

City of Portland

Rules Committee Minutes



Monday, November 21, 2022 at 4:00 PM Via Zoom

To submit written public comment on an agenda item, email publiccomment@portlandmaine.gov. Submissions must be received by 12:00 pm the day before the Rules Committee meeting to guarantee their inclusion in the agenda packet. All submissions must include the commenter's name and legal address. To help ensure your comment is submitted for the correct item, please include the name of the agenda item (see below).

REMOTE ACCESS INFORMATION:

The Rules Committee will conduct this meeting remotely via Zoom pursuant to the Remote Meeting Policy adopted by the Portland City Council. Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live either in person or via Zoom, a recording will be available in the [Agenda Center](#) following the meeting.

For public comment via Zoom, you will need to use the "raise your hand" feature. To raise your hand via the telephone, please hit *9. You will be unmuted by the host when it is time for public comment.

To join the meeting, visit <https://portlandmaine-gov.zoom.us/j/81425152603>

1. Call to Order

Chair Mark Dion called the meeting to order at 4:12 PM

Councilor Mark Dion (Chair), Councilor Pious Ali, Councilor April Fournier, Sheba Brown (Executive Office Manager), Dena Libner (Chief of Staff), and Amy McNally (Corporation Counsel) were present.

2. Review Council Rules and Discuss Possible Changes

a. Proposed guidelines for issuance of proclamations

Dena Libner provided an overview of the proposed guidelines for issuance of proclamations.

The Committee discussed the recommendations and provided guidance on the potential rewording of some of the recommendations. The Committee also directed staff to produce a redlined version of the proposed rule changes to be discussed at the following meeting.

b. Discussion: Scheduling non-Council-Meeting Mondays as standing workshops

Dena Libner outlined this recommendation for the Committee.

The Committee discussed this recommendation and directed staff to include this in the redlined document for review at the next meeting.

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3. **Public Comment on Council Rules**

Ken Capron provided public comment on council rules.

4. **Adjournment**

Councilor Pious Ali made a motion to adjourn the meeting, seconded by Councilor April Fournier, vote (3-0)