

City of Portland | Parks, Recreation and Facilities Management

Ethan Hipple, *Director*

Alex Marshall, *Director of Parks*



Land Bank Commission September 11, 2024 Meeting Minutes

This meeting was recorded and is available to watch on the Agendas and Meetings Portal

Here:

Present Commission Members: Baxter Miatke, Evan

Ferguson-Hull, Jon Kachmar (Chair), Michael Carey, Robert Foster, Simon Rucker.

Not Present:Alaina Chormann, Anna Trevorow (City Councilor), Daniel Herzlinger, Michael Scrameyer

Staff: Ethan Hipple (Parks, Recreation, and Facilities Director), Doug Roncarati (Public Works-Stormwater Coordinator), Jessica Teesdale (PRF Sr. Executive Assistant)

Call to Order

Jon Kachmar called the meeting to order at 5 pm

General Citizen Comment Period- None

Emailed comments

Invitation to Thomas Park Dedication

Agenda Items

Acceptance of Meeting Minutes: June 12, 2024

Motion to accept meeting minutes: motion to accept meeting minutes made by S.Rucker; seconded by B. Miatke. The motion passed unanimously with E.F. Hull and M. Carey abstaining

Commissioner Introductions

Land Bank Mission:

J. Kachmar reads the land bank code from Chapter 2 of the city ordinance.

Objectives from the 2024 annual report

2025 priorities

Commissioner terms

Meeting protocols and shared drive best practices.

S.Rucker and J.Kachmar provide an overview of how the Land Bank operates and where and how to access information about the Land Bank. Scoresheets are explained

New Business

Secretary's Report:

S. Rucker provides the secretary's report.

Treasurer's Report:

B. Miatke provides the treasurer's report. \$450,389.63. Spent Presumpscot River trail repair by Portland Trails \$5,572.41. Leaving \$444,817.27

Holbrook Parcel action item: Motion was made by S. Rucker seconded by B. Miatke for passage. Passage 6-0. (Absent A. Chormann, A. Trevorow, D. Herzlinger, and M. Scrameyer)

Approving a motion to acquire Holbrook Lots 335/E14,15,16,17 via donation pending title research and due diligence. Due diligence would include but is not limited to a title review and a basic environmental review (Transaction Screen Assessment) up to \$5000.

Old Business

Stroudwater Dock update and vote: The motion was made by S. Rucker seconded by B. Miatke for passage. Passage 6-0. (Absent A. Chormann, A. Trevorow, D. Herzlinger, and M. Scrameyer)

Approving a motion to allocate up to \$30,000 of Land Bank Funds to move forward with the Stroudwater dock project outlined in the June 12, 2024 Stroudwater Dock presentation made by B. Miatke

Communications and Parcel Updates

Parks Division Report

Parks Commission Report

Land Bank Project Assignments

The project assignment list is in the Land Bank Share drive projects folder.

Commissioner Requests for Agenda Items

Adjournment