

City of Portland | Parks, Recreation and Facilities Management

Ethan Hipple, *Director*

Alex Marshall, *Director of Parks Division*



Land Bank Commission January 8, 2025 Meeting Minutes

This meeting was recorded and is available to watch on the Agendas and Meetings Portal

Here: <https://portlandme.portal.civicclerk.com/event/7474/media>

Present Commission Members: Alaina Chormann, Baxter Miatke, Daniel Herzlinger, Evan Ferguson-Hull, Jon Kachmar, Michael Carey, Michael Scrameyer, Robert Foster, Simon Rucker.

Not Present: Pious Ali (City Council)

City Staff: Ethan Hipple (Parks, Recreation, and Facilities Director), Doug Roncarati (Public Works-Stormwater Coordinator), Jessica Teesdale (PRF Sr. Executive Assistant)

Call to Order-J. Kachmar called the meeting to order at 5:00 pm

General Citizen Comment Period-None

Agenda Items

Acceptance of Meeting Minutes: December 11, 2024

Motion to accept meeting minutes: The motion was made by S. Rucker and seconded by E. Ferguson Hull

Passed: 8-0 with 1 abstain

New Business

Treasurer's Report

Budget Approval-Motion to approve the 2025 Land Bank Budget was made by B. Miatke and seconded by S. Rucker.

Passed 9-0

Secretary's Report

Land Bank Annual Report-Motion to approve 2024 Land Bank Annual Report was made by M. Carey and seconded by D. Herzlinger

Passed 9-0

Land Bank Holdings Map- The last holdings map was updated in 2021. Commissioners will review minutes from past meeting minutes to locate properties that need to be added to a new holdings map. (R. Foster 2021, D. Herzlinger 2022, A. Chorman 2023, E. Ferguson-Hull 2024). The project list will be updated with the research assignments. J. Kachmar will review the Annual reports back to 2021 to cross-reference the information with the holdings brought forth in the minutes' research. There is a request to add a Land Bank layer to the COP parcel viewer.

Communications and Updates

Project assignments- S. Rucker has been keeping the projects list up to date. The list is designed to keep the projects organized and accounted for. D. Roncarati requests that the title of Stroudwater Bridge be updated to Stroudwater Pedestrian Bridge.

Murray Street- D. Herzlinger described the updated map in the packet. Economic Development is in the process of researching the property status of landowners. E Hipple stated that some of these parcels were offered to the City for donation in 2020, but after following up, the owner was not responsive. They have since passed away. The lots on Murray Street that seem to be developable may not be developable due to the stream and wetland qualities of the parcels. D. Herzlinger will follow up with property owner contacts that E Hipple will provide.

o Gray Road-J. Kachmar provides an update on the parcel. The landowners have been informed that the Land Bank is interested in helping with this parcel for conservation purposes. There is a meeting scheduled with the goal being the disposition of conservation. M. Carey toured the property and provided an update. This property could make a section of the Sebago to the Sea Trail off-road.

Parks Division Report-Land bank signs are being installed. Canco Woods, North Deering Park, Presumpscot River Preserve, and many more. Parks has recently filled the third Parks Project Manager position. The full report will be added to the meeting attachments in the agenda portal.

Land Bank or Parks Commission Report No update due to the Parks Commission meeting being pushed back one week.

Commissioner Requests for Agenda Items

Project list updates

Adjournment