

**APPROVED MINUTES
POLICE CITIZEN REVIEW SUBCOMMITTEE**

**May 8, 2024
Meeting Held Remotely Via Zoom**

Members present: Reggie Parson, Chair; Anne Hardcastle, Vice-Chair (joined after minutes vote); Tim Smith; Gino Desruisseaux; Reverend Lewis; Kaylin Kerina (joined in executive session.)

Members absent: Xavier Botana

Staff present: Associate Corporation Counsel Rachel Millette; Major Dan Hondo; Lieutenant Jacob Titcomb; Associate Corporation Counsel Avery Dandreta; Annie James; Tracy Boyd

6:02 Call to order.

Motion was made by Gino and seconded by Reverend Lewis to adopt the March 13, 2024 meeting minutes. Passage 4-0.

Rachel reported that she did not have any updates regarding the new Civilian Police Review Board (CPRB). Rachel believes that another city Council workshop may be needed and indicated that Corporation Counsel will continue to keep the subcommittee updated.

Rachel announced that she is expecting and is going out on parental leave. Attorney Avery Dandreta will be filling in through the summer and possibly into September. Rachel also introduced Annie James who will be covering for Tracy as needed over the summer.

No public comment was offered.

Reggie asked Gino if he had any updates regarding the 2023 Annual Report. Gino has not had an opportunity to look at the data and will meet with Xavier soon to work on the report.

Executive session pursuant to 1 M.R.S. Sec. 405(6)(F) to discuss IA2024-004.

6:09 Motion was made to enter into Executive Session by Tim and seconded by Gino. Passage 5-0.

6:32 Out of Executive Session.

Motion was made by Reverend Lewis to find that IA2024-004 was timely; seconded by Gino: roll call vote 5-0, Kaylin abstained.

Motion was made by Reverend Lewis to find that IA2024-004 was fair; seconded by Kaylin; roll call vote 5-0, Kaylin abstained.

Motion was made by Tim to find that IA2024-004 was thorough; seconded by Gino; roll call vote 5-0, Kaylin abstained.

Motion was made by Tim to find that IA2024-004 was objective; seconded by Gino; roll call vote 5-0, Kaylin abstained.

No public comment was offered.

Reverend Lewis asked about officer discretion as it relates to equipment stops (non-moving violations.) Dan Hondo explained that discretion lies solely in the officer's hands.

Tim attended the Virtual Reality training and he thanked the PD for their assistance. He found the training to be useful as it relates to reviewing IA files. He also pointed out that officers have very little time to react in physical situations. Reggie concurred that it was an eye-opening experience. Reggie asked PD if there were any cases ready for next month, Lt. Titcomb indicated that one case will be ready for review.

Gino and Reverend Lewis will not be able to attend next month's meeting. Tim, Anne, and Kaylin are available next month. Gino thinks that there will be progress regarding the Annual Report before the next meeting.

Anne asked if the draft Annual Report could be circulated and posted at least a week before the next meeting. Gino will send the draft to the group during the first week of June.

Next month's agenda: update on new ordinance, one case review, and possible discussion of 2023 Annual Report.

6:49 Motion was made by Gino to adjourn, seconded by Tim. Passage 6-0.