



Commission Members:

Chair Jaime Parker, Vice Chair Jon Kachmar, Marie Gray, Zack Anchors, Eleanor Sears, Beth Rabbitt, Stephen Bentsen, Michael Catania, Cheri Musgrave, Katie Mears and City Councilor Victoria Pelletier. Staff: Alex Marshall, Thomas Nickerson.

City of Portland **Parks Commission Agenda** **August 4, 2022 at 5:00 PM**

*The Mission of the Portland Parks Commission is to advocate for the enhancement and stewardship of our parks and open spaces. Review and propose projects that impact parks and open spaces and recommend action.
Foster collaboration among park users and the City. Promotes public access and enjoyment.
Advocate for public and private funding for parks and open spaces. Enjoy Portland for Life.*

To submit written public comment on an agenda item, email ParksCommission@Portlandmaine.gov. Submissions must be received by 12:00 pm the day before the Parks Commission meeting to guarantee their inclusion in the agenda packet. All submissions must include the commenter's name and legal address. To help ensure your comment is submitted for the correct item, please include the name of the agenda item (see below).

REMOTE ACCESS INFORMATION

The Parks Commission will conduct this meeting remotely via Zoom pursuant to the Remote Meeting Policy adopted by the Portland Parks Commission. Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live either in person or via Zoom, a recording will be available in the [Agenda Center](#) following the meeting.

For public comment via Zoom, you will need to use the "raise your hand" feature. To raise your hand via the telephone, please hit *9. You will be unmuted by the host when it is time for public comment.

Please use the link below to join the webinar:

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Or Telephone:

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 917 1085 9101

Passcode: **480730**

- I. Call to Order
- II. General Citizen Comment Period
- III. Agenda Items
 - a. Acceptance of Meeting Minutes: June 2, 2022

- b. New Business
 - i. CIP development - Alex to provide update
 - ii. Parks Capital Improvement Priority Projects -Friends Groups Presentations and Public Comment
 - iii. Follow up questions from Commissioners
 - c. Old Business
 - d. Communications and Updates
 - i. Parks Report
 - ii. Land Bank Commission Report
 - iii. Committee Updates (10 min)
 - iv. Commission Vacancies
 - e. Commissioner requests for Agenda Items
- IV. Adjournment



Commission Members:

Acting Chair Chair Jaime Parker, Cheri Musgrave, Kristen Fulmer, Amy Segal, Jon Kachmar, Marie Gray, Zack Anchors, Eleanor Sears, Beth Rabbitt, Stephen Bentsen, Katie Mears, and City Councilor Victoria Pelletier.

City of Portland
Parks Commission Agenda
June 2, 2022 at 5:00 PM
East End Community School
Address: 195 North St, Portland, ME 04101

The Mission of the Portland Parks Commission is to advocate for the enhancement and stewardship of our parks and open spaces. Review and propose projects that impact parks and open spaces and recommend action. Foster collaboration among park users and the City. Promotes public access and enjoyment. Advocate for public and private funding for parks and open spaces. Enjoy Portland for Life.

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I. Call to Order

II. General Citizen Comment Period

a. Public comment

III. Agenda Items

a. **Acceptance of Meeting Minutes: May 5th, 2022 - Passed Unanimously**

b. New Business

i. **Parks Commission Election - VOTE**

Commission elected Jamie Parker into Chair

Commission elected Jon Kackmar into Vice-Chair

ii. Annual Parks Report Update

Discussed the status of the Annual Parks Report. Due to time constraints, it is not yet ready. Jamie Parker advised he will be working with Alex and the Parks, Recreation & Facilities department to generate the report. Next year, the annual parks report will start in January.

iii. Greenspace - Presentations by Jeff Tarling, City Arborist and Ethan Hipple, PRF Director.

c. Old Business - None

d. Communications and Updates

i. Parks Report / ii. Land Bank Commission Report

Group discussed the appearance and work done to Lincoln Park, and expressed appreciation for the improvements. Confirmed that the work on the fence will continue. The posts at Congress Square will be replaced, and given caps. Jon asked about the CIP process, Alex Marshall confirmed that CIP input responses from friends groups are due 7/19/22.

There was a request to stock Capisic pond, this would require contacting Inland Fisheries and Wildlife. There exists a few barriers, but they are not impossible to overcome. Further research is needed to determine if a trail that encircles the pond will impact the forest on the back side of the pond.

The CSO project on the Back Cove was discussed, it was determined that the park and fields that were once there will be replaced and elevated, paths and courts restored by Spring 2023 at the latest, this fall at the soonest. The project is designed to improve the quality of stormwater and runoff.

It has been determined that no new park will be installed at the recently opened space on Veranda Street, DOT has funded the project, and despite attempts to push for it, a new greenspace is not possible at this time.

e. Commissioner requests for Agenda Items

Motion to adjourn - seconded - passed unanimously.

IV. Adjournment

	<i>DRAFT, as of 6/9/2022</i>										
Note: FY 2024 Projects approved in March of 2023											
		2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Annual Total	District	\$3,770,000	\$5,170,000	\$4,515,000	\$6,193,280	\$4,030,000	\$12,250,000	\$1,725,000	\$1,575,000	\$2,525,000	
Athletic Facilities											
Deering High School Field Upgrades	5			\$275,000		\$200,000					
Deering Oaks Baseball Lights	2		\$250,000								
Deering Oaks Infield Upgrades and Irrigation	2	\$90,000									
Deering Oaks Volleyball Court Replacement	2								\$75,000		
Fitzpatrick Paving and ADA Improvements	2			\$235,000							
Fitzpatrick Stadium Entrance Upgrade	2							\$75,000			
Fitzpatrick to Expo Team Entrance Landscape Upgrades	2							\$100,000			
Fitzpatrick Track Resurfacing	2			\$100,000					\$100,000		
Fitzpatrick Turf Replacement	2					\$1,200,000					
Fox St Irrigation Replacement	1					\$50,000					
Ludlow Baseball Field Upgrades	5				\$500,000						
Memorial Stadium Concession Stand Replacement	5				\$250,000						
Memorial Stadium Turf Replacement	5									\$1,200,000	
Payson B Softball Drainage and Irrigation	4			\$110,000							
Riverton Softball Lighting Replacement	5					\$255,000					
Synthetic Turf Field: location TBD					\$1,500,000						
Cemeteries											
Evergreen Driveway Drainage and Paving--To be funded by Water Resources	5										
Evergreen Expansion Plan - Phase III	5	\$100,000									
Evergreen Repaving Roads	5			\$125,000		\$125,000					
Gravel Road Reconstruction (Evergreen and Forest City)	5		\$100,000								
Pond Restoration Engineering	5			\$30,000							
Wilde Chapel Masonry	5				\$500,000		\$500,000				
Community Gardens											
Bayside Community Garden Relocation	1			\$50,000							
Community Garden Fence Repairs/Additions (3-4 Gardens (CDBG potential)	Various			\$50,000			\$50,000				
Various Shed Replacements	Various				\$30,000						
Courts--Tennis, Basketball, Futsal											
Bayside Basketball Court - New Construction	1		\$75,000								
Court Resurfacing: Various Tennis/Pickleball & Basketball	Various	\$50,000		\$50,000		\$50,000		\$50,000		\$50,000	
Deering Oaks Tennis Court Lights--Add	2							\$350,000			
Dougherty Field Basketball Pavilion	3				\$150,000						
Deering Oaks Tennis and Basketball Court Repaving	2				\$200,000						
Eastern Prom Tennis and Basketball Court Resurface	1								\$50,000		
Islands: Great Diamond Island Tennis and Basketball Reconstruction	1	\$100,000									
Longfellow Basketball Drainage and Reconstruction	5			\$175,000							
Payson Additional Basketball Court	4					\$100,000					

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Payson Tennis--Add Tennis Court lights	4			\$200,000							
Riverton Tennis Court Reconstruction	5								\$300,000		
Park Infrastructure											
Baxter Boulevard Safety Enhancements --Stairs and Railings	4			\$150,000							
Bell Buoy Park Design & Construction	1		\$50,000		\$750,000						
Bramhall Square Reconstruction \$250K budget, \$100K from Maine Medical, \$150 from Public Works CIP	2										
Park Walkway ADA Paving, various locations	various		\$200,000		\$200,000		\$200,000		\$200,000		
Congress Square Park Design and Construction	1										
Deering Oaks ADA Sidewalks and Curbing--Farmers Market Rd. (State to Deering)	2						\$300,000				
Deering Oaks ADA Sidewalks and Curbing--Tennis Court Rd (State to Deering)(ADA)	2	\$300,000									
Deering Oaks Bandstand Replacement	2						\$500,000				
Deering Oaks Pond Plaza and Dock	2								\$100,000		
Deering Oaks Pond Wall and Pond-side Plaza Reconstruction	2	\$500,000		\$500,000							
Deering Oaks Ravine Wading Pool Rehab	2				\$475,000						
Deering Oaks Restroom: Brick and Mortar Building	2							\$400,000			
Deering Oaks Rose Circle Entrance--Convert to Brick	2						\$75,000				
East End Recreational Boat Ramp Reconstruction	1			\$300,000							
Eastern Prom Cleeves Monument ADA Plaza and Walkways	1	\$125,000									
Eastern Prom Cutter Street/Parking Reno--Public Works	1		\$2,750,000								
Fencing: Eastern Prom Sewage Treatment Plant Replacement with guardrail	1	\$75,000									
Fencing: Softball field at Talbot School	1		\$50,000								
Fort Gorges Composting Toilets	1							\$100,000			
Fort Gorges Parapet	1								\$250,000		
Fort Gorges Preservation Plan (Structural Stabilization)	1		\$120,000	\$200,000							
Fort Gorges Sea Level Rise Intervention	1									\$250,000	
Fort Gorges Wharf Reconstruction	1	\$100,000									
Fort Sumner Reconstruction	1									\$450,000	
Fort Sumner Trail Lighting--to be paid for by Friends Group	1										
Harborview Concrete Stair and Plaza: Resurfacing with Granite	2						\$25,000				
Harborview Stairs from Circle Trail Intersection to Commercial St	2			\$50,000							
Lincoln Park Fence--Franklin St	1					\$300,000					
Lincoln Park Fence--Pearl and Federal St	1	\$300,000		\$250,000							
Lincoln Park Walkway Lights	1				\$250,000						
Ludlow Pond Drainage	5					\$150,000					
Martins Point Access Improvements	4		\$150,000								
Noyes Park Pathways, Seating and Trees	2			\$150,000							
Payson Park Front Street Entrance Improvements	4	\$75,000									
Payson Park Sledding Hill and Skating Rink Improvements (Expansion & Snow Making)	4		\$75,000								
Payson Park Parking: Reconstructing Sledding Hill Parking Lot	4			\$250,000							
Picnic Pavillion: Deering Oaks and Payson Park	various		\$150,000		\$150,000						

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Annual Total	District	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Quarry Run Dog Park Expansion and Renovation (Invasives Removal, Trail resurfacing, fence replacement)	4				\$100,000						
Veranda Street Waterfront Park	4	\$150,000									
Western Prom "NEW" Sidewalk along Western Cemetery	2					\$250,000					
Western Prom Artistic Play Area	2							\$150,000			
Western Prom Bandstand, Toboggan Run Improvements	2				\$150,000						
Western Prom Roadway Tree Allee	2									\$300,000	
Western Prom Upper Park Walkway Reconstruction	2			\$250,000	\$250,000						
Western Prom Valley Street Stone Retaining Wall Repair/Rebuild	2	\$115,000									
Western Prom Vista Clearing and Plantings	2		\$50,000		\$50,000		\$50,000		\$50,000		
Western Prom Walkway Lighting	2							\$150,000			
Western Prom Walkway Reconstruction, Phase II	2						\$150,000				
Playgrounds, Skateparks, and Fitness Courses											
Clark Street, Tyng-Tate & Reiche Design	2	\$150,000									
Deering Oaks Playground	2								\$250,000		
East End School Playground	1							\$250,000			
Harborview Aging in Place Fitness Course	2			\$30,000							
Longfellow Playground	5	\$350,000									
Peaks Island Playground	1									\$175,000	
Peaks Island Skate Park	1				\$75,000						
Peppermint Park--East Bayside Playground	1					\$350,000					
Portable Pumptrack: moveable neighborhood skatepark	various			\$75,000							
Presumpscot Playground	4						\$200,000				
Reiche Playground (applying for LWCF grant to Match)	2		\$300,000								
Stone Street Playground--Upgrade and Splashpad Erosion Issues	1			\$350,000							
Stroudwater Playground	3						\$100,000				
Tate Tyng/Clark Playground	2		\$200,000								
Taylor Street Playground	2								\$100,000		
University Park Playground (NEW)	4				\$200,000						
Will's Playground (Eastern Prom)	1					\$450,000					
Will's Playground Design (Eastern Prom)	1		\$50,000								
Trails											
Back Cove Guard Rail	4		\$100,000								
Back Cove Trail Reconstruction and Stone Dust Resurfacing	4,3,1					\$150,000					
Back Cove Re-pave Tukey's Bridge Approach	4		\$50,000								
Bayside Trail Resurfacing--by Public Works	1,2										
Eastern Promenade Sidewalk Resurfacing--by Public Works	1										
Fore River Parkway Trail Resurfacing--by Public Works	2										
Payson Park Cross-Park Trail (Front St to Baseball Parking lot)	4		\$50,000								
Recreation Facilities											
Community Center							\$10,000,000				

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Parks, Recreation & Facilities Department
Ethan Hipple, Director

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Parks, Recreation & Facilities Department
Alex Marshall, Parks Director

Memorandum

TO: Parks Commission and Land Bank Commission

FROM: Alex Marshall, Parks Director, Parks, Recreation and Facilities Department

SUBJECT: Parks Division Update

DATE: August 2022

Parks Division Staffing

- Vacancy: Athletic Facilities Maintenance Worker III
- Vacancy: Parks Maintainer x2
- Vacancy: Lead Park Ranger
- Recently raised starting wage for Seasonal Positions to \$17/hour. Existing Openings:
 - Forestry Watering x2
 - Parks Maintenance x2
 - Playground Maintenance x2
 - Athletic Facilities Maintenance x2
 - Cemetery Maintenance x7
- Recently hired a second Parks Project Manager to start soon. This is a new position that we proposed in our budget to work on both small operational projects (signage, fencing, etc...) and also large capital projects (Kiwamis Pool replacement, playgrounds, ADA accessibility, etc...)

Forestry Tree Planting Program

The Portland Forestry Team concluded its 2022 tree planting program in early July with a total of 150 trees in the ground citywide. This is quite an accomplishment considering the staffing shortages and drought conditions they had. Of the 150 trees, 48 of them were planted in the Bayside Neighborhoods with 14 landing along the Bayside Trail. Once these trees are planted, the crew with a couple seasonals make rounds to keep them watered for 2 or more years as needed. Weather conditions as seen currently are stressing many of our juvenile trees around the city. We encourage property owners with a newly planted City tree in front of their property to augment our City tree watering efforts by watering the young trees with at least 5 gallons of water, once weekly. The slower the watering is done, the more efficiently it can soak into the ground vs running off.

Campsite Policy Clarification

Recently there was a policy released by the city that formalized the process for which we address campsites around town. Misinformation was spread that this policy allowed folks to camp in parks and open spaces. The City continues to enforce our no camping ordinance on a daily basis. We work across Departments (Health and Human Services, Police, Public Works, Parks and Recreation) to offer a coordinated response to connect individuals with services and then clean up our public spaces to make them safe and welcoming for all. The only time individuals are allowed to camp in the parks is when the shelter is full and there is nowhere for them to go. Recently, there have been upwards of 40-50 beds



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Ethan Hipple, Director

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Alex Marshall, Parks Director

available at the shelter nightly. Another aspect of this policy is the removal and short term storage of personal belongings such as Identification, electronics, medication, etc. These items will be cataloged and stored at Amistad for folks to pick up within the week following the campsites removal.

Public Bathrooms

The Public Bathroom Pilot Program continues around the City with two more installed Downtown and two off peninsula. The first two semi-permanent units are located on Commercial Street on the Southwest corner of the Fish Pier parking lot and Monument Way near Free Street. These two units are the metal frame with above ground storage tank ones. The second two units are located at Payson Park near the basketball court and Evergreen Cemetery near the ponds. These two units are the in-ground vault toilets as seen near the Payson Park Playground and Dougherty Field Skate Park. Additional units will be popping up around the City as we identify the priority needs.

Park Projects and Department Updates

Staff are working on the following Park Improvement projects:

- Park Walkway improvements: Deering Oaks walkway improvements have begun and will be completed in the next month or so.
- Fitzpatrick Drainage Improvements: Drawings are complete. An RFP is ready to be advertised.
- Talbot School Basketball Court Reconstruction: Additional funding has been secured and the bid will be advertised again as staff time allows.
- Lyseth Playground: This project is nearing a start date as the school year approaches. Staff are finalizing details with a selected contractor and fine tuning the logistics to execute the project with a limited budget.
- Skate Park Expansion Phase II: A design/build firm has been selected and the process will begin in the coming month or so.
- Stroudwater Bridge: City Parks and Planning staff are working with Portland Trails and the Stroudwater Preserve Development Team to develop the plan for installation of the bridge that sits on the side of Westbrook Street before the I-95 bridge. Grant funding will be essential as City funds are limited.
- Preble Street Field & Stormwater Project: Final design and landscaping plans are being finalized. Fall of 2022 is when the field is anticipated to return with Spring of 2023 as the first playable season.
- Riverton Preserve: Recreation improvement plans are in progress and will consist primarily of a trail network with other improvements. This project is intended to fulfill LWCF conversion requirements, and final approval of the improvement plan rests with the state and National Park Service, which has a public engagement process.
- Riverton Trolley Park: The LWCF grant has been submitted. We are still waiting for federal approval of the grant. The City Council has approved the \$125,000 portion of the required match and the Parks Conservancy has also concluded their fundraising efforts of the additional



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\$125,000+

- Western Promenade Welcome Signs: Three new historic Welcome Signs are being installed in the next 4 weeks
- Lower Western Prom Park Improvements: Final design improvements have been made and we are now waiting to secure additional funding to execute the entire project in the Fall of 2022 or Spring of 2023.
- Community Garden Fence and Gate Installations: We will be replacing 6 Community Garden fences and 4 sheds. We only received one bid that was substantially higher than our budget so we are revisiting funding sources and scope of work. Sheds will be replaced in tandem with the fencing work when that is to happen.