

**City of Portland
Police Citizen Review Subcommittee**

**AGENDA
January 8, 2025
6:00 PM**

1. Zoom information

a On Wednesday, January 8, 2025 at 6:00 p.m., the Police Citizen Review Subcommittee will conduct a . virtual meeting. This meeting will take place remotely using Zoom.

This meeting will be held remotely pursuant to the Remote Meeting Policy adopted by the Police Citizen Review Subcommittee and as authorized under 1 M.R.S. 403-B . Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live, a recording will be available following the meeting.

For public comment, you will need to use the "raise your hand" feature. To raise your hand via the telephone, please hit *9. You will be unmuted by the host when it is time for public comment.

Hi there,

You are invited to a Zoom webinar.

When: Jan 8, 2025 06:00 PM Eastern Time (US and Canada)

Every month on the Second Wed, until Jan 8, 2025, 1 occurrence(s)

Jan 8, 2025 06:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: <https://portlandmaine-gov.zoom.us/webinar/tZcpfu2sqTssGNV6CZYBteABamEsRuTi0hJm/ics?icsToken=98tyKuGrqJluHtOVthuGRpwqBor4LOjwtnJdjY1ryjzfOgJHZyLUN-9nIYBqJNGA>

Topic: Police Citizen Review Subcommittee

Please click the link below to join the webinar:

<https://portlandmaine-gov.zoom.us/j/83494470621?pwd=PqEvcCqi4naT2Pa1QNco1u4TPI1U3Q.1>

Passcode: 928732

Or One tap mobile :

+13126266799,,83494470621# US (Chicago)

+16469313860,,83494470621# US

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

2. Call to order

3. Approval of December 11, 2024 minutes
 - a. Draft minutes
4. Potential update on the new Civil Police Review Board ordinance
5. Notice to complainant regarding PCRS review of their IA complaint
6. Trainings offered by PPD and NACOLE
7. 2024 Annual Report development
8. Public comment on agenda items
9. Executive session pursuant to 1 M.R.S. Sec. 405(6)(F) to discuss IA 2024-15 and IA2024-016
10. Public comment on agenda items
11. Topics for next month's meeting
12. Adjourn

MINUTES
POLICE CITIZEN REVIEW SUBCOMMITTEE

December 11, 2024
Meeting Held Remotely Via Zoom

Members present: Anne Hardcastle, Chair (left at 6:52); Xavier Botana; Gino Desruisseaux; Joey Brunelle; Kaylin Kerina

Members absent: Reverend Lewis, Vice-Chair

Staff present: Associate Corporation Counsel Rachel Millette; Chief Mark Dubois; Major Dan Hondo; Lt. Jacob Titcomb; Associate Corporation Counsel Nicole Albert; Tracy Boyd

6:02 Call to order.

Anne announced that she needed to leave the meeting early, thus the agenda was flipped so that she could present the case that was carried forward from November.

Motion was made by Xavier and seconded by Gino to adopt the October 9, 2024 meeting minutes. Passage 5-0.

6:05 Motion was made to enter into Executive Session pursuant to 1 M.R.S. Sec. 405(6)(F) to discuss IA2024-017 by Gino and seconded by Xavier. Passage 5-0.

6:44 Out of Executive Session.

Motion was made by Kay to find that IA2024-017 was fair; seconded by Gino. Passage: 5-0, IA2024-017 was found to be fair.

Motion was made by Joey to find that IA2024-017 was objective; seconded by Gino. Passage: 5-0, IA2024-017 was found to be objective.

Motion was made by Kay to find that IA2024-017 was timely; seconded by Gino. Passage: 5-0, IA2024-017 was found to be timely.

Motion was made by Xavier to find that IA2024-017 was thorough; seconded by Gino. Passage: 5-0, IA2024-017 was found to be thorough.

No public comment was offered.

Standing of the new ordinance:

Rachel reported that there's been an update to the City Council's workshop schedule, the new Civilian Police Review Board ("CPRB") will be discussed on February 10, 2025. The meeting will start in an executive session because the discussion will entail bargaining related obligations and collective bargaining processes. After the executive session the City Council may open up the workshop to the public depending on the outcome of the meeting, or, they may announce that they are still bargaining. Joey asked when the public might see the updated version of the ordinance. Rachel responded that once the City Council has settled on the new version, the

public will have a minimum of two and a half weeks to view the new ordinance before the City Council votes on it. The item will be a two read item posted ahead of the first read then public comment will be allowed during the second read.

6:52 Anne designated Xavier to lead the remainder of the meeting and left the meeting.

Use of Force Incident Review Presentation:

Associate Corporation Counsel Nicole Albert gave an overview of the Use of Force Incident Review process. Questions arose around the Police Department's separate Use of Force committee members; who they are; how are they chosen; are there any disqualifiers for serving on the committee? Nicole explained that her task was to inform the committee of the incident review process and explained that she did not have information to answer the subcommittee members' questions regarding the separate Use of Force committee.

Workshop – role/responsibilities of the PCRS Board and IA process overview:

Rachel gave a PowerPoint presentation around the roles and responsibilities of the subcommittee members.

No public comment was offered.

Topics for next month's meeting:

Potential update on the new Civil Police Review Board ordinance
Notice to complainant regarding PCRS review of their IA complaint
Previous trainings offered by PPD and NACOLE
2024 Report development

8:06 Motion was made by Joey and seconded by Kay to adjourn. Passage 4-0.