

APPROVED MINUTES
POLICE CITIZEN REVIEW SUBCOMMITTEE
March 12, 2025
Meeting Held Remotely via Zoom

Members present: Anne Hardcastle, Chair; Keith Bidwell; Gino Desruisseaux; Kaylin Kerina; Joey Brunelle; and Xavier Botana.

Members absent: Reverend Lewis, Vice-Chair.

Staff present: Associate Corporation Counsel Rachel Millette; Chief Mark Dubois; Major Dan Hondo; Lt. Jacob Titcomb; Tracy Boyd

6:05 Call to order.

Motion was made by Gino and seconded by Kaylin to approve the February 12, 2025 meeting minutes. Passage 3-0, with 3 abstentions.

New ordinance update.

Rachel updated the subcommittee on the City Council workshop which took place on Monday, 3/10, the majority of which was held during executive session. At the end of the meeting the City Council indicated that there will be a future workshop in the public setting to talk about the new ordinance. Rachel will inform the subcommittee of the date of the next City Council workshop which she speculates might happen in late spring or early summer.

Complainant Letter.

Anne opened up a discussion regarding the complainant letter which is intended to be sent ahead of each PCRS meeting to complainants. Joey and Xavier shared their edits and Anne offered to update the letter and send it to Joey for his review before April's meeting.

Training opportunities.

Kay will have a list of training opportunities ready for the next meeting. Joey made contact with the city's acting DEI director who will reach out to Joey with possible training and collaboration opportunities.

2024 Annual Report.

Joey and Xavier volunteered to work on the Annual Report. Rachel will share the data after she has reviewed it.

No public comment was offered.

6:26 Motion was made to enter into Executive Session pursuant to 1 M.R.S. Sec. 405(6)(F) to discuss IA2025-003 by Joey and seconded by Gino. Passage 6-0.

7:06 Out of Executive Session.

Motion was made by Xavier to find that IA2025-003 was fair; seconded by Gino. Passage: 6-0, IA2025-003 was found to be fair.

Motion was made by Gino to find that IA2025-003 was thorough; seconded by Kaylin. Passage: 6-0, IA2025-003 was found to be thorough.

Motion was made by Gino to find that IA2025-003 was timely; seconded by Xavier. Passage: 6-0, IA2025-003 was found to be timely.

Motion was made by Joey to find that IA2025-003 was objective; seconded by Kaylin. Passage: 6-0, IA2025-003 was found to be objective.

No public comment was offered.

Topics for next month's meeting agenda.

- Updated PCRS introductory letter
- Training opportunities
- Annual report update or tentative draft
- Update on new ordinance
- Discussion of PCRS email address
- Election of chair and vice-chair
- Possible case

Kay asked about members' ability to comment during City Council workshops. Rachel explained that the City Council does not typically allow public comment during workshops, however, if they allowed it, PCRS members would be allowed to speak in their individual capacities. Or, in the alternative, the subcommittee could nominate a member to speak on behalf of the PCRS or the subcommittee could draft a letter or email and send it as public comment.

Anne announced that she was resigning from the subcommittee effective March 31st.

Keith volunteered to act as interim chair until elections are held.

7:22 Motion was made by Gino and seconded by Xavier to adjourn. Passage 6-0.