

**MINUTES**  
**Sustainable Storm Water Funding Task Force**  
**July 19, 2011**  
**City Hall, Room 209, 12:00 PM – 1:30 PM**

**1. Introductions of Task Force members and meeting attendees.**

All members were in attendance except for Vin Veroneau, Peter Gellerson, David E. Robinson, and John Cannell. Staff present included Ian Houseal, Mike Bobinsky, Doug Roncarati, and Katherine Earley. There were five members of the public in attendance.

**2. Review and approval of the SSWFTF minutes from June 21, 2011.**

Brooks made motion, Bohlen seconded with a correction to his name. Unanimously approved with the correction.

**3. Review of the Task Force draft work plan.**

Houseal summarized the updated work plan for the Task Force to the end of their work in December stating that this meeting would be about fees, the next about exemptions, and the third meeting about credits. All of these aspects of a storm water fee would inform the other and the Task Force may need to continue to discuss each item depending on the discussion of the Task Force.

There was discussion about the need to simplify the message that the Task Force could bring back to their organizations. At this point, the Task Force needed to look at aspects of the options in detail.

There was discussion of the need to notify the public of what is going on. There is a need for public outreach. Earley suggested reaching out to Bangor.

**4. Summary of the outcomes from the last meeting including:**

- a. Consensus to develop a storm water fee option in greater detail.**
- b. Preliminary discussion of allocating combined sewer costs to a storm water fee.**

Houseal summarized the outcomes of the last meeting: The update to continue to develop a storm water fee option in greater detail was delivered to the Energy and Environmental Sustainability Committee. The issue of allocating costs from combined sewers was presented but there was no discussion on the issue.

**5. Review of revised cost projections reflecting a fifteen year CSO Tier III construction schedule.**

Houseal summarized the material provided to the Task Force reflecting the adjusted construction schedule as it relates to the CSO Mater Plan proposed schedule.

**6. Review of annualizing costs based on a five year average for the purposes of exploring and determining appropriate rate structures and rates.**

Houseal summarized the spreadsheet stating that the annualized costs spreadsheet is intended to be used to talk about cost allocations and represent the first five year average of the program costs. It is understood that the costs would increase over time. Five years was chosen since it represented a short term outlook. Other averages could be used, but for working purposes the Task Force needed to accept or propose an alternative as a way to determine the working cost figure in regard to determining fee structures and implications.

**7. Review of the “Dow Jones” properties list.**

Houseal stated that the “Dow Jones” is a way for the Task Force to see the impact of financial decisions on a representative list of properties in the City and if the Task Force agreed, those would be the representative list of properties to determine the outcomes of the rates.

**8. Presentation of facts on impervious area in Portland.**

Houseal summarized the information on the table stating that this information would be valuable to the Task Force as they discuss next week: exemptions.

**9. Recommendation and discussion of rate structures for further exploration from reports provided.**

- a. Flat rate
- b. Tiered rate (ERU)
- c. Variable Rate (Impervious Area)
- d. Flat Rate + Variable Rate (Gross Area + Impervious Area)

Suslovic summarized the rate structures. It was requested that the Task Force familiarize themselves with the New England Finance Center document on Storm Water Fee Rates, since this document would encompass all the decisions the Task Force would be making before the next meeting. The Task Force would have questions following up to this month’s meeting and would be given new material on exemptions for next month’s meeting at the next meeting.

**10. Confirm Date for Next Meeting: The next meeting is currently scheduled for August 16, 2011**

**11. Adjourn**