

**PORTLAND FISH PIER AUTHORITY
BOARD OF DIRECTORS
December 19, 2024, 2:00 PM**

Remote Meeting Format on the Zoom Platform

PFPA Board members

Class A Directors: Groundfish Harvester or Representative
Mary Hudson, MCFA
Tracy Pearce

Class B Directors: Groundfish Buyers
Nick Alfiero, Harbor Fish Market
Tim Merrill, Merrill's Seafood

Class C Directors: Representing the seafood industry of the State of Maine
Rob Odlin, Representing the Lobster Industry
Vacant, Representing the Aquaculture Industry

Class D Director: Representing the Public at Large
John Arnold

Class E Director: Representing the Portland City Council
Anna Bullett, District 4

Ex-Officio Members of the Board of Directors

Representing the Commissioner of the Maine DOT
Chris Mayo

Representing the Commissioner of Maine DMR
Meredith Mendelson, Department of Marine Resources, President

Representing the Portland City Manager
Brendan O'Connell, Finance Director, Treasurer

*******Meeting Link*******

Please click on the link below to join the webinar:

<https://portlandmaine-gov.zoom.us/j/84806023172?pwd=CeaC92B8RCbkqrGrlZx0o0ehJofGTJ.1>

Passcode:999018

Phone one-tap:

+16469313860,,84806023172# US

+19292056099,,84806023172# US (New York)

Webinar ID: 848 0602 3172

International numbers available: <https://portlandmaine-gov.zoom.us/u/kcIkX8XWmK>

1. **Thank you to outgoing Board Member, Councilor Anna Bullet.**
 - a. Councilor Wesley Pelletier will be the Class E, City Council representative, as of January 2025.
2. **Approval of November 21, 2024 Meeting Minutes**
 - a. November 21, 2024 PFPA Meeting Draft Minutes attached.
Action Item - Public Comment

- 3. Financial Update - Statement produced by Tonya Mitchell, Senior Admin Officer II, Finance Department is attached and will be presented at the meeting by Bill Needelman, Waterfront Coordinator.**
 - a. See attached Financial Update.
- 4. Facilities Update - Phil DiPierro, Project Manager.**
 - a. See the attached November Facilities Report.
Note: At a future meeting, the board will receive a presentation by TEC Associates on the Fish Pier Condition and prioritized projects.
- 5. Portland Fish Exchange Update - Robert Vanmeter, PFX Exchange Manager.**
 - a. See attached PFEX Update.
- 6. Portland Fish Exchange, Auction software update, BASE Pilot project update – Robert Vanmeter, PFX Exchange Manager, Bill Needelman, Waterfront Coordinator.**
- 7. Portland Fish Pier and Portland Fish Exchange Budget Integration - Brendan O’Connell, Treasurer**
 - a.
 - Approach
 - Timeline
 - Appoint Board Subcommittee?
- 8. Potential extension of Lot 10 ground lease.**
 - a. Postponed until a later meeting to allow Corporation Counsel time to draft documents.
- 9. Scheduling future Board meetings - Board Discussion.**
- 10. Workshop (retreat) on Subcommittees update - William Needelman, Board Discussion.**
 - a. Board is asked to pick a date in February and assign up to two members to attend a pre-workshop planning meeting with the facilitator to give guidance on workshop goals, format, and outcomes.
- 11. Board Discussion on items not on the Agenda.**
- 12. Adjournment**