



Anna Berke, Chair
Sharon Dennehy, Vice-Chair
Kat Zagaria Buckley
Phoebe Cole
Gillian Cook
Councilor Victoria Pelletier
Lindsay Hancock, Creative Portland
Kelly Hrenko, City Manager appointee
Jessica Lauren Lipton
Stephanie Motter
John Whipple

Management & Administration

Sean King
Urban Designer, Planning & Urban Development
Department

PORTLAND PUBLIC ART COMMITTEE

Wednesday, July 19, 2023

4:00 PM Portland Public Library, Room 3

1. Zoom Meeting Information

Due to the existence of an emergency or urgent issue the **Portland Public Art Committee** will conduct this meeting by remote methods/technology at the Zoom link provided below, in accordance with the requirements of 1 M.R.S. section 403-B and the City Council's Remote Participation Policy. Allow your computer to install the free zoom app to get the best meeting experience.

For more information on how to use Zoom, please go to:
<https://www.portlandmaine.gov/remotepud>

Public comment will be taken; written comments may be submitted to publicart@portlandmaine.gov

Please click the link below to join the webinar:
<https://portlandmaine-gov.zoom.us/j/81634418875>

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Webinar ID: 816 3441 8875

International numbers available: <https://portlandmaine-gov.zoom.us/j/81634418875>

2. Call to Order

- Roll call

- June 21, 2023 meeting minutes

3. Staff Updates

- Public Art fund balance
- **Congress Square Park (Cook):** No updates
- **Gathering Stones (Hancock, Cole):** PPAC member to present installation of stone signage.
- **Passing the Torch (Zagaria):** PPAC member to update committee on signage. City staff met with Public Works to evaluate lighting controls and replacement of existing fixtures on July 12th.
- **Bramhall Square Redesign (Whipple):** No updates
- **Conservation (Berke, Cole): Conservator - Jonathan Taggart (JT).**
 - Begin conservation of *Untitled-Armillary* in July 2023.
 - Requested cost estimate from JT for conservation assessment to prioritize maintenance over the next five years.

4. Project Reports

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5. Subcommittee Reports

- **Governance/Board Development Subcommittee (Berke, Dennehy)**
 - FY23 annual report and FY24 Budget.
- **Gifts Subcommittee (Cole, Zagaria)**
 - Libbytown Neighborhood Association - Maine Med community art grant at Lowell Street Park.
- **Communications Subcommittee (Cook, Cole, Motter)**
 - Subcommittee members to share updates

- Publicartportland.org hosting company to evaluate Word Press updates and Google maps account, will send a proposal to perform updates.
- **Site Selection Subcommittee (Cook, Dennehy, Hancock, Lipton, Zagaria)**
 - Subcommittee members to share updates
 - Planning department intern to present research findings

6. Other Business

- APPROVED: Portland Downtown utility box artist selections. (Cole)
- ACTIVE: PMA Art Trail temporary art review panel held June 21, 2023. (Cook, Lipton)
- ACTIVE: Friends of Congress Square Park submitted a temporary art application. (Dennehy)

7. Public Comment

8. Committee Updates

Next Meeting - Tentatively Scheduled for August 16, 2023 at 4:00 pm



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Management & Administration

Sean King, Urban Designer with Planning & Urban Development Department

PORTLAND PUBLIC ART COMMITTEE

June 21, 2023

4:00 p.m. – 6:00 p.m. online via Zoom link

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Webinar ID: 816 3441 8875

International numbers available: <https://portlandmaine-gov.zoom.us/j/kcytm2arCM> -----

1. Call to Order

- Roll call
- May 17, 2023 meeting minutes - **approved**

Absent: Lindsay Hancock

Present: Sean King, Anna Berke, Stephanie Motter, Phoebe Cole, Jess Lipton, John Whipple, Kelly Hrenko, Kat Zagaria, Sharon Dennehy

2. Staff Updates

- Public art fund balance
Chris miller invoice paid - \$5k

3. Project Reports

- **Congress Square Park (Cook):** Friends of Congress Square Park fundraiser committee tentatively postponed. Staff to finalize contract amendment #3 with Sarah Sze Studios for construction documentation phase.
 - **Need to follow up on new point of contact for that**
 - **We are looking to earmark project and additional construction funding**
 - **Sarah Sze, drafted contract, in contract with Sarah's studio to approve division of funds/payment**
 - **Discussion on background of Sarah Sze sculpture and PPAC's involvement**
 - **Previous PPAC funds will help with construction**
 - **Private donations will cover fabrication**
 - **Proceeding with contract amendment**
 - **Paying invoices when Sarah Sze sends them**
 - **Sean will share website link and include projected budget**
 -
- **Gathering Stones (Hancock, Cole):** PPAC member to present update for signage.
 - **Jessie has materials lined up but is waiting for drier weather to do etching**
 - **Would like to install on 29th or 30th of June**
 - **Will PPAC need to be there for install?**
 - **Phoebe will extend to committee if she cannot attend**
 - **Was there any opening ceremony? Now that it is permanent? – Tempo did events around it when it was with them.**
- **Passing the Torch (Zagaria):** PPAC member to present quote for signage fabricator from Burr Signs. City staff to participate in site meeting with lighting coordinator to determine next steps.
 - **Recap: Decided to get a quote for 2 signs – 1 typical sign, 1 additional language that Mark requested**
 - **Burr signs sent quote - \$611.38 for 2 together, 1 is \$305.69**

- Advocation for moving forward with double signage – aesthetics and respecting artists wishes
- John Whipple supports moving forward
- Kat shares language with committee
- Creating guidelines for signage requests to minimize extraneous requests
- Parks department has previously assisted with install with signage for this project
- Motion to move forward with 2 signs – seconded – adopted
- Still waiting to hear about lighting, on the schedule to meet with lighting supervisor for city

• **Bramhall Square Redesign (Whipple):** Artist Chris Miller invoiced artwork design phase.

- No updates
- Discussion about Chris Miller's work on Western Promenade

• **Conservation (Berke, Cole): Conservator** - Jonathan Taggart (JT).

- Begin conservation of *Untitled- Armillary* in July 2023.
- Loring Memorial granite post damaged by car, City staff awaiting Risk Management assessment.
- Conservation assessment to prioritize maintenance over the next five years.
- Still waiting for a date to start conservation on Armillary – hopes to start in July
- City staff awaiting Risk Management assessment
- Every 2 years – plans to prioritize conservation. Looking toward some guidance for next conservation assessment.
- Funds from committee can be used for this assessment
- Sean has records of what was done in 2020
- Everything over \$5000 has to go out to bid for conservation assessment
- Looking to hire someone to do assessment in the next 2 years
- How long does it take a conservator to do an assessment?
 - Sean will look back – thinks around 2 weeks

4. Subcommittee Reports

• **Governance/Board Development Subcommittee (Berke, Dennehy)**

- Sharon and John have re-upped committee spots
- No vacancies

• **Gifts Subcommittee (Cole, Zagaria, Hrenko)**

- Libbytown Neighborhood Association - Maine Med community art grant at Lowell Street Park.
- Libbytown meeting happening 6.22 – Phoebe will attend via Zoom
- Valentine's Day Bandit Gift
 - Community led effort to look at memorializing Valentine's Day Bandit.
 - No gift as of yet
 - Haven't decided whether temporary or permanent
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- **Communications Subcommittee (Cook, Cole, Motter)**
 - Subcommittee members to share updates
 - City staff to update website with approved descriptions, map locations and photos.
- New photos not on site yet
- Links need to be updated
- Sean looking for assistance to troubleshoot website and kinks
 - Stephanie will assist
- **Site Selection Subcommittee (Cook, Dennehy, Hancock, Lipton, Zagaria)**
 - Subcommittee members to share updates
 - Request for Planning department intern to present research findings during July meeting
- No new updates

5. Other Business

- ACTIVE: PMA Art Trail temporary art review panel held June 21, 2023. – Scheduling in July
 - ACTIVE: Friends of Congress Square Park submitted a temporary art application. – Summer series temporary art – Stensilized sail that would be suspended. Sharon will continue with this application as she did last year
- Yearly report: What do we want the report/committee to look like. Request to get conversation started via email. Sean will share annual plan with committee. Allocation of priorities for funds, also summary of how the PPAC have provided influence across public art

6. Public comment

- Carol Shiller: President University Neighborhood Organization. There are no sculptures representation Wabanaki. Artist interested in creating sculpture in Noyes park. Would like PPAC to consider proposal for Jeremy Frey sculpture.

What is PPAC's part in this? Looking for guidance on application on steps to move this forward. Need to show they are working with City of Portland and approval before they can get money for Jeremy to start working.

Discussion ensues

7. Committee Updates

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Next Meeting – July 19, 2023 at 4pm

FY23 - Proposed Budget (July 2022-June 2023)

TOTAL PPAC Balance		
A	Total Balance	\$ 329,389.92
B	Total Encumbrances	\$ 222,672.00
C	Remaining Balance	\$ 106,717.92

Remaining Encumbrances from approved budget plans			
	Activity	Description	Budget
A	Congress Square Public Art	New Commission - Sarah Sze artist	\$ 176,000.00
B	Bramhall Square Artwork	New Commission - Chris Miller artist	\$ 25,000.00
C	Conservation-Armillary	Conservation and Maintenance	\$ 10,000.00
	Total Encumbered		\$ 211,000.00

Proposed Future Encumbrances (Projects the PPAC has committed to funding or considering)			
	Activity	Description	Budget
A	Bramhall Square Artwork - Strech	New Commission: Chris Miller stretch budget	\$ 6,172.00
C	Conservation-Armillary	Conservation and Maintenance	\$ 5,500.00
	Total Proposed Encumbered		\$ 11,672.00

FY23 - Proposed Budget Breakdown				
	Activity	Description	Proposed Budget	Current FY23 Budget Balance
A	Conservation and Maintenance	To cover routine maintenance, priority conservation items	\$ 10,000	\$ 4,500.00
B	Operations	Web hosting, collection documentation, etc.	\$ 1,000	\$ 500.00
C	Contingency Fund	To cover repairs, theft, relocation, Community Art grant, plaque purchase, etc.	\$ 9,000	\$ 6,703.71
D	New Artwork	New acquisition + install: Gathering Stones, Chris Miller stretch budget	\$ 40,000	\$ 3,828.00
	Total FY23 Budget		\$ 60,000	\$ 15,531.71

FY23 Expenses	Funding Source	Total (PAID)	Project Notes
Yellahoose	FY23 Operations	\$ 500.00	August 5 invoice, annual hosting for PPAC + Portland Bricks
Jewel Box glass replacement	FY23 Contingency	\$ 1,796.29	Portland Glass Invoice 350-1018816
Gathering Stones	FY22 + FY23 New Artwork	\$ 60,000.00	Fieldstone LLC invoice #124194
Keeper of the Picnic	FY22 + FY23 New Artwork	\$ 5,000.00	Chris Miller BSQ-2
Gathering Stones signage	FY23 Contingency	\$ 500.00	Fieldstone LLC invoice #124204

Gathering Stones Signage

