CDBG Allocation Committee

January 23, 2025
8:00am-9:30am
Remote Meeting via Zoom

In Attendance:
Robby Perkins-High, Chair, Todd Morse, Vice Chair, Wendy Harmon, Teale Kenneth Smith, Kim Vandermeulen,
Absent: Lawson Condrey, Natalie King,
Staff: Mary Davis, Rowen McAllister

Meeting 1- Minutes

Roll Call

Vote to Approve 1/9 and 1/16 Minutes. Motion to approve by Teale. Wendy Harmon seconded. Unanimous approval.

Staff Review of Admin Application. Staff outlined the Admin application.

Follow Up from Previous Meeting. Staff outlined the documents submitted by YFO to provide further information regarding the financials of this project. Staff outlined the housing approval process and the underwriting process for City housing funds. Staff also clarified the staff comments page and how the members may apply that information under the staff capacity section of the scorecard.

Review and Discuss Development Activities

1. YFO Relocation: Members asked whether YFO would need funds in the future or whether this was likely to be a one time ask. Members and staff agreed that since YFO would own the renovated building in the future, they would likely not need CDBG funds in the future for rent for the program. Members were generally supportive of the finite nature of the funds - meaning this will likely be a one time ask.

2. Quality Housing Coalition: Members felt very supportive of this program which they felt was lifting up people who may have already faced a lot of hardship. Members felt that the impact of these funds would be widely felt. Some members expressed support that the application had other funding sources in place for the future.

3. Catholic Charities: Kim Vandermeulen recused himself due to a personal relationship to this applicant. Staff noted an error made in the application which listed two different funding requests. Members felt this was generally a strong and important program. Members noted that this application seemed to be specifically written with the CDBG program in mind, which sometimes is not the case in other applications.

4. Spurwink: Staff noted that CHOM received $20,000 from CDBG last year for operating costs of the facilities for this program. Members were generally supportive of this application. Members noted the narrow impact; however, other members said that since this population is in such high need, this program could free up other support structures. Therefore, creating a larger impact. Members also noted the financial need of this program.

5. Mobile Medical Outreach: Staff noted that an evaluation was made to confirm that CDBG funds were not supplanting state or local funding. Members were supportive of this application, especially the larger impact that serving a high need population creates. In supporting this application, members felt that other Fire Dept resources would be freed up for other uses. Members noted that this proactive approach to service helps avoid larger issues in the future. Members noted that so many of these applications are impactful and creative. It is great to read all the good programs happening in Portland.

   Meeting Adjourned.

Next meeting
Thursday, January 30
Time: 8:00-9:00am
Location: via Zoom