

City of Portland | Parks, Recreation and Facilities Management

Ethan Hipple, *Director*

Alex Marshall, *Director of Parks*



Land Bank Commission December 13, 2023 Meeting Minutes

The Land Bank Commission will conduct this meeting in-person from City Hall Kippy Richardson Conference Room 24 located on the ground level of City Hall. Public comments may only be submitted in person or in writing. To submit written public comment on an agenda item, email landbank@Portlandmaine.gov. Submissions must be received by 12:00 pm the day before the Land Bank Commission meeting to guarantee their inclusion in the agenda packet. All submissions must include the commenters name and legal address. To help ensure your comment is submitted for the correct item, please include the name of the agenda item (see below). To view this meeting please visit the Livestream <https://portlandme.portal.civicclerk.com/event/6831/media>

Present Commission Members: Baxter Miatke, Robert Foster, Patrizia Bailey (Chair), Simon Rucker, Alaina Chormann

Not Present: Jon Kachmar, Brian Wasser, Daniel Herzlinger, City Councilor Anna Trevorow

Staff: Ethan Hipple (Parks, Recreation, and Facilities Director), Jessica Teesdale, Doug Roncarati

- I. Call to Order
 - A. Introduction of new Commissioner Alaina Chormann
 - II. Citizen Comment Period-No citizens present to comment
 - III. Agenda Items
 - A. Acceptance of Meeting Minutes: November 8, 2023
- Motion to approve: Simon Rucker, seconded by Baxter Miatke. Approved unanimously
- ii. New Business
 - a. Secretary's Report-Simon shared the annual report section by section with the commission and discussed edits that were made.
 - b. Treasurer's Report- Update provided by Baxter Miatke all 2023 charges have come through. The Land Bank Budget will be included as exhibit B with the Annual Report when presented to the City Council Agenda. No actions
 - c. Encampment Joint Statement-Discussion by commission. Concern over the Council working around Land Bank ordinance. Council needs a super majority to change land use ordinance. How can the City Council bring up proposals without legal review?

- I. Motion to approve Encampment Joint Statement subject to minor edits: Baxter M. **Seconded by Simon R. Approved unanimously.**
 - d. Annual Report Draft Approval- Motion to approve Annual report: Baxter Miatke, seconded by Robert Foster. Approved unanimously
- iii. Old Business
- a. High Priority Parcels-Doug Roncarati provided description of how the High Priority parcels are chosen
 - 1. Waynflete Parcel update-look into conservation agreement or statement. Davis Family Pines Property update-goal is to separate the wooded parcel from the **commercial property and preserve.**

iv. Communications

Updates-Robert Foster provided Parks Commission update. Parks commission is one member over. Recommendation to Reach out to Beth Rabbit to offer one of the Land Bank open seats as a recommendation for the overfilled Parks Commission seat.

Parks Report-Ethan Hipple provided update Winter Operations have begun. Stroudwater bridge project is moving forward. Explanation of recreation easements and Portland Trails Trail easement.

Juniper Street Parcel update- Ethan Hipple provided overview of the property. Land bank is not currently interested in acquiring this lot. Ethan will communicate with property owner.

Water Resources update- Doug Roncarati provided update: City is continuing to work on updating the Capisic brook watershed plan. The assessment is complete and recommendations will be presented to the public forum. Also, RFP for HydroGeomorphological studies of Fallbrook and Fall Brook. Sagamore Neighborhood Stormwater green infrastructure retrofit project completion. Installed 30 rain garden soil filters to catch and clean water before it goes into Capisic Brook.

V. Adjournment