

MARK DION (MAYOR)
PIOUS ALI (A/L)
APRIL FOURNIER (A/L)
ROBERTO RODRÍGUEZ (A/L)



ANNA TREVORROW (1)
VICTORIA L. PELLETIER (2)
REGINA L. PHILLIPS (3)
ANNA BULLETT (4)
KATE SYKES (5)

SPECIAL CITY COUNCIL MEETING 1 - JULY 15, 2024 AT 4:00PM

The Portland City Council will hold a City Council Meeting in Council Chambers. The Honorable Mark Dion, Mayor, will preside.

To submit written public comment on an agenda item, email publiccomment@portlandmaine.gov. Submissions must be received by 12:00 pm the day before the Council meeting to guarantee their inclusion in the agenda packet. All submissions must include the commenter's name and legal address. To help ensure your comment is submitted for the correct item, please include the order number (see below).

The City Council will conduct this meeting from Council Chambers, located on the second floor of City Hall.

To watch the meeting remotely, please visit <https://portlandme.portal.civicclerk.com/event/7270/media>

PLEDGE OF ALLEGIANCE:

ROLL CALL:

4:00 P.M. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS:

RECOGNITIONS:

APPROVAL OF MINUTES OF PREVIOUS MEETING:

City Council Meeting Minutes-June 17, 2024

PROCLAMATIONS:

Proclamation 1-24/25 Celebrating the 25th Anniversary of the Bayside Neighborhood Association - Sponsored by Mark Dion, Mayor

Proclamation 2-24/25 Celebrating the 20th Anniversary of the Sister City Relationship Between Portland, Maine, USA and Mytilene, Lesvos, Greece - Sponsored by Mark Dion, Mayor

Proclamation 3-24/25 Celebrating the 30th Anniversary of Coffee by Design - Sponsored by Pious Ali, City Councilor

APPOINTMENTS:

Order 1-24/25 Appointing and Setting Salary of Kevin Kraft as Director of Planning and Urban Development - Sponsored by Danielle P. West, City Manager

Kevin Kraft has over a decade of public sector experience in urban planning with emphasis on long-range planning, land-use and zoning, development review, historic preservation, and public art programs. Since September 2020, Kevin has worked for the City as Deputy Director of Planning and Urban Development, and since April of this year he has served as the department's Interim Director.

Prior to joining the City of Portland, Kevin held Senior Planner roles with New York City and Mercer County, New Jersey. He holds a MS degree in City/Regional Planning from the Pratt Institute (NY), and a BA in Urban Studies from Rutgers University (NJ).

Pending council confirmation, Kevin's first day as the department's permanent director will be July 16, 2024. His starting salary will be \$127,151.

To make this item effective immediately, staff is requesting that this item be passed as an emergency. Seven affirmative votes are required for passage as an emergency after public comment.

Order 2-24/25 Appointing and Setting Salary of Maggie McLoughlin as Health and Human Services Director - Sponsored by Danielle P. West, City Manager

Maggie McLoughlin is an experienced health services and social impact director with a record of success in achieving positive social outcomes for diverse communities. She has more than 12 years of management experience in international communities, leading large teams in their creation of sustainable service delivery, improvements to public health and nutrition, and increased social cohesion.

Since 2014, Maggie has worked in various senior management roles for Mercy Corps, a global non-governmental, humanitarian aid organization that operates in regions that have undergone, or are undergoing, various forms of economic, environmental, social and political instabilities.

Most recently, Maggie served as Mercy Corps' Director of Programs in Abuja, Nigeria, where she supported governments' delivery of services to diverse populations, oversaw a \$140 million grant portfolio, and led a team of 240+ to implement high-impact programs across 16 states in Nigeria.

Maggie holds a MPH degree from George Washington University (DC), and a BFA in Communications Design & American Culture Studies from Washington University in St. Louis (MO).

Pending Council confirmation, Maggie's first day as Director will be August 19, 2024. Her starting salary will be \$150,282.

Five affirmative votes are required for passage after public comment.

CONSENT ITEMS:

Order 3-24/25 Granting Municipal Officers' Approval of Tokiyo Reman Sushi & Asia LLC, dba Tokiyo Reman Sushi. Application for Class I FSE at 11 Brown Street - Sponsored by Danielle P. West, City Manager

Application was filed on 6/17/24. Location was previously Tokyo Sushi Ramen and Bar. New City and State applications.

Five affirmative votes are required for passage after public comment.

Order 4-24/25 Granting Municipal Officers' Approval of TSNR Inc, dba Cantina Calafia. Application for Outdoor Dining on Public Property at 46 Pine Street - Sponsored by Danielle P. West, City Manager

Application was filed on 6/10/24. Existing establishment with Class I FSE adding outdoor dining on public property. New City and State applications.

Five affirmative votes are required for passage after public comment.

Order 5-24/25 Granting Municipal Officers' Approval of Longfellow Property LLC, dba Twin Flower. Application for Outdoor Dining on Public Property at 754 Congress Street - Sponsored by Danielle P. West, City Manager

Application was filed on 6/24/24. Existing establishment with Class 1A Inn (41+ rooms) adding outdoor dining on public property. New City and State applications.

Five affirmative votes are required for passage after public comment.

Order 6-24/25 Granting Municipal Officers' Approval of Hot Liquor Tank LLC, dba Hot Liquor Tank. Application for Outdoor Dining on Public Property at 43 Wharf Street - Sponsored by Danielle P. West, City Manager

Application was filed on 5/31/24. Existing establishment with Class XI Restaurant/Lounge adding outdoor dining on public property. New City and State applications.

Five affirmative votes are required for passage after public comment.

Order 7-24/25 Granting Municipal Officers' Approval of Kendrick and Bloom LLC, dba Kendrick and Bloom. Application for Indoor Entertainment at 160 Presumpscot Street - Sponsored by Danielle P. West, City Manager

Application was filed on 6/7/24. Creating space for performances. New City and application.

Five affirmative votes are required for passage after public comment.

Order 8-24/25 Granting Municipal Officers' Approval of 15 Exchange St. LLC, dba Off Track Pizza. Application for Outdoor Dining on Public Property at 15 Exchange Street - Sponsored by Danielle P. West, City Manager

Application was filed on 6/14/24. Existing establishment with Class XI Restaurant/Lounge adding outdoor dining on public property. New City and State applications.

Five affirmative votes are required for passage after public comment.

COMMUNICATIONS:

Communication 1-23/24 Monument Square Pedestrian Area - Greg Jordan, Assistant City Manager

Although Monument Square is listed as a park in Chapter 18 of the City Code, it has been increasingly used as vehicle parking for business owners' commercial loading and delivery needs, as well as general public parking. In response to concerns received from

members of the public and to enhance the pedestrian accessibility, safety, and public enjoyment of the Square, city staff have already placed planters in key locations to deter vehicle access to the core pedestrian zone.

On or about August 1, 2024, city staff plan to install no parking signs and commence stricter enforcement of parking restrictions on Monument Square. Most vehicles will no longer be allowed a 30-minute grace period to park on the square. Physical barriers will not be installed at the Square's entry points/tip-downs as originally proposed. Limited vehicle access to the Square's outer perimeter will continue to be possible, primarily to support ADA accessibility and emergency vehicle access. Alternative on-street parking locations have been identified for commercial and business delivery needs.

City staff engaged with the Portland Downtown District and Monument Square business owners as part of the development of this plan. City staff sought input from the Sustainability and Transportation Committee on June 12, 2024. Implementation of these measures will be preceded by communications to the public, business owners, and delivery companies. Following implementation, activity on the square and business needs will be actively monitored so that any appropriate adjustments can be made.

As a communication, this item requires no public comment or formal Council action.

UNFINISHED BUSINESS:

Order 254-23/24 Accepting and Appropriating a \$425,000 Donation from the Congress Square Redesign Committee for Construction of Phase B of the Congress Square Redesign - Sponsored by Danielle P. West, City Manager

Request for the City to accept a donation in the amount of \$425,000 from the Congress Square Redesign Committee. The donation would go towards construction of Congress Square Park.

Congress Square Park is an important public resource for residents, business owners, and visitors located in the heart of Portland's Arts District. Congress Square Redesign planning efforts began in 2012. The redesign involves a multi-phase, large-scale renovation aimed at turning an underperforming, car-dominated intersection and adjacent public plazas into an active and integrated public urban amenity in one of the densest areas of Portland. The rehabilitation of this public amenity will contribute to Portland's economic vitality and enhance the quality of life for its residents, workers, and visitors, serving as a focal point for cultural activities and community programs.

This item must be read on two separate days. It received its first reading on June 17. Five affirmative votes are required for passage after public comment.

Order 259-23/24 Accepting and Appropriating a \$200,000 State of Maine EMS Grant for the Portland Fire Department EMS Operations - Sponsored by Danielle P. West, City Manager

This project will provide temporary fiscal support to Portland Fire Department EMS operations to meet increasing demand and ensure that all residents and visitors to the City of Portland continue to receive high-quality EMS care. The funding will support being able to send six members to paramedic training this year instead of the budgeted three openings. The funding will also support increasing compensation for our required

medical direction for this year. It will also support the acquisition of necessary equipment to support EMS operations, most notably an additional Lucas CPR device for the Marine Division supporting service to Portland's island populations. All of these improvements will come with no expense to the taxpayers of Portland.

This item must be read on two separate days. It received its first reading on June 17. Five affirmative votes are required for passage after public comment.

Order 258-23/24 Approving the Housing and Economic Development Department Shahnaz Mahager Hummingbird Grant Program and Accepting and Appropriating an \$18,105 Donation for its Creation - Sponsored by Danielle P. West, City Manager

This item would accept and appropriate a donation of \$18,105 for the creation of the Shahnaz Mahager Hummingbird Grant Program, of which \$1,000 would be granted annually to a Portland business whose owner's most recent annual adjusted gross income is below 80% of Area Median Income (AMI) in memory of Shahnaz Mahager and administered by the Housing and Economic Development Department. These grants will be awarded to female, immigrant-owned businesses located in Portland with priority given to the cosmetology business.

This item must be read on two separate days. It received its first reading on June 17. Five affirmative votes are required for passage after public comment.

ORDERS:

Order 9-24/25 Approving Amendments to the Rules of the Rent Board - Sponsored by Danielle P. West, City Manager

Approval of Amended Rules adopted by the Rent Board on April 24, 2024.

Five affirmative votes are required for passage after public comment.

AMENDMENTS:

EXECUTIVE SESSION:

ADJOURNMENT: