



In attendance: Commission members Chair Patrizia Bailey, V.Chair Steve Morgenstien, Treasurer Andrew Butcher, Secretary Simon Rucker, Kara Wooldrik, Roger Berle and Councilor Justin Costa. City Staff: Doug Roncarati, Ethan Hipple and Alli Carroll

Land Bank Commission Minutes

January 09, 2019

5:00 PM

Portland, Maine City Hall
389 Congress Street, Council Chambers

I. Citizen Comment Period

There are no citizens present to make comment at this time.

II. Agenda Items

a. Acceptance of Meeting Minutes: December 13, 2018

Roger moved to accept the meeting minutes of December 13, 2018. Andrew approved. Passed unanimously.

b. New Business

i. Secretary Report - Annual Report Review

Pat asked for comments. Roger said it looked great. Commission thanked Simon for his hard work. Pat says that the new budget just needs to be placed into the report. Doug suggested Exhibit B to be named "Property Interests". The Commission agreed.

ii. Treasurer Report

The Commission reviewed a budget presented by Pat and Andrew. Pat gave an overview of the hard work that occurred to get the revenue and expenditures to date. Ethan assured the Commission that retrieving information should be much more streamlined in the City's new financial system. He added that the balance of the Land Bank fund was confirmed by the Finance Director and is a total of \$438,413.00. There was question of the outstanding bills amount that needs to be confirmed still. Ethan will also confirm the amount of donations given for Redlon Woods.

The Commission worked through some technical aspects of the budget presented. Kara suggested formatting it in a way that was easier to read. Pat suggested adding \$100,000 that is subject to change as a line item for property acquisition. Commission agreed and thought it was a good goal to focus them on securing and protecting critical open space. The budget should speak to their priorities.

Andrew motioned to approve the annual report with the budget as amended. Kara seconded. Motion passed unanimously.

iii. Outreach Committee Report

There is no report at this time. Primary focus has been placed on the annual report and budget.

c. Old Business

i. Update to Councilor

Land Bank Commission
Wednesday, January 9, 2019
landbank@portlandmaine.gov



Pat went through the projects the Land Bank Commission has worked on over the past year to bring Councilor Justin Costa up to date.

III. Communications/Updates

a. Parks Commission Report

There is no update at this time.

b. Parks Update

Ethan explained the upcoming Walk in the Park event occurring on February 9th. This will be a cross-country ski and snowshoe trip through Evergreen Cemetery Woods. He encouraged Commissioners to participate. In addition to that, the department is speaking with the Student Conservation Association about returning this summer. The Commission is very thankful for the work the SCA crew has done in the past for Portland's Parks. They confirmed that they have put an amount in their budget to support them again this year and are excited to see what they will do.