



Commission Members:

Chair Pat Bailey, Jayne Foley, Daniel Herzlinger, Robert Foster, Jon Kachmar, Simon Rucker, Baxter Miatke, Brian Wasser, and City Councilor Anna Trevorrow

City of Portland
Land Bank Commission Agenda

June 14, 2023

5:00 PM

On the second Wednesday of the month at 5:00 pm, the Portland Land Bank Commission will hold a meeting remotely using Zoom.

The Land Bank Commission will conduct this meeting remotely via Zoom pursuant to the Remote Meeting Policy adopted by the Land Bank Commission. Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live either in person or via Zoom, a recording will be available in the [Agenda Center](#) following the meeting.

For public comment, you will need to use the "raise your hand" feature. To raise your hand via the telephone, please hit *9. You will be unmuted by the host when it is time for public comment.

Please use the link below to join the webinar:

<https://zoom.us/j/98497248698?pwd=QjJlOUdoaitxMHZsb1V4RzRZbE50QT09>

Passcode: LandB8nk!3

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**US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592
or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782**

Webinar ID: 984 9724 8698

- I. Call to Order
- II. Citizen Comment Period
- III. Agenda Items
 - i. Acceptance of Meeting Minutes: May 10, 2023
 - ii. New Business
 - a. Secretary's Report

The Land Bank Commission is responsible for identifying and protecting open space resources within the City of Portland. The commission seeks to preserve a balance between development and conservation of open space important for wildlife, ecological, environmental, scenic or outdoor recreational values.



- b. Treasurer's Report
 - iii. Old Business
 - a. Update from Baxter Miatke on hand carried boat launch discussion
 - b. Update from Ethan Hipple on North Deering Park (5 minutes)
 - iv. Communications and Parcel Updates
 - a. Parks Division Report
 - b. Parks Commission Report
 - v. Commissioner requests for Agenda Items
- IV. Adjournment

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Commission Members:

Chair Pat Bailey, Jayne Foley, Daniel Herzlinger, Jennifer Fox, Robert Foster, Jon Kachmar, Simon Rucker, Baxter Miatke, and City Counselor Anna Trevorrow, Brian Wasser

Not in attendance:

City of Portland
Land Bank Commission Agenda
May 10, 2023
5:00 PM

On the second Wednesday of the month at 5:00 pm, the Portland Land Bank Commission will hold a meeting remotely using Zoom.

The Land Bank Commission will conduct this meeting remotely via Zoom and in-person at Portland City Hall, room 24. Pursuant to the Hybrid Meeting Policy adopted by the Land Bank Commission. Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live either in person or via Zoom, a recording will be available in the [Agenda Center](#) following the meeting.

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- I. Call to Order
 - II. Citizen Comment Period~George R. asked for more clarification around the Coolidge Lot. He asked that the boat being stored on city property be moved.
 - i. Emailed citizen comment~ N/A
 - III. Agenda Items
 - i. Acceptance of Meeting Minutes: April 12, 2023
- Minutes were passed unanimously.



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ii. New Business

- a. Secretary's Report~ Nothing to report.
- b. Treasurer's Report~ Transfer of funds did occur to the wetland delineation to Economic Development.' legal implication with moving encampments. Due to public health, safety and obstructions the encampment can be moved.

iii. Old Business

- a. Hand Carry Boat Launch Evaluation Discussion- Hobart Street and Stroudwater Park (Waldo Street) A presentation was given by Baxter Miatke.
- b. Pat asked that if we do take on this project, the Land Bank would need to make a financial contribution (10%).
- c. There are two parcels which have been identified. Areas of interest were identified while on the water and why public access is needed. Stroudwater Park and Hobart street.
- d. This water way would primarily be used at high tide. However, there will still be access at low tide.
- e. Questions about parking. Signage would be added to the street for parking.
- f. Portland Water District is in approval of the public accessing the road as long as a public meeting approves.
- g. Security and safety were discussed. Hobart is a more secluded area vs. Stroudwater Park.
- h. Environmental considerations were identified: currents/tidal.
- i. Funding sources, Parks, Portland trails, private donations from a dock company?
- j. A rack rental program in this area was discussed for the public. Ethan felt this was a possibility.
- k. Is this a historic area? Ethan confirmed **yes**.
- l. Another funding source may be SHIP. The land bank could commit some money to this program.
- m. Corporation council needs to be involved to ensure we are going in the right direction.
- n. Jon suggested we consider doing a smaller dock, less maintenance. Also asked for a public meeting.
- o. Stroudwater appears to be the best site at this time.
- p. Next steps:
- q.
 - 1. Ethan to set up a time to meet w/ council
 - 2. Meeting with the Harbor Commission
 - 3.. Preliminary budget (cost estimates) will be needed for presentation.
 - 4.. Ethan stressed how busy our project managers are and could commissioners do diligence with getting most of the leg work done.



5.. Permitting will be researched by Daniel H.,

iv. Communications and Parcel Update:

- a. Parks Commission Report~ Many volunteer cleanups have been involved in helping keep our public parks and residual encampment efforts. We are currently working with the Parks Conservancy at building a volunteer group base. Legal implication with moving encampments. Due to public health, safety and obstructions the encampment can be moved.
- b. Pat comment on the Brown tail moth infestation has improved.
- c. Land Bank Commission Report~ Jon stated what a huge impact the homeless population is having on our parks. He is in the process of drafting a letter around this topic.
- d. Greenspace gathering has been moved to September. Pat asked where the homeless encampment people will go?
- e. Jon stated what a huge impact the homeless population is having on our parks.

v. Commissioner requests for Agenda Items:

- vi. Pat asked to have August off for the commission meeting. Unless there is something pressing.

IV. Adjournment



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Parks, Recreation & Facilities Department
Ethan Hipple, Director

CITY OF PORTLAND
Parks, Recreation & Facilities Department
Alex Marshall, Parks Director

Memorandum

TO: Parks Commission and Land Bank Commission

FROM: Alex Marshall, Parks Director, Parks, Recreation and Facilities Department

SUBJECT: Parks Division Update

DATE: June 2023

Parks Division Staffing

- Total Budgeted positions in Parks Division: 33
- Vacancy: City Arborist. We continue to have this position advertised
- Seasonal Positions: Park Maintenance, Ballfields, Playgrounds

Congress Square Park Update

Congress Square Redesign project includes completing construction of a redesigned intersection and public open spaces at High Street, Free Street, and Congress Square. The project has two construction phases. Phase A, includes roadway and intersection improvements. Phase A construction began in April 2022 and will continue through the summer of 2023. Construction Documentation for phase B, which includes the public open spaces, was completed in June 2022, partial CIP funding for construction of the Phase B Congress Square redesign in the amount of \$700,000 and \$900,000 was awarded in 2022 and 2023, respectively. This project will involve significant community fundraising. The City will begin bidding for the construction of the square once all funding for the project has been secured.

Dougherty Field Playground Ribbon Cutting Ceremony

The Dougherty Field Playground construction has finally come to a close. After six years of fundraising through neighborhood efforts via a Community Development Block Grant and City Capital Improvement Project funding, this project is at the finish line and we are inviting everyone to the ribbon cutting event on June 14th from 3pm-4pm.

Deering Oaks Ravine is OPEN

Memorial Day has come and gone and the Deering Oaks Wading Ravine was, once again, open for business. This feature is such a staple for the community during the Summer months and we had some incredible weather over the weekend to really showcase the need for it. The Playgrounds Crew pours hours into cleaning and keeping this feature open for all to use from Memorial Day to Labor Day. Our Ranger Team will also pitch in by assisting with the opening and closing of it every day, which allows for the bottom to be cleaned and fresh water added each morning.

Encampment Update

To date we have 132 encampments documented citywide. This number fluctuates each week as folks move from one place to another or are able to get into the shelter. Our Park Ranger Team has been keeping up with this tally so Staff know the areas in which outreach and services should be focused. A



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Parks, Recreation & Facilities Department
Ethan Hipple, Director

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Parks, Recreation & Facilities Department
Alex Marshall, Parks Director

City Encampment Crisis Response Team has been established and will be focusing on some of the larger encampments shortly.

Park Projects and Department Updates

Staff are working on the following Park Improvement projects:

- Park ADA Walkway improvements: Phase 3 of 3 at Deering Oaks Park has begun and all new walkway base work has been completed. The contractor is mobilizing their team to Deering Oaks to complete the project.
- Fitzpatrick Drainage Improvements: Drawings are complete. An RFP is ready to be advertised.
- Talbot School Basketball Court Reconstruction: The bid documents have been advertised.
- Preble Street Field & Stormwater Project: Final design and landscaping plans are being finalized. There have been some construction delays that will push the installation of the field back to the Fall of 2023 with field play to begin in the late Spring or Summer of 2024.
- Riverton Preserve: Recreation improvement plans are in progress and will consist primarily of a trail network with other improvements. This project is intended to fulfill LWCF conversion requirements, and final approval of the improvement plan rests with the state and National Park Service, which has a public engagement process.
- Riverton Trolley Park: The Bicycle Skills Course RFP has been advertised and staff are working on the next phase of the improvements
- Lower Western Prom Park Improvements: Final design improvements have been made and we have secured the additional funding via CDBG to execute the project later in 2023 or beginning of 2024
- Dougherty Field Skatepark Expansion: Construction has begun. The Contractor will be working on site for the next 10-12 weeks with the anticipation of finishing the project around July 4th
- Community Garden Fence and Shed Replacement: All new sheds and planting soil have been installed. Fence installations have begun
- North Deering Park acquisition is in progress and closing is scheduled for June. This project will result in 24 new acres of park and open space, including an athletic field, woods, ponds and future trails.