

PORTLAND FISH PIER AUTHORITY
BOARD OF DIRECTORS
December 11, 2023, 3:00 PM

REMOTE MEETING VIA ZOOM - LINK BELOW

PFPA Board Directors:

Class A Director: Member of the Portland City Council - Councilor Regina Phillips

Class B Director: Representing the fishing industry - Ben Martens, Maine Coast Fishermen's Association

Class B Director: Representing the fishing industry - Vacant

Class C Director: Representing the Commissioner of the Maine DOT - Chris Mayo

Class C Director: Representing the Commissioner of Maine DMR - Meredith Mendelson, Department of Marine Resources,

President

Ex-Officio Director: Representing the City Manager - Brendan O'Connell, Finance Director

Ex-Officio Director: President of the Board of Directors of the Portland Fish Exchange - Rob Odlin

Please click the link below to join the webinar:

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1. Approval of October 25, 2023 Board Meeting Minutes

- a. See attached draft meeting Minutes.

Action Item - Public Comment

2. **Financial Update - Statement produced by Tonya Mitchell, Senior Admin Officer II, Finance Department is attached and will be presented at the meeting by Bill Needelman, Waterfront Coordinator.**
 - a. See attached Financial Update for December 2023
3. **Facilities Update - Phil DiPierro, Project Manager.**
 - a. See attached Facilities Update for December 2023. Note pier condition update underway with TEC Associates.
4. **CARES I/CARES II Funding Update - Meredith Mendelson, Bill Needelman, Phil DiPierro**
5. **Portland Fish Exchange Update - Rob Odlin, PFX President; Robert Vanmeter, PFX Exchange Manager; Bill Needelman, Waterfront Coordinator.**
 - a. See attached Management Report
6. **Merger Status - Bill Needelman, Waterfront Coordinator; Rob Odlin, PFX President; Meredith Mendelson, PFPA President**
 - a. Following a vote by the PFPA Board to recommend the Plan of Merger between the Portland Fish Pier Authority and the Portland Fish Exchange on October 25, on November 9, 2023 the PFEX board voted to recommend the same, with clarifying amendments.
Attached is the final draft Plan of Merger with amendments, pending legal counsel final review.
To date, the process has utilized outside counsel services based on PFPA Board approval for up to \$15,000. **The Board is asked to authorize up to an additional \$10,000 to pay for completion of the merger process**, including legal filings, and to pay for an employment law specialist to assist with transitioning PFEX employees to the merged entity.
Action Item - Public Comment
7. **Discuss Interest in Potential Development of Lot 1-1**
 - a. **Note:** The Board is asked to go into Executive Session to review an expression of interest in Lot 1-1 for potential development pursuant to 1 MRS 405(6)(C) & (E).
Action Item - Public Comment
8. **Adjournment**