

City of Portland Police Citizen Review Subcommittee

AGENDA May 8, 2024 6:00 PM

1. Zoom information

- a. **On Wednesday, May 8, 2024 at 6:00 p.m., the Police Citizen Review Subcommittee will conduct a virtual meeting. This meeting will take place remotely using Zoom.**

This meeting will be held remotely pursuant to the Remote Meeting Policy adopted by the Police Citizen Review Subcommittee and as authorized under 1 M.R.S. 403-B . Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live, a recording will be available following the meeting.

For public comment, you will need to use the "raise your hand" feature. To raise your hand via the telephone, please hit *9. You will be unmuted by the host when it is time for public comment.

You are invited to a Zoom webinar.

When: May 8, 2024 06:00 PM Eastern Time (US and Canada)

Every month on the Second Wed, until Sep 11, 2024, 5 occurrence(s)

May 8, 2024 06:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: [https://portlandmaine-](https://portlandmaine-gov.zoom.us/webinar/tZYof--vqD8sGNQRKUIB7WNk59OgjMGwtdfl/ics?icsToken=98tyKuGqqzMsHdKRthuHRpwQGYqgM-3wpildjY1srjTQKgIEVS39Y7ttNbhsN8_E)

[gov.zoom.us/j/82586764620?pwd=dXNBb1hnM3ROam55WCtpczRvREJWUT09](https://portlandmaine-gov.zoom.us/j/82586764620?pwd=dXNBb1hnM3ROam55WCtpczRvREJWUT09)

Topic: PCRS Meeting

Please click the link below to join the webinar:

<https://portlandmaine-gov.zoom.us/j/82586764620?pwd=dXNBb1hnM3ROam55WCtpczRvREJWUT09>

Passcode: 210490

Or One tap mobile :

+13017158592,,82586764620# US (Washington DC)

+13052241968,,82586764620# US

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

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+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 689 278 1000 US
+1 719 359 4580 US
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
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Webinar ID: 825 8676 4620

International numbers available: <https://portlandmaine-gov.zoom.us/j/kdm012HyW>

2. Call to Order
3. Approval of March 13, 2024 minutes
 - a. Attachment
4. Update on the new Civil Police Review Board ordinance
5. Annual Report discussion
6. Public comment on agenda items
7. Executive session pursuant to 1 M.R.S. Sec. 405(6)(F) to discuss IA2024-004
8. Adjourn

MINUTES
POLICE CITIZEN REVIEW SUBCOMMITTEE

March 13, 2024
Meeting Held Remotely Via Zoom

Members present: Anne Hardcastle, Vice-Chair; Tim Smith; Jean-Raymond Desruisseaux (Gino); Xavier Botana, Reverend Lewis; Kaylin Kerina

Members absent: Reggie Parson

Staff present: Associate Corporation Counsel Rachel Millette; Interim Assistant Police Chief Robert Martin; Tracy Boyd

6:03 Call to order.

Motion was made by Gino and seconded by Xavier to adopt the March 13, 2024 meeting minutes. Passage 4-0, Kaylin and Reverend Lewis abstained.

Rachel reported that she did not have any updates regarding the new Civilian Police Review Board (CPRB). Anne inquired as to whether the CPRB was scheduled on a future City Council agenda. Rachel responded that nothing is scheduled and is hopeful that she will have some information for the next meeting.

Anne initiated a discussion of the 2023 Annual Report logistics and asked for volunteers to work on the report. Gino and Xavier volunteered to work on the report. Anne suggested that the report be scaled back to an executive summary, updating the info contained in last year's report, along with updating the data. Corporation Counsel will provide the data as soon as possible. Xavier would like the report to include the subcommittee's work around the new ordinance. Tim suggested reviewing the minutes and keeping the report factual along with focusing on the subcommittee's recommendations.

No public comment was offered.

Executive session pursuant to 1 M.R.S. Sec. 405(6)(F) to discuss IA2024-001.

6:14 Motion was made to enter into Executive Session by Tim and seconded by Gino. Passage 6-0.

6:37 Out of Executive Session.

Motion was made by Xavier to find that IA2024-001 was fair; seconded by Reverend Lewis: roll call vote 6-0.

Motion was made by Gino to find that IA2024-001 was timely; seconded by Kaylin; roll call vote 6-0.

Motion was made by Reverend Lewis to find that IA2024-001 was thorough; seconded by Gino; roll call vote 6-0.

Motion was made by Reverend Lewis to find that IA2024-001 was objective; seconded by Gino; roll call vote 6-0.

Next month's agenda: update on new ordinance, potential case review, and possible discussion of 2023 Annual Report.

Anne asked Assistant Chief Martin about de-escalation training for the subcommittee members, AC Martin responded that Lt. Titcomb is looking to schedule a training in early April with dates to follow.

6:46 Motion was made by Gino to adjourn, seconded by Xavier. Passage 6-0.