

**PORTLAND FISH PIER AUTHORITY
BOARD OF DIRECTORS**

September 19, 2024, 2:00 PM

Hybrid Meeting Format
#6 Portland Fish Pier, Portland, Maine
and on the Zoom Platform

PFPA Board Members

Class A Directors: Groundfish Harvester or Representative

Mary Hudson, MCFA, President
Vacant

Class B Directors: Groundfish Buyers

Nick Alfiero, Harbor Fish Market
Tim Merrill, Merrill's Seafood

Class C Directors: Representing the seafood industry of the State of Maine

Rob Odlin, Representing the Lobster Industry, Vice President
Vacant, Representing the Aquaculture Industry

Class D Director: Representing the Public at Large

John Arnold, Secretary

Class E Director: Representing the Portland City Council

Anna Bullett, District 4

Ex-Officio Members of the Board of Directors

Representing the Commissioner of the Maine DOT

Chris Mayo

Representing the Commissioner of Maine DMR

Meredith Mendelson, Department of Marine Resources,

Representing the Portland City Manager

Brendan O'Connell, Finance Director
Treasurer

*****Meeting Link*****

Join Zoom Meeting

<https://us02web.zoom.us/j/85347693226?pwd=rXy5bmb5EUTnEWaRWG0S87bpQPu5lm.1>

Meeting ID: 853 4769 3226

Passcode: 893117

1. Approval of Meeting Minutes.

- a. August 15, 2024 PFEX Meeting
Action Item - Public Comment

2. Approval of the amendments to the Bylaws to create an Assistant Secretary Officer position.

- a. The City Corporation Counsel Office recommends amending the PFPA Bylaws to create an officer position of **Assistant Secretary**, who may or may not be a member of the Board, to act on the Board's behalf to execute documents as needed.
Draft Bylaws attached.
Action Item - Public Comment

3. Financial Statement, Portland Fish Pier.

- a. Statement as of September 9, 2024 produced by the Portland Finance Department, Tonya Mitchell, and presented by Waterfront Coordinator, Bill Needelman. Statement attached.

4. Facilities Report - Phil DiPierro, Project Manager.

- a. Report attached.

5. Portland Fish Exchange Update - Robert Vanmeter, PFX Exchange Manager.

- a. The Exchange Manager will present landings report (attached) and is requesting a discussion and guidance on addressing Past Due Accounts.

6. City of Portland Request to Install a Public Restroom along Commercial Street - Tatyana Vashchenko, Project Manager, Parks, Recreation, and Facilities.

- a. See attached Memorandum
Action Item - Public Comment

7. Portland Fish Exchange, Auction software update, BASE Pilot project update - Robert Vanmeter, PFX Exchange Manager, Bill Needelman, Waterfront Coordinator.

8. Update of City of Portland Storm Water and Sewer Project with associated discussion on impact to vacant lots.

9. Adjournment