

FINAL Meeting Minutes
Portland Fish Pier Authority - Portland Fish Exchange Subcommittee
March 13, 2025
3:30 PM

Subcommittee Member Attendees: Chair Tracy Pearce, Nick Alfiero, John Arnold, Mike Foster, Mary Hudson, Matthew Moretti

Staff present: Avery Dandreta, Kaela Gonzalez

1. Committee Chair Comments: Chair Tracy Pearce opened the meeting at approximately 3:37 p.m. with a roll call.

2. Approval of Meeting Minutes: February 26, 2025 PFEX Subcommittee Meeting.

Motion by Hudson, 2nd by Arnold

Approved 6-0 by unanimous vote by all present.

3. Follow up on items from February 26, 2025 Meeting:

Hudson provided an overview of the current fee structure. Rough estimates conclude that the Exchange receives \$8-9K less a month under the new fee structure during peak months. Subcommittee Members discussed the possibility that the new fee structure increased the volume of landings and determined that it would be difficult to quantify.

Follow-up items for future discussion include the City of Portland's procurement process, BASE software, and detailed financial reports for review.

4. Review requested Portland Fish Exchange meeting materials:

The subcommittee reviewed the current Fish Exchange FY2025 Budget vs Actual with discussion regarding Exchange expenses including electric costs and shore power, insurance options, and other collaboration opportunities with the City to reduce expenses.

The new ice machine has been installed and should be up and running by the end of March. January and February landings are down. There is a new buyer that needs to be voted in, which will be done at the Portland Fish Pier Authority Board level. The subcommittee will follow up with the possibility of offshore lobster landings at the Exchange.

There was some discussion on what role or authority the subcommittee should take regarding the Fish Exchange. The City will distribute confidentiality forms to be signed by the Board and Subcommittees.

5. Next Subcommittee Meeting: TBD; next Portland Fish Pier Authority Board Meeting set for March 20, 2025

6. Subcommittee discussion involving Portland Fish Exchange:

- a. **Note:** The Subcommittee may go into executive session to discuss Portland Fish Exchange proprietary information and personnel matters pursuant to 1 M.R.S.A 405(6)(F), 5 M.R.S.A. 13119-A, and 1 M.R.S.A 405(6)(A).

Motion by Arnold, 2nd by Hudson

Approved 6-0 by unanimous vote by all present. The Subcommittee entered into Executive Session at approximately 4:41 p.m. and will adjourn from there.

The meeting was adjourned at 5:31 p.m.