

PORTLAND FISH PIER AUTHORITY
BOARD OF DIRECTORS
November 14, 2022, 3:00 PM

PFPA Board Members

Class A Director: Member of the Portland City Council/Tae Chong, Vice President

Class B Director: Representing the Fishing Industry/Meredith Mendelson, Department of Marine Resources, President

Class C Director: Representing the Commissioner of the Maine DOT/Chris Mayo

Ex-Officio Director: Representing the City Manager/Brendan O'Connell, Finance Director

Ex-Officio Director: President of the Board of Directors of the Portland Fish Exchange/Rob Odlin

This meeting will take place remotely using Zoom.

This meeting will be held remotely pursuant to the Remote Meeting Policy adopted by the Board and as authorized under 1 M.R.S. 403-B because of the existence of an emergency or urgent issue that requires the Committee to meet by remote methods. Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live, a recording will be available in the Agenda Center following the meeting.

For public comment, you will need to use the "raise your hand" feature. To raise your hand via the telephone, please hit *9. You will be unmuted by the host when it is time for public comment.

Please click the link below to join the webinar:

<https://portlandmaine-gov.zoom.us/j/87004495878?pwd=cVUwOUdvSlhZWk9oM2pLTnVCc0J4UT09>

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Or One tap mobile :

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Webinar ID: 870 0449 5878

International numbers available: <https://portlandmaine-gov.zoom.us/j/kinj9OO07T>

1. **Approval of August 8, 2022 Meeting Minutes; and, Acceptance of May 16, 2022 Meeting Minutes.**
 - a. Draft Minutes of August 8, 2022, attached.
 - b. Draft Minutes of May 16, 2022, attached. NOTE: Due to changes in Board make up, the Board will not achieve a quorum of Board members who were in attendance at the May 16 meeting. Staff suggestion of a motion of "accepting" the minutes will provide a record of the meeting while not asking Board members to approve minutes from a meeting they did not attend.

Action Item - Public Comment

2. **Update on infrastructure and program funding through CARES Act funding - Bill Needelman, Waterfront Coordinator; Meredith Mendelson, Maine DMR Deputy Commissioner**
 3. **Financial Update - Statement produced by Tonya Mitchell, Senior Admin Officer II/Finance Department which will be presented at the meeting by Bill Needelman, Waterfront Coordinator.**
 4. **Facilities Update - Kathy Alves, Facilities Director; Phil DiPierro, Project Manager**
 - a. Facilities Project Reports
 5. **Portland Fish Exchange Update - Rob Odlin, PFE President; Bert Jongerden, Contract Manager; Bill Needelman, Waterfront Coordinator.**
 - a. PFE Monthly Landings Report, October 2022
 - b. Update on RFP process exploring alternative management.
 - c. Governance
 6. **Marine Trade Center Lease Amendments**
 - a. Postponed.
 7. **Front Lot Parking Rate Amendments - John Peverada, Parking Manager.**
 - a. City Parking Manager suggests an increase in the monthly parking rate in the front lot **from the current \$120 per month to \$130.** Typically the Fish Pier rate is \$10 less than the City Garages. Recently, the City Council increased the FY23 monthly garage rate from \$130 to \$140.

The current “harvester” rate of \$55/month would remain unchanged.
- Action Item - Public Comment**
8. **Homeport Fleet Berthing Agreement Revisions**
 - a. Prompted by a recent turnover in vessel ownership, Corporation Council is recommended revising the standard berthing agreement form for monthly homeport vessel tenants. Staff is seeking feedback on specifics from the board as well as from berthing tenants. Issues to discuss will include the treatment of rafted vessels and access to parking in the rear lot.
 9. **Adjournment.**