

CREATIVE PORTLAND

P.O. Box 4675 | Portland, ME | 04112 | 207-370-4784

Board of Directors Meeting

Wednesday, October 4, 2023

3:30 PM

Via Zoom Link Below

<https://us02web.zoom.us/j/84263823417>

Meeting ID: 842 6382 3417

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Dial by your location

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- +1 253 215 8782 US (Tacoma)
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 - +1 305 224 1968 US
 - +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
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 - +1 386 347 5053 US
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For Public Comment:

To submit written public comment on an Agenda item, email programassistant@creativeportland.com. Submissions must be received by 12:00 p.m. the day before the Creative Portland Board meeting to guarantee their inclusion in the Agenda packet. All submissions must include the commenter's name and legal address. To help ensure your comment is submitted for the correct item, please include the name of the Agenda item

(see below).

AGENDA

- 1. Welcome and President's Comments**
- 2. Consent Agenda**
 - A. September Minutes - see attachment
ACTION: Vote to accept Consent Agenda
- 3. Executive Director Update**
 - A. Summer Stage Series Update (October 6 - MAMM)
 - B. Public Art Installation in progress - The Armature, 54 Hanover Street
 - C. Staff Update & payroll - Operations & Program Coordinator position
 - D. Legislative FLY-IN to Capital Hill, hosted by AFTA, October 16-18
 - E. Alison Hildreth 50th events - promo only
- 4. Approved FY24 Work Plan & Budget**
 - A. See Attachment
- 5. Board Business**
 - A. Board Vacancy & Renewals - Vacancies for a lawyer & fundraisers
 - B. Consider EXCOM slate for 2023/24 - treasurer vacancy update
- 6. Board Thoughts & Share Circle**

Remaining FY24 Board Meetings:

November 1, 2023 (Annual meeting IN PERSON)

January 3, February 7, April 3, May 1 and June 5 (IN PERSON), 2024

Creative Portland Board minutes
September 6, 2023

Attendance: Kate Anker, President; Eliza Ginn, Vice-President; Gib Foltz, Treasurer; David Brenerman, Secretary; Kirstie Archambault; Meile Buker; Daniel Minter; Herb Ivy; Clare Hannan; Tae Chong

Staff: Dinah Minot, Executive Director; Mary Davis, city of Portland

Absent: Lindsay Hancock; Zoe Sahloul; Matt Schwach, Anne McGuire; Councilor Andrew Zarro

Meeting conducted via Zoom.

Consent Agenda: Minutes and financial reports were approved unanimously.

Executive Director's Report:

- First Friday Summer Stage concert was unsuccessful because of an electrical system malfunction in Monument Square for the second consecutive month. We paid the bands despite the cancellation. With electrical system issues hopefully resolved, Dinah hopes that the October Summer Stage concert will proceed as planned.
- The chair of the National Endowment for the Arts (NEA) visited Maine in August, with stops in Waterville, Rockland, and Portland. Indigo Arts hosted a community gathering, led by Marcia Minter, to welcome NEA chair Jackson and Congresswoman Chellie Pingree. Arts education was the focus.

Dinah had hoped for a discussion of issues that artists have faced during and after COVID.

- AEP6 survey results have been completed. Dinah wants to do a public roll-out of the impact of the arts to the state and city, with our congressional delegation present.
- Dinah curated the installation of a public art piece by Clint Fulkerson at the Port Properties development in West Bayside. Public opening anticipated in October. Developer Tom Watson contributed \$7500 to Creative Portland.
- Dinah posted an ad to fill the administrative position in the CP office. The response may determine whether we need to augment the compensation package.
- As of October 1, Dinah will be a Creative Portland employee, rather than city of Portland. CP will continue to be the city's arts agency. We are awaiting a Memorandum of Understanding from the Corporation Counsel's office which will outline the official relationship between Creative Portland and the city.
- The city hopes to have a new Director of Housing and Economic Development on board by year-end. We hope that the new director will join our board and will convene future meetings with CP, Chamber, Visit Portland, and Downtown Portland.

Board openings:

The city has advertised an opening for council-appointment to the CP board, and we are also looking for CP appointed board members. Also Gib Foltz is leaving the Executive Committee as Treasurer for work-related reasons. Other officer positions on the ExComm may become open, and members were asked to indicate in the next few weeks their interest in serving.

Board Share:

Board members shared arts and cultural activities in which they were involved.

Meeting adjourned at 4:54pm.

Submitted by David Brenerman, Secretary

FY24 Work Plan

- Marketing Wheel (newsletter, app, social media)
- First Friday Art Walk
- Summer Stage Series 2024
- AR Experiences NEA Grant implementation
- Fiscal Sponsorship Program
- CP Gallery
- Creative Portland app- 50K
- Fundraising/Advancement
- Board Development, Governance
- Theatre Row Initiative / Earmark Funding Pursuit
- Creative Bus Shelter - Bus Wrap Initiative
- Arts Advocacy Group

300K budget