



PORTLAND DEVELOPMENT CORPORATION
Board Meeting

DATE: Thursday, October 19, 2023

TIME: 4:00 PM

LOCATION: This meeting will take place remotely using Zoom.

This meeting will be held remotely pursuant to the Remote Meeting Policy adopted by the Portland Development Corporation and as authorized under 1 M.R.S. 403-B. Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live, a recording will be available in the Agenda Center following the meeting.

The Portland Development Corporation Board meeting is not required to take public comment, and this will continue during remote meetings

Meeting will be held via Zoom.

Please click the link below to join the webinar:

<https://portlandmaine-gov.zoom.us/j/82514504962?pwd=bEZRWQ5L25uVE50U3Z4VnQydWNpdz09>

Passcode: 283434

Or One tap mobile :

+13092053325,,82514504962# US

+13126266799,,82514504962# US (Chicago)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US
+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 689 278 1000 US
+1 719 359 4580 US
+1 253 205 0468 US

Webinar ID: 825 1450 4962

International numbers available: <https://portlandmaine-gov.zoom.us/j/kcwgRZUBLo>

AGENDA

1. President's comments
2. Review and accept Minutes of September 21, 2023 Board meeting.
 - a. See attached draft meeting Minutes.
3. Review and vote on the following applications received for the ARPA Microenterprise Grant Program - each request is for a \$5,000 grant.
 - a. **Note:** Pursuant to 1 M.R.S.A. 405(6)(F) and 5 M.R.S.A. 13119—A, the Board may go into executive session to review proprietary confidential information associated with these applications.
 - a. Beppa Brigata LLC (Radici), 52 Washington Ave
 - b. 240 Strings, PO Box 10193, 10 Stratton Place
 - c. LanguageXS, 9 Lloyd Ave (need to talk w/David)
 - d. VAS Property Management, 108 Emery Street
 - e. The Maine Project for Fine Art Conservation, 615 Congress Street, Unit 313
 - f. NRTG Photography, 341 Cumberland Ave, Apt #8
 - g. OratCare Institute of Health, 45 Kellogg Street
 - h. ZagOn Beauty LLC, 499 Stevens Ave
 - i. Hassoon's LLC (Falafel Time), 1053 Forest Ave
 - j. Sit.Stay.Forever LLC, 726 Brighton Ave
 - k. Rejoice Cleaning Service, 409 Cumberland Ave, Unit #109

City of Portland Commissions are not required to take public comment under FOAA and our Ordinance is silent regarding the duties of the Commission. The Commission has the discretion to not allow or allow public comment during its meetings, including the authority to limit the duration of comments. Since the Commission makes recommendations to the City Council, public comment is available at that level.

- l. Bliss Body LLC, 81 Market Street
- m. Carter Shappy, 250 Anderson Street
- n. UNO 2 3 DayCare LLC, 1837 Washington Ave
- o. Friends of Congress Square Park, PO Box 5056, 227 Valley Street #2
- p. Lauren Chunias (Underdog Candles), 105 Saint James Street
- q. Beth Clarke LCSW (Clarke Cumberland Counseling), 25 Middle Street
- r. The Proper Cup LLC, 500 Forest Ave
- s. Moonday Coffee LLC, 93 Washington Ave, Unit #1
- t. Thicket Jewelry LLC, 93 Washington Ave, Unit #1
- u. Katie Made Bakery LLC, 181 Congress Street
- v. ReadyGlobal, 795 Congress Street
- w. Haole Ice LLC (Zephyr Ice), 129 Spring Street
- x. Claramunt Group Ltd. Co., 125 Forest Ave #1034
- y. Handshake Bitters LLC, 52 Alder Street, Suite #1
- z. Jennifer Lunden (Author), 74 Grant Street, Unit #2
- aa. Jennifer Lunden (The Center for Creative Healing), 74 Grant Street, Unit #2
- bb. Bright Star World Dance LLC, 108 High Street
- cc. Brems Barrels LLC (CarHop), 10 Dana Street
- dd. Brems Logistics LLC, 667 Congress Street
- ee. Factory 3 LLC, 105 Saint James Street
- ff. Victorieux LLC, 10 Dana Street, Suite 301
- gg. Brems Law LLC, 10 Dana Street
- hh. Community of Immigrants Couples of Maine (Eutrapelia), 100 State Street
- ii. Elizabeth Taylor (Longstocking Design), 34 Exeter Street
- jj. Yardie Ting LLC, 28 Monument Square
- kk. Love Lab Studio LLC, 26 Brackett Street
- ll. Green Hand Bookshop, 661 Congress Street
- mm. Exotic Eats, 28 Monument Square, 2nd Floor
- nn. Language Access Providers, 501 Forest Ave, Suite #123
- oo. TrainRiders Northeast, 500 Forest Ave, Unit #10
- pp. East West Therapeutic Arts, 22 Cushman Street, Suite C
- qq. Coast City Comics and the Fun Box Monster Emporium, 634 Congress Street
- rr. Food For All Services, 151 Walton Street
- ss. Twist LLC, 28 Monument Square
- tt. Hope Harbor, 1375 Forest Avenue, D-11
- uu. YES! Program, 110 Marginal Way, Suite 9515-181
- vv. Burundi Star Coffee, 261 St. John Street
- ww. Learn Around the World Network Inc., 1 Forest Ave, 2A
- xx. Emma B. Garcelon (Woodnote), 20 Sawyer Street, Apt #2
- yy. Rewild Maine, 111 Sheridan Street, #3
- zz. Art of Self Worth LLC, PO Box 8034, 36 Saunders Street
- aaa. Kaleidoscope, 51 Ingersoll Drive
- bbb. Abraxas LLC, 615 Congress Street, Suite #312

City of Portland Commissions are not required to take public comment under FOAA and our Ordinance is silent regarding the duties of the Commission. The Commission has the discretion to not allow or allow public comment during its meetings, including the authority to limit the duration of comments. Since the Commission makes recommendations to the City Council, public comment is available at that level.

ccc. Waterlily, 26 Milk Street
ddd. Radical Emprints LLC, 78 Mellen Street, Apt #4
eee. Tealight Studios LLC, 3 Pleasant Ave, Unit 207

4. Staff Update on marketing/outreach.
5. Treasurer's Report - September 2023 - see attached documents
 - a. Monthly Administrative Budget Report
 - b. Cash Management Report
 - c. Schedule of Loans Receivable
 - d. Confidential Delinquency Report - **Note:** Pursuant to 1 M.R.S.A. 405(6)(F) and 5 M.R.S.A. 13119—A, the Board may go into executive session to discuss/monitor any of the loans listed on the Report.
6. Other Items to be discussed/brought up by Board Directors
7. Next Regular Meeting Date: November 16, 2023