need committee logo. Hope to have done for July 18th to hand out too. Committee likes cornflower color, with bold print and

contrast colors to be readable for people with vision loss. Add mission statement, and include all forms of contact information. Michelle to follow up with graphic artist for logo.

Other organization for handouts needed for table at farmers market, 50 copies each to request: JILL to reach out to PTS/SILC/MDD/NAMI, Bud to get IRIS, Karen for Brain Injury, and Housing and quality services, Rachel to state ADA coordinator, Renee to Maine Human Rights Commission, Kings to MD, Renee MS, Nicholas SUFU, Michelle DRM/behavioral services, Christina STRIVE.

2. Next Steps with City

1. First Friday coordination with city staff:
 - a. First Friday: On Going – not discussed at 7/8/15 meeting
Post pone until _____ and confirm with city staff and Creative Portland, weather permitting since there was no coordination with city staff
2. Old port festival city meeting review
 - a. Rachel reviewed estimates that there were over 50,000 people. Organizers agreed that at next year's festival will have ADA wheelchair seating areas at large music stages, on vendors applications will add how to address disabled community, ex too high of counters at food trucks, thinking of extending perimeter of festival down to Pearl st.
 - b. Several vendors expanded outdoor dining with festival zone ordinance which allows restaurants to put stuff out to the middle of street, need to review cities festival ordinance language.
 - c. The city staff will have additional meetings, and will come to PDAC meeting to list to concerns of members in September or October. This festival could serve as model for other city events. Other suggestion would be for access for charging mobility devices, challenge for access to parking or drop off areas, no interpreters at stages for deaf community, etc. A temporary events guide for access can be found at: <https://adata.org/publication/temporary-events-guide>
 - d. METRO and city also signed a memo of understanding about shutting down streets during festival to maintain routes during festival to allow everyone transportation in and around the city.

3. Outdoor dining:

Karen expressed concern about the restaurant Vineland, using large planters outside of the dining area. *Note: Following the meeting Rachel followed up to find that there have been other complaints about the outdoor dining for this restaurant; however this example demonstrates that it appears that the outdoor dining enforcement in place by the city is not being effective.

3. MDC Update

Now under Disability Rights Maine but still working on name for deaf services. Let two staff go, including Julie; however will still provide civil rights, advocacy, peer, equipment, etc.

names@drme.org

4. Parking Committee – No Update

5. Livability Survey – No Update

6. Snow Removal – No Update

7. Other business – No Update

Announcements:

Meeting adjourned at 12:00 p.m.