

**City of Portland
Police Citizen Review Subcommittee**

**AGENDA
October 12, 2022
6:00 PM**

1. Zoom Information

- a. **On Wednesday, October 12, 2022 at 6:00 p.m., the Police Citizen Review Subcommittee will conduct a virtual meeting. This meeting will take place remotely using Zoom.**

This meeting will be held remotely pursuant to the Remote Meeting Policy adopted by the Police Citizen Review Subcommittee and as authorized under 1 M.R.S. 403-B because of the existence of an emergency or urgent issue that requires the committee to meet by remote methods. Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live, a recording will be available following the meeting.

For public comment, you will need to use the "raise your hand" feature. To raise your hand via the telephone, please hit *9. You will be unmuted by the host when it is time for public comment.

Please click the link below to join the webinar:

<https://portlandmaine->

[gov.zoom.us/j/83777308745?pwd=SGZDSIFrWmhnRGIKRWU0Qy90YUN0QT09](https://portlandmaine-gov.zoom.us/j/83777308745?pwd=SGZDSIFrWmhnRGIKRWU0Qy90YUN0QT09)

Passcode: 074145

Or One tap mobile :

US: +13017158592,,83777308745# or +13092053325,,83777308745#

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Webinar ID: 837 7730 8745

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2. Call to Order

3. Approval of September 14, 2022 minutes

a. Attachment

4. Discussion of PD doing a presentation in the upcoming months around certain SOP's relevant to the work we do.
5. Public Comment
6. Executive session pursuant to 1 M.R.S. Sec. 405(6)(F) to discuss IA2022-07 and IA2022-08, followed within the same executive session a discussion of the Subcommittee's review of records involving information about juveniles with Attorney Thompson pursuant to 1 M.R.S. Sec. 405(6)(E).
7. Public Comment
8. Brief follow up on goal assignments (training opportunities, expanding meeting access options, etc.)
9. Public Comment
10. Adjourn

DRAFT
MEETING MINUTES

POLICE CITIZEN REVIEW SUBCOMMITTEE

September 14, 2022

Meeting Held Remotely Via Zoom

Members present: Emily West, Chair, Reggie Parson, Vice Chair; Anne Hardcastle; Tim Smith; Kay Kerina; Gino Desruisseaux

Members absent: Reverend Lewis

Staff present: Tracy Boyd

Call to order.

Motion to adopt minutes of July 13, 2022 meeting. Second. Roll call votes 6-0.

Chair West reviewed the agenda which included a quick overview of the IA checklist, two IA cases to review, in addition to ending with a discussion of prioritization of goals.

The group reviewed the IA checklist.

There was no public comment.

Executive session pursuant to 1 M.R.S. Sec. 405(6)(F) to discuss IA2022-004 and IA2022-006.

Motion to enter into Executive Session; Second; Roll call votes 6-0.

There was no public comment.

Out of Executive Session.

Motion that the IA2022-04 categorization of this complaint was appropriate and consistent with SOP 90; Second; Roll call votes 6-0.

Motion that the IA2022-06 categorization of this complaint was appropriate and consistent with SOP 90; Second; Roll call votes 6-0.

No public comment.

Discussion of goals:

In regards to training opportunities, the group completed this goal. Tim will provide the group with a link to PPD training software which will be available in the future. Reggie will check in with Major Martin during their monthly meeting in regards to current available trainings and will share that information with the subcommittee. Tim suggested that individuals check in with Lt. Titcomb if there is a specific training they are interested in attending.

The subcommittee is awaiting the results of the November election in regards to its goal of improving their interface with public officials and other committees.

The last goal of improving community engagement has not yet been formalized. Kay would like to see the Zoom meetings use closed captioning and improve accessibility to the meetings and forms (translation into another language not presently available). Kay will follow up Jessica Grondin to explore how the group might employ other forms of social media to encourage public participation.

For next month's agenda there are two cases to review, a Category U and a Category 2. Major Martin informed the group that the Cat. 2 involved two officers and that it contained many hours of body camera video. Emily believes that the Cat. 2 might encompass all of the meeting time and suggested leaving the agenda open.

Motion to adjourn the meeting; Second; Roll call votes 6-0.