

POLICE CITIZEN REVIEW SUBCOMMITTEE

Meeting Minutes
June 12, 2019, 6:00 PM
Room 24, City Hall

Members Present: Michael Harris, Chair; Luke Beland; Maria Testa; Reggie Parson; Emily West; April Fournier.

Staff Present: Commander James Sweatt; Lt. Cliff Strout

Public Present: Glenn Gallik, Adrian Smith, Democratic Socialists of America, Southern Maine

6:00 pm. Meeting called to order. Mr. Harris welcomed new Subcommittee member, April Fournier, noting that she would begin voting on Subcommittee business after being sworn in by the City Clerk.

Motion to approve minutes from May 8, 2019 meeting. Seconded. Approved 5-0.

The Subcommittee discussed options for tracking data and other information to include in the Subcommittee's 2018 Annual Report in addition to that which was reported in 2017. Mr. Harris suggested and the subcommittee agreed that only external complaints be tracked and reported in 2018. Mr. Beland suggested that a measurement that reports on the timeliness of addressing citizen complaints be added and the subcommittee discussed the related challenges for determining a meaningful standard. This topic will be added to the July agenda for further discussion.

The Subcommittee reviewed a document that outlined criteria for ensuring that IA investigations are thorough, objective, fair, and timely. Mr. Beland suggested that, when considering if an investigation was completed in a timely manner, the Subcommittee ask IA to document the circumstances for any abnormal delay. Ms. Testa recommended that the Subcommittee define the steps it would take if the Subcommittee did not agree that the criteria was met. This document will be reviewed again at the July meeting to make sure all member views are included in the discussion.

Mr. Harris distributed an updated copy of a pamphlet designed to share information about the Subcommittee's role and educate the public on the complaint process. Following discussion of minor revisions, Mr. Harris indicated that he would review the changes with the Associate Corporation Counsel and seek final approval from the City Manager before the July meeting.

Lt. Strout shared that there will be one case ready for Subcommittee review at the July meeting.

7:40 pm. Motion to adjourn. Seconded. Passed 5-0.