

**PORTLAND FISH PIER AUTHORITY
BOARD OF DIRECTORS
August 15, 2024, 2:00 PM**

**Hybrid Meeting Format
#6 Portland Fish Pier, Portland, Maine
and on the Zoom Platform**

PFPA Board members

Class A Directors:Groundfish Harvester or Representative

Mary Hudson, MCFA, President
Vacant

Class B Directors:Groundfish Buyers

Nick Alfiero, Harbor Fish Market
Tim Merrill, Merrill's Seafood

Class C Directors:Representing the seafood industry of the State of Maine

Rob Odlin, Representing the Lobster Industry, Vice President
Vacant, Representing the Aquaculture Industry

Class D Director: Representing the Public at Large

John Arnold, Secretary

Class E Director: Representing the Portland City Council

Anna Bullett, District 4

Ex-Officio Members of the Board of Directors

Representing the Commissioner of the Maine DOT

Chris Mayo

Representing the Commissioner of Maine DMR

Meredith Mendelson, Department of Marine Resources,

Representing the Portland City Manager

Brendan O'Connell, Finance Director

Treasurer

*******Meeting Link*******

Join Zoom Meeting

<https://us02web.zoom.us/j/84004344034?pwd=iNanoDwWWka9UbSxwt722z4k1O0mAL.1>

Meeting ID: 840 0434 4034

Passcode: 517703

- 1. Approval of Meeting Minutes**
 - a. July 8, 2024 meeting. Draft minutes attached.
Action Item - Public Comment
- 2. Announcements - PFPA Board Openings**

- a. The Portland City Clerk's Office is currently accepting applications to fill 4 seats on the Portland Fish Pier Board of Directors.

Two seats are currently vacant:

1 seat - Class A (Groundfish harvester, Seller Rep, or Sector Manager)

1 seat - Class C (Active in the Aquaculture Industry).

Two seats are filled and will expire in October of 2024:

1 seat - Class A (Groundfish harvester, Seller Rep, or Sector Manager)

1 seat - Class D (At-large, Portland Resident).

3. PFEX Fee Structure: Mary Hudson, President, Robert Vanmeter, PFX Exchange Manager

- a. Following the expiration of CARES Act funded seller fee rebates, the Board is asked to consider adjusting fish fees to encourage continued landings at the Portland Fish Exchange. Amended fee schedules will be presented at the meeting.

In addition to fish fee adjustments, the Exchange Manager is recommending increasing the Seller Rep fee from \$300 to \$500

Action Item - Public Comment

4. Portland Fish Exchange Update: Robert Vanmeter, PFX Exchange Manager

- a. Requested Board Actions:
 - Budget deficit reimbursement requested deficit for the Exchange: \$88,200
 - Rent forgiveness for Portland Fish Exchange: \$39,400.
 - Rule amendment allowing PFE employees to grade fish for Fish being auctioned by a third party.
 - Budget amendment to fund truck dock bumpers / shelters project: \$ 28,543.00

Action Item - Public Comment

The Exchange Manager is also requesting Board direction on addressing:

- Past Due Accounts
- Audit recommendation to create a Capital Fund

5. PFPA/PFEX Budget Consolidation

6. Subcommittees Retreat Update

7. Other Business

8. Adjournment