



In attendance: Commission Members Chair Patrizia Bailey, V. Chair Steve Morgenstein, Kara Wooldrik, Simon Rucker, Andrew Butcher, and Jon Kachmar. City Staff: Doug Roncarati, and Ethan Hipple

Land Bank Commission Minutes
January 8, 2019, 5:00 PM
Portland, Maine City Hall
389 Congress Street, Council Chambers

I. Citizen Comment Period

There were no members of the public present to make public comment.

II. Agenda Items

i. New Business

a. Approve Budget

Discussion to approve annual budget of \$248,000. 91.5% of funds to be spent on land acquisition, 8.5% of funds to be expended on non-acquisition uses (maintenance, signage, etc...).

Simon Rucker moved to put forward motion to approve budget. Steve Morgenstein seconded. Passed unanimously.

b. Officers

Commission discussed appointing or reappointing officers now that terms are expiring. No changes were proposed. Jon Kachmar moved to put forward the current slate of officers. Kara Wooldrik seconded. Passed unanimously.

c. Approve Annual Report

Pat moved to accept report to be finalized with only grammatical corrections, Andrew seconded. Passed unanimously.

d. Pat Bailey met with Councilor Duson to discuss Land Bank priorities. Discussed new perception of Land as being proactive, vs reactive. Discussed future opportunities for Land Bank Commissioners to present Land Bank information and goals to City Council. Outreach committee will create a short presentation to present to Council at the time that the Annual Report is accepted.

e. Parcel Prioritization Process

Discussed prioritization criteria for Redlon Woods Parcels and Verizon Pines Parcel.

General discussion of future parcels on the priority list to evaluate in the future.



ii. Communications/Updates

- a. **Secretary Report:** No report at this time.
- b. **Treasurer Report:** No report at this time.
- c. **Outreach Committee Report:** No report at this time.
- d. **Parks Commission Report:** No report at this time.
- e. **Parks Update:** No report at this time.

III. Meeting adjourned at 6:57 PM.