



In attendance: Commission Members: Chair Dory Waxman, V.Chair Nathan Robbins, Cynthia Loebenstein, Meri Lowry, Michael Mertaugh, Colette Bouchard, Ana Lagunez and Amy Segal. City Staff: Sally DeLuca, Matt Coleman and Alli Carroll.

Parks Commission Minutes

February 7, 2019

5:00 PM

Portland City Hall

389 Congress Street, Council Chambers

I. General Comment Period

There is no public comment at this time.

II. Agenda Items (*public comment taken on action items only*)

a. Acceptance of November 01, 2018 Meeting Minutes

Cynthia moved to accept the minutes of the November 1, 2018 Parks Commission meeting. Amy seconded. Passed unanimously.

b. Acceptance of January 03, 2019 Meeting Minutes

Michael moved to accept the minutes of January 3, 2019. Meri seconded. Amy suggested fixing Nel's name to Nelle. All in favor. Passed unanimously as amended.

III. New Business

- a.** Dory asked if anyone had new business they could share. Sally shared an update from the Parks Conservancy and informed the Commission that Nan Cumming was the new Executive Director. In their last meeting, they listed all interests for projects and funding. Nan will be talking to the community about future programmatic projects. The Commission is hopeful that the Parks Conservancy will attend a Commission meeting in the near future.

IV. Communications/Updates

- a. Outreach Subcommittee:** Amy shared a draft document regarding ideas for the Green Space Gathering. This gathering will cover homelessness in Portland Parks, understanding current impacts, and best methods for accommodating all park users while maintaining safety and enjoyment. It was confirmed that it will be held at Rowe Elementary School. The Commission continued to discuss how to get the word out. Meri volunteered to make phone calls to neighborhood associations for invitations. Members discussed recording the event and making sure to follow up after the event. Amy will update the document again and send out the final draft. The Commission thanked the Outreach Committee for their time and effort.
- b. Park Initiatives Subcommittee:** Cynthia expressed that the Baxter Trail project is making progress as far as content and research. Content needs to be edited down for the physical signs. Commission wants to make sure that all information is kept on the website. Digital mockup will hopefully be sent to Alli by next meeting to share with the Commission. Cynthia continued to share highlights of the content. The Commission thanked the subcommittee for their hard work.



- c. **Annual Report Subcommittee:** Nathan shared that they are looking to meet in the next month to review open issues in the last annual report and what can be worked on now. Nathan offered to take lead on the documentation of the Green Space Gathering and getting that into the future annual report. Dory suggested revisiting the ordinance with Michael Goldman and Meri because there was a suggestion in the last meeting for the report to be biannually. They will revisit this in the March meeting.
- d. **Finance Subcommittee:** The Love Portland work is coming to finalization. He asked Sally if there were revenue projections for the impact fees. She will find the revenue estimate and share that with him. The Commission discussed connecting businesses with the Love Portland gift catalog to generate different donations.
- e. **Parks Update:** Matt shared items on a report presented to the Commission.

Working towards a license agreement with Open Gym for a pilot program in Portland. The company provides an outdoor locker containing various pieces of exercise and recreation equipment. Locker locations we are considering are Back Cove Trail, Bayside Trail, Eastern and Western Promenade.

Also, progress continues with placing OpBox in parks. The final touches on a lease agreement are being made now. The locations being considered are Payson Park, East End beach, Back Cove Trail, and the Amethyst Lot.

Matt continued by sharing the goal to instal a pop-up park with interesting benches and planters that will be inviting, aesthetically pleasing, and spark excitement for the future Portland Landing Park.