

**Portland Fish Pier Authority
Board of Directors
Meeting Minutes
Monday, June 18 2012**

Attendees: Board Rob Elder, Nick Mavodones, and Mark Rees. Bert Jongerden (PFE), Ellen Sanborn, Larry Walden, and Rhonda Provencher. Public: Alan Tracy, Vessel Services.

1) Welcome & Introductions

Chair Elder welcomed everyone and opened the meeting.

2) Approval of minutes from April 9, 2012

Chair Elder asked for a motion to approve the minutes. Motion made by Nick Mavodones, seconded by Mark Rees. Motion passed 3-0.

3) Financial Update – Rhonda Provencher

Rhonda provided board with financial updates. Revenues look good and we actually over-collected \$13,900 in revenue. We still have June to go but expenses are looking okay.

4) Fish Exchange Report– Bert Jongerden

The fiscal year started April 1. The fishing year started May 1. Landings for April were 385,000 lbs. with a budget of 159,000 lbs., May brought in 356,000 lbs. with a budget of 424,000 lbs. and June so far is 460,000 lbs. with a budget of 530,000 lbs. Inshore Fishery opened on June 1st. Herring fishing started on June 1st bringing in around 170,000 lbs. per trip.

The condensing tower was replaced in May. The system is balanced now operating on one system. The back-up system is shaky. Currently charging the 2nd system hoping to get back online after Summer. Cozy Harbor's fire alarm has been repaired. Previously there were a lot of false alarms. Dropping Springs' bait cooler was replaced. The evaporation coils were not coated properly resulting in rotting. Drainage issues continue around the bulkheads. Hoping that paving to level out the parking lot will help. Bob Leeman has allocated paving money to repave the parking lot.

Bert reports there are approximately \$375,000 in receivables and \$100,000 in the checking account.

5) Discussion on Access to Fish Pier by Non-tenants

A seaweed company has been bagging seaweed at a table in the parking lot. A number of tuna boats want access to the fish pier. A number are using it now without authority, this is hard to police as their hours are sporadic. The desire is to be able to invoice these fishing boats and require insurance, charging a flat fee. Preferably annual to cover ourselves.

6) Dropping Springs Relocation

A representative from Dropping Springs failed to show for this meeting. Rob Elder motioned to move this discussion to the next meeting, seconded by Mark Rees. Motion passed 3-0.

7) Review of Tenant Leases

Ellen Sanborn prepared and provided a review of tenant leases with Rhonda Provencher.

8) Authority Consent to three recently recorded easements

Nick Mavadones moved to authorize the consent to easements, seconded by Rob Elder seconded. Motion passed 3-0. Rob signed all agreements.

Meeting went into Executive Session to discuss Bristol Seafood's request for lease extension.

Meeting adjourned.