

# CREATIVE PORTLAND

P.O. Box 4675 | Portland, ME | 04112 | 207-370-4784

**Board of Directors Meeting**  
Wednesday, November 6, 2024  
3:30 PM

**Join Zoom Meeting**  
<https://us02web.zoom.us/j/85602234265>

## **For Public Comment:**

To submit written public comment on an Agenda item, email [programassistant@creativeportland.com](mailto:programassistant@creativeportland.com). Submissions must be received by 12:00 p.m. the day before the Creative Portland Board meeting to guarantee their inclusion in the Agenda packet. All submissions must include the commenter's name and legal address. To help ensure your comment is submitted for the correct item, please include the name of the Agenda item (see below)

## **AGENDA**

1. **Welcome and President's Comments (Herb Ivy presiding)**
  - A. Consent Agenda:
    - i. October Meeting Minutes (attached)
    - ii. October Financials (attached)**Action:** Vote to accept Consent Agenda
2. **Executive Director Update**
  - A. Arts & Culture Summit Recap/Update/Survey
  - B. Monday Morning Drop By on November 4
  - C. Annual Report 2024
  - D. Form 990 to be prepared by The Swanson Group
  - E. App & Community Outreach part-time - interviews in process
  - F. Fundraising Drive - Mailer and Giving Tuesday e-blast
  - G. Grant pursuit
  - H. 2/24 City Council Workshop prep

**3. Board Business**

- A. EXCOM slate proposal for 2024-2025 (attached)  
**Action:** Vote to approve Executive Committee (EXCOM) slate
- B. Board Vacancy - Thanks & Farewell to Maile Buker (appointed by the Corporator)
- C. Board volunteer spots: (PD utility - Lindsay Hancock), PPAC, FFAW Matt Schwach, MMDB, 2/24 Workshop prep
- D. Board Share

**4. FY25 Board Meetings: January 8, February 5, April 2, May 7 & June 4, 2025**