

**PORTLAND FISH PIER AUTHORITY
BOARD OF DIRECTORS
December 21, 2022, 3:00 PM**

Remote Meeting Format – ZOOM Platform

PFPA Board Members

Class A Director: Member of the Portland City Council, Councilor Regina Phillips Effective 12/29/2022
Class B Director: Representing the Fishing Industry, Meredith Mendelson, Department of Marine Resources, President
Class C Director: Representing the Commissioner of the Maine DOT, Chris Mayo
Ex-Officio Director: Representing the City Manager, Brendan O’Connell, Finance Director
Ex-Officio Director: President of the Board of Directors of the Portland Fish Exchange, Rob Odlin

Please click the link below to join the webinar:

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1. Approval of November 14, 2022 meeting Minutes.

- a. See attached draft meeting Minutes.

Action Item - Public Comment

2. Update on Infrastructure and Program Funding through CARES Act Funding - Bill Needelman, Waterfront Coordinator; Meredith Mendelson, Maine DMR Deputy Commissioner

3. Financial Update - Statement produced by Tonya Mitchell, Senior Adm. Officer II/Finance Department; presented by Bill Needelman, Waterfront Coordinator

- a. See attached Financial update.

4. Facilities Update - Kathy Alves, Facilities Director; Phil DePierro, Project Manager

- a. See attached Facilities Report.

5. Portland Fish Exchange Update - Rob Odlin, PFE President; Bert Jongerden, Contract Manager; Bill Needelman, Waterfront Coordination

- a. See attached PFE Report.

6. Marine Trade Center Refinance Approval

- a. See attached Marine Trade Center Agreement.

Action Item - Public Comment

7. Dropping Springs Sublease Approval

- a. See attached Dropping Springs Sublease Agreement.

Action Item - Public Comment

8. Update from the PFE Board on Potential Governance Changes

- a. At its December 15, 2022, meeting, the Portland Fish Exchange Board of Directors voted 6 to 1 (Odlin Opposed) to explore a single governance entity for the Exchange and the Portland Fish Pier Authority. This vote followed the recommendation from a Governance Subcommittee (vote of 3 to 1, Odlin opposed) comprised of John Arnold, Chair, Rob Odlin, Nick Alfiero, Bill Needelman, and Mary Hudson (non-Board member, seller representative). The Portland Fish Pier Authority Board of Directors is requested to join this exploration and to assign participants in the Governance Subcommittee process.

Governance Subcommittee meetings will be held according to public meeting rules.

Requested Action: The PFPA Board is requested to vote to explore a single governance entity for the PFE and PFPA. Associated with this action, the Board is asked to assign a representative(s) from the Board to participate with representatives from the Portland Fish Exchange Board in drafting a governance framework (draft Bylaws) recommendation for consideration by both Boards and the Portland City Council.

See attached Governance Flow Chart.

Action Item - Public Comment

9. Homeport Fleet Berthing Agreement Revisions

- a. Prompted by a recent turnover in vessel ownership, Corporation Counsel is recommending revising the standard Berthing Agreement form for monthly homeport vessel tenants. Staff is seeking feedback on specifics from the Board as well as from berthing tenants. Issues to discuss will include the treatment of rafted vessels and access to parking in the rear lot.

See attached Berthing Agreement Template.

10. Adjournment