



Board of Assessment Review

Monday, May 5, 2025, 10:00 AM

Meeting Minutes

Dale Knapp
Eric Larsson
Kristin Dugas

The remote meeting convened at 10:00 a.m. on May 5, 2025 by Zoom technology.

Attendees: Board members Dale Knapp, Eric Larsson, Kristin Dugas, City of Portland Corporation Counsel Michael Goldman, and board assistant Annie James. No members of the public attended.

Election of Officers

Board member Kristin Dugas moved to appoint Eric Larsson as Board Chair and Dale Knapp as Secretary. Board member Dale Knapp seconded the motion, which was approved by a roll call vote of 3-0.

Schedule a Hearing Date for Abatement Appeals

Board members discussed their availability for an upcoming hearing. No official vote or action taken.

Executive Session

Board chair Eric Larsson moved to go into Executive Session Pursuant to 1 M.R.S.A. 405(6)(E). Board member Kristin Dugas seconded this motion, which was approved by a roll call vote of 3-0. The Board went into Executive Session at 10:45 a.m.

Adjournment

The Board adjourned the meeting at the conclusion of its Executive Session. Motion was made by Board Chair Eric Larsson and seconded by Board Secretary Dale Knapp which was approved by a roll call vote of 2-0. Board member Kristin Dugas was not present for this vote. The meeting concluded at 11:07 a.m.