



Julia Kirby, Chair
James Cradock
Jenna Crowder
Diana Greenwold
Alison Hildreth
Pandora LaCasse
Lin Lisberger
Dinah Minot, Creative Portland
Tony Muench
Corey Templeton
Brian Batson, City Councilor

Management & Administration
Caitlin Cameron, Urban Designer

Portland Public Art Committee
Wednesday, November 15, 2017
4:00-6:00pm, Public Library Room 3

Attendance: Julia Kirby, Chair, Councilor Batson, James Cradock, Jenna Crowder, Diana Greenwold, Alison Hildreth, Pandora LaCasse, Lin Lisberger, Tony Muench, Corey Templeton Members of the Public: George Rheault, Dave Kelly Staff: Caitlin Cameron Not in attendance: Dinah Minot

Call to order 4:01pm

Approve minutes with one correction from October 18, 2017 **[Lisberger, Hildreth 7-0]**

[4:05pm Templeton, LaCasse arrive]

Project Reports

Art Underfoot: Crowder – no update.

Maintenance/Conservation: Cameron reported that Jonathan Taggart's current conservation contract is complete except for the additional work to the *Armillary*. A new RFP will need to be issued this year for the next two years of conservation work. Cameron proposes discussing the RFP at the next meeting.

- Glimpse – Lisberger updated on recent conservation by artist in November – painting by artist, Penetrol by other (not sure if that was done by time of meeting). Lisberger spoke with Jonathan Taggart and he is okay with Penetrol but suggests sandblasting and paint with rust paint. Committee agreed artist and conservator should develop a plan as part of new RFP. The Jetport also offered to contribute towards future conservation needs – Cameron will follow up about this. Lisberger took pictures of work and will follow up with a conservation report. Lisberger suggests Kirby, Cameron and Lisberger talk to June LaCombe about making sure the Jetport follows the City's process for conservation. Kirby asked whether the committee needs to develop guidelines about artists conserving own work. Lisberger added that future artworks should include a maintenance fund. LaCasse proposed asking LaCombe to create such a fund for the Jetport. Hildreth agreed that moving forward, the committee should solicit donors for conservation funds. Kirby asked whether the artist documented the work done – Lisberger said no, Lisberger did that and needs to submit report. Cost was \$1,000 – committee discussed whether to pay that amount now from the contingency budget or to wait until the next fiscal year (July 2018). Cameron did not know how much was left in the contingency fund. **Committee moved to use \$1,000 from the FY18 contingency fund to pay for conservation work done in November [Kirby, Cradock 10-0]**
- *Portland Brick/Longfellow signs:* No update

- *Armillary*: Conservation work not done, yet
- *Conservation RFP* – Cameron shared a draft Conservation RFP and asked for committee feedback, especially on how to handle the *Glimpse* estimate and maintenance plan. Committee advised that the bidders should submit estimate and winning conservator would develop a conservation plan with artist as part of the scope. The RFP will be release in the winter and work would begin in the spring 2018.

Congress Square: Hildreth, LaCasse, and Cameron updated on status of Design Development and kick-off/coordination meeting to happen in NYC at Sze Studio on November 29th. Tasks include establishing the work timeline and fundraising schedule.

Subcommittee Reports

Governance Committee: Request from Creative Portland to consider different meeting day/time to accommodate new board member. Committee was reluctant to change the meeting time. Someone agreed to ask CP about availability and whether CP staff could fill in. December 20th meeting will have quorum. Greenwold requested to call into the meeting.

Communications Committee:

- **Publications:** Committee discussed whether to pursue a brochure or map, hard copy vs. online? visitors or residents? Committee wants to start with a conversation with Creative Portland to ask what they are doing – Kirby will follow up on that.

Gifts Committee: No updates

Other Business:

- **MLK Taskforce:** Next meeting on November 22nd, Hildreth and Lisberger to attend. Cameron to check meeting is still happening because of holiday.
- **Holiday Card Sales:** Lisberger asked for committee help in selling cards; 3 sold from Maine Historical Society, some sold at City Hall. Some suggestions included First Friday, Kirby will ask Victoria Mansion and suggested a social media campaign or adding an icon to the website.
- **Annual Dinner:** Committee decided on Wednesday, January 17th following meeting as all members are likely to attend. Location suggestions should be emailed to Kirby.

Meeting adjourned at 5:29pm

Submitted by: Caitlin Cameron