

**APPROVED MINUTES
POLICE CITIZEN REVIEW SUBCOMMITTEE**

**February 14, 2024
Meeting Held Remotely Via Zoom**

Members present: Reggie Parson, Chair, Anne Hardcastle, Vice-Chair; Tim Smith; Jean-Raymond Desruisseaux (Gino); Xavier Botana

Members absent: Reverend Lewis and Kaylin Kerina

Staff present: Associate Corporation Counsel Rachel Millette; Chief Mark Dubois, Interim Assistant Police Chief Robert Martin; Lieutenant Jacob Titcomb; Tracy Boyd

6:01 Call to order.

Motion was made by Xavier and seconded by Tim to adopt the January 10, 2024 meeting minutes.

Reggie asked Rachel to update the subcommittee on the new Civil Police Review Board (CPRB) ordinance. Rachel met with the City Council in an Executive Session to discuss collective bargaining obligations with respect to the new CPRB ordinance. From that meeting it was decided that there will need to be an additional workshop for the City Council to discuss the ordinance. Rachel will inform the board of the date of the workshop so that members may attend in their individual capacities. Anne asked if the workshop is for substantive changes to the ordinance. Rachel agreed that there is that potential though it was beyond the scope of what was discussed during the executive session.

No public comment was offered.

Reggie asked whether the cases from last month needed to be discussed during executive session, or, could the subcommittee just complete the votes which had been unintentionally omitted. Rachel answered that there didn't need to be additional discussion and that the subcommittee could complete the votes in public session.

Executive session pursuant to 1 M.R.S. Sec. 405(6)(F) to discuss IA2023-012, IA2023-013, IA2023-017, IA2023-019, and a separate IA matter.

6:06 Motion was made to enter into Executive Session by Gino and seconded by Xavier. Passage 5-0.

6:48 Out of Executive Session.

Motion was made by Tim to find that IA 2023-012 was timely; seconded by Anne: roll call vote 5-0.

Motion was made by Tim to find that IA 2023-012 was fair; seconded by Gino; roll call vote 5-0.

Motion was made by Gino to find that IA2023-012 was thorough; seconded by Tim; roll call vote 5-0.

Motion was made by Tim to find that IA 2023-012 was objective; seconded by Xavier; roll call vote 5-0.

Motion was made by Gino to find that IA 2023-013 was timely; seconded by Tim: roll call vote 5-0.

Motion was made by Xavier to find that IA 2023-013 was fair; seconded by Tim; roll call vote 5-0.

Motion was made by Gino to find that IA2023-013 was thorough; seconded by Tim; roll call vote 5-0.

Motion was made by Gino to find that IA 2023-013 was objective; seconded by Tim; roll call vote 5-0.

Motion was made by Xavier to find that IA 2023-017 was timely; seconded by Tim: roll call vote 5-0.

Motion was made by Xavier to find that IA 2023-019 was thorough; seconded by Gino; roll call vote 5-0.

Motion was made by Xavier to find that the unnumbered case was timely; seconded by Tim: roll call vote 5-0.

Motion was made by Gino to find that the unnumbered case was fair; seconded by Xavier; roll call vote 5-0.

Motion was made by Tim to find that the unnumbered case was thorough; seconded by Gino; roll call vote 5-0.

Motion was made by Gino to find that the unnamed/unnumbered case was objective; seconded by Xavier; roll call vote 5-0.

Reggie wants next month's agenda to include discussing the 2023 Annual Report. Reggie asked Gino and Tim for their input regarding the report. Tim responded that he and Emily West worked on drafting the 2021 report and that he and Gino worked on drafting the 2022 report. Reggie suggested that subcommittee members review the 2022 Annual Report before the next meeting. Anne suggested that two people draft the 2023 report and then the group can review together. Tim suggested that the group offer input regarding the report before the drafting begins as he felt that the group editing approach was not efficient. Anne agreed and explained that the group's goal is to deliver data. Xavier pointed out the Annual Report was omitted on the public agenda. Rachel confirmed that the Annual Report was left off of the public agenda and suggested

adding it to next month's agenda. Xavier asked that the 2022 Annual Report be sent to the group following the meeting and Rachel pointed out that the link to the report is on the PCRS web page.

Next month's agenda: update on new ordinance, potential Category U case, and discussion of 2023 Annual Report.

7:10 Motion was made by Gino to adjourn, seconded by Xavier. Passage 5-0.