

**MINUTES
POLICE CITIZEN REVIEW SUBCOMMITTEE**

**February 8, 2023
Meeting Held Remotely Via Zoom**

Members present: Emily West, Chair; Reggie Parson, Vice Chair; Rev. Lewis; Anne Hardcastle; Tim Smith; Jean-Raymond Desruisseaux (Gino); *Kaylin Kerina (joined later during Executive Session)

Members absent: none*

Staff present: Associate Corporation Counsel Rachel Millette; Major Robert Martin; Tracy Boyd

6:05 Call to order.

Motion was made by Tim and seconded by Gino to adopt minutes of the January 11, 2023 meeting. Passage 6-0.

Chair West reviewed the agenda for the meeting.

Discussion of Complainant letters.

6:10 Motion was made by Reggie and seconded by Gino to move into Executive Session to discuss review of Category Us with Attorney Millette pursuant to 1 M.R.S. Sec. 405(6)(E). Passage 6-0.

7:15 Out of Executive Session

Motion to affirm whether Category Us are under the subcommittee's purview to review under the thorough, timely, fair, and objective criteria. Motion was made by Rev. Lewis and seconded by Anne. Passed 7-0.

Motion to remove the Cat. U guidelines currently in place and to direct Attorney Millette to revise the suggested guidelines as needed. Motion was made by Tim and seconded by Rev. Lewis. Passed 7-0.

Revised Remote Participation Policy discussion. Motion was made by Rev. Lewis to adopt the new policy, seconded by Anne. Passed 7-0.

Attorney Millette explained the process ahead of the group of electing a new Chair.

After a brief discussion, the subcommittee came to a consensus to table the discussion of the new oversight board structure until the Charter provision goes into effect in July.

Discussion of next month's agenda which will include review of at least one Cat. U case, Major Martin's checklist for each case category, review of the draft Annual Report, and approval of draft guidelines for reviewing all categories of IA investigations. Attorney Millette will look into reserving a room in City Hall for an in person/hybrid meeting next month and will let the group know where the meeting will be held.

7:50 Motion was made by Rev. Lewis to adjourn and seconded by Kaylin. Passed 7-0.