Lin Lisberger, Co-Chair
Julia Kirby, Vice-Chair
James Cradock
Jenna Crowder
Christopher Devlin
Councilor Jill Duson
Penny Harris
Alison Hildreth
Pandora LaCasse
Tony Muench
Corey Templeton

Management & Administration
Caitlin Cameron
Urban Designer, Planning Division

Portland Public Art Committee
Wednesday, March 16, 2016
4:00 p.m. – 6:00 p.m. City Hall, Planning Conference Room

Attendance; Lin Lisberger, Chair, Julia Kirby, Vice-Chair, James Cradock, Jenna Crowder, Christopher Devlin, Penny Harris, Alison Hildreth, Pandora LaCasse, Tony Muench, Corey Templeton (Staff: Caitlin Cameron) Not in attendance: Councilor Duson, Tony Muench

Call to Order 4:02pm

Approve Minutes from February 17, 2016. LaCasse, Hildreth, unanimous (7-0) approval (Devlin, Councilor Duson, Harris, Muench absent).

Project Reports
Collection Assessment: Cameron will provide a draft RFP for the 2-year conservation contract at the April meeting.
Art Underfoot: On hold until Spring; expect DPW to help with installation.

[4:08pm Harris arrives]

Portland Brick: Waiting for confirmation of delivery. Final brick location will determine sign location. Hildreth asked whether the sign will be embedded in the sidewalk. Lisberger said yes, likely.

[4:10pm Devlin arrives]

Gazebo: The committee is waiting for the three quotes to be updated and confirmed for the repair work. Lisberger asked the committee how much they are willing to spend on this project. The amount in the approved budget is $3,000. LaCasse asked for clarification on whether PPAC also has to pay for the relocation. Cameron said DPW has the option of invoicing PPAC for their labor but their intentions are not known on that topic. Hildreth asked whether the committee should consider removing the gazebo from the collection rather than repair it. LaCasse suggested that it could be given to the Friends of Payson Park if there is a desire not to destroy it. Kirby agreed that it would be an ongoing cost of maintenance to consider. Cradock suggested approaching the Friends of Payson Park first for interest before making a decision. Cradock agreed to share contact information with Lisberger.
Room 24: Templeton reviewed images under consideration for this project. Kirby contributed some historical images for consideration. Templeton confirmed that up to 15 photographs could fit in the space. Lisberger suggested adding another Langlais image and asked whether there should be up to 20 images to allow rotation. Kirby suggested using First Friday as an opportunity to bring attention to the project. Crowder can provide printer recommendations. LaCasse asked whether the wall could be painted a different color. There was a proposal to go look at the room after the meeting to assess. Templeton will put the final selection in the dropbox for review. Kirby will ask about rights to the historical photos and whether there are images of the Little Water Girl.
Maintenance: The sign and plinth needs to be replaced at Longfellow monument. This will be a coordination

with DPW, Historic Preservation, Hildreth and staff.
Loring Memorial: Staff reported on damage to Loring Memorial – the original granite supplier will provide an estimate. The insurance of the responsible party will be pursued first but the PPAC contingency funds may have to be used for part of this replacement/repair. Hildreth asked what the potential cost will be. Cameron doesn't know, yet. LaCasse asked whether the City has any granite pieces that could be used. Devlin asked whether the artist needs to be involved. Todd Richardson's firm was responsible for the design – Cameron will ask if there are any others who need to be consulted. LaCasse asked whether the site has been cleaned up. Cradock asked what the timeline is. Lisberger asked who paid for the original memorial.
Woodfords Corner: Cameron and Lisberger proposed

Subcommittee Reports
Governance Subcommittee: Three members are up for renewal. Crowder to call City Clerk for more info – did not receive information in the mail. All three, Crowder, Kirby, and Hildreth will renew. Chair and Vice-Chair positions should go through an annual election process. Kirby volunteered to take over as Chair when transition is needed. Lisberger is proposing revisions to the guidelines and City purchasing rules to clarify what public art artist selection process can be. Devlin and Hildreth volunteer to work on this. The revisions would appear in the next annual plan for Council approval.
Communication Subcommittee:
Website: Cradock added an Instagram account for the Portland Public Art Committee. Tag pictures with #portlandME. Cameron will work with Cradock to implement the changes proposed to the website hosting and Vimeo account. Cradock will get video files from CTN. Templeton requested administrative access to the site. Lisberger asked whether the Temporary Art section was added to the site.

Site Selection Subcommittee:
The Congress Square Art Selection: The subcommittee is still in the review process. Four design teams were announced as finalists for the design RFQ.
Puffin: Kirby asked whether the committee wants a reception or simply press about the Puffin installation. Kirby will create a press release. Reception will be May 6th at 3:30pm.

[LaCasse leaves at 5:30pm]

Other Business
Temporary Art: The TEMPO application and Welcome New Mainers application were both approved.
Electrical Box Murals: Kirby and Devlin will coordinate with the organizer.

Adjourn at 5:40 p.m.

Respectfully Submitted:
Caitlin Cameron