

**PORTLAND FISH PIER AUTHORITY
BOARD OF DIRECTORS
January 16, 2025, 2:00 PM**

Remote Meeting Format on the Zoom Platform

PFPA Board members

Class A Directors: Groundfish Harvester or Representative
Mary Hudson, MCFA
Tracy Pearce

Class B Directors: Groundfish Buyers
Nick Alfiero, Harbor Fish Market
Tim Merrill, Merrill's Seafood

Class C Directors: Representing the seafood industry of the State of Maine
Rob Odlin, Representing the Lobster Industry
Vacant, Representing the Aquaculture Industry

Class D Director: Representing the Public at Large
John Arnold

Class E Director: Representing the Portland City Council
Wesley Pellitier, District 2

Ex-Officio Members of the Board of Directors:

Representing the Commissioner of the Maine DOT
Chris Mayo

Representing the Commissioner of Maine DMR
Meredith Mendelson, Department of Marine Resources, President

Representing the Portland City Manager
Brendan O'Connell, Finance Director, Treasurer

*******Meeting Link*******

Please click the link below to join the webinar:

<https://portlandmaine-gov.zoom.us/j/89374238505?pwd=kdczeoJNM4AzakzIu52WJqWc1xauak.1>

Panelists will receive their own unique link via email on the day of the meeting.

1. Approval of November 21, 2024 Meeting Minutes

- a. November 21, 2024 PFPA Meeting Draft Minutes attached.
 Note: *There was no quorum and no action taken on December 19, 2024.*
 Action Item - Public Comment

2. Financial Update - Statement produced by Tonya Mitchell, Senior Admin Officer II, Finance Department is attached and will be presented at the meeting by Bill Needelman, Waterfront Coordinator.

- a. See attached Financial Update

3. Facilities Update - Phil DiPierro, Project Manager.

- a. See the attached November Facilities Report.

- b. Presentation by TEC Associates on the Fish Pier Condition and prioritized projects. See attachment.

4. Portland Fish Exchange Update - Robert Vanmeter, PFX Exchange Manager.

- a. The Exchange Manager will present landing report (attached)
- b. Board approval of a new buyer, *Atlantic Offshore Fishery*, Point Pleasant Beach NJ. (see attached application).

Action Item - Public Comment

5. Portland Fish Exchange, Auction software update, BASE Pilot project update - Robert Vanmeter, PFX Exchange Manager, Bill Needelman, Waterfront Coordinator.

6. Portland Fish Pier and Portland Fish Exchange Budget Integration - Brendan O'Connell, Treasurer

- a.
 - Approach
 - Timeline
 - Appoint Board Subcommittee?

7. Potential Extension of Lot 10 Ground Lease.

- a. Postponed until a later meeting to allow Corporation Counsel time to draft documents.

8. Scheduling future Board meetings - Board discussion

9. Workshop (retreat) on Subcommittees update - William Needelman, Board discussion

- a. Board is asked to pick a date and assign up to two members to attend a pre-workshop planning meeting with the facilitator to give guidance on workshop goals, format, and outcomes.

10. Election of Officers

- a. The current slate of officers for the Board of Directors is:
President, Mary Hudson
Vice President, Robert Odlin
Treasurer, Brendan O'Connell
Secretary, John Arnold
Assistant Secretary, Bill Needelman
Nominations from the Floor
Action Item - Public Comment

11. Board Discussion on items not on the Agenda

12. Executive Session to discuss potential amendments to an existing Ground Lease.

- a. **Note:** The Board may go into Executive Session Consistent with Exec Session statute--1 MRS 405(6)(C) & (E) to discuss potential amendments to an existing Ground Lease.

13. Adjournment