



Anna Berke, Chair
Sharon Dennehy, Vice-Chair
Kat Zagaria Buckley
Phoebe Cole
Alison Gibbs
Kelly Hrenko, City Manager appointee
Sarah Michniewicz, City Councilor
Stephanie Motter
John Whipple
Ronnie Wilson, Creative Portland appointee

Management & Administration
Sean King, Urban Designer with Planning & Urban
Development Department

PORTLAND PUBLIC ART COMMITTEE

Tuesday, June 24, 2025
4:00 PM Online via Zoom

1. Zoom Meeting Information

Due to the existence of an emergency or urgent issue the Portland Public Art Committee will conduct this meeting by remote methods/technology at the Zoom link provided below, in accordance with the requirements of 1 M.R.S. section 403-B and the City Council's Remote Participation Policy.

Allow your computer to install the free zoom app to get the best meeting experience.

For more information on how to use Zoom, please go to: <https://content.civicplus.com/api/assets/18148b5d-f26e-472f-8d2c-245db97e5c27?cache=1800> Public

Public comment will be taken; written comments may be submitted to publicart@portlandmaine.gov

Please click the link below to join the webinar:

<https://portlandmaine-gov.zoom.us/j/81634418875>

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Webinar ID: 816 3441 8875

International numbers available: <https://portlandmaine-gov.zoom.us/j/81634418875>

2. Call to Order (Berke)

Roll Call (King)

May 21, 2025 Meeting Minutes

3. Governance/Board Development (Berke, Dennehy)

A. Annual plan report FY25 & proposed budget FY26 draft updates

B. Committee member seat updates

4. Staff Communications (King)

- A. City Council agenda request for July 14th to accept gift of public art from applicants Judith Kendrich & Jim DiBiase.
- B. Public art fund blanc - no updates or invoices paid since last meeting on May 21, 2025.
- C. Encumbrances for new acquisitions of public art - no updates.

5. Subcommittee Reports

Acquisitions (Formerly "Gifts") Subcommittee (Cole, Zagaria, Hrenko)

- 1. Subcommittee members to share updates

Communications Subcommittee (Motter, Berke, Gibbs)

- 1. Subcommittee members to share updates

Collection Management (Formerly "Site Selection") Subcommittee (Dennehy, Gibbs, Berke, Zagaria)

- 1. Subcommittee members to share updates.
- 2. Conversation assessment proposal for FY25 updates.

6. Project Reports

Conservation Projects

- 1. Jewell Box (Dennehy) - Committee member and/or staff to provide updates and coordination with service providers about possible alternations to remediate issues with vandalism.
- 2. Passing the Torch (Zagaria) - Staff to provide updates from Staff on overall lighting performance related to vehicle collisions.
- 3. Rustle Diptych II - Staff to provide updates to inground light fixture replacement regarding a quote for additional work to replace the electrical conduit.
- 4. Langlais Birdhouse Heads - Committee member updates from Tuckerbrook Conservation LLC.
- 5. Portland Bricks (Dennehy, Gibbs) - Committee member updates from artist Ayumi Horie.

7. Other Business

8. Public Comment

9. Meeting Adjourns



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Management & Administration
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PORTLAND PUBLIC ART COMMITTEE

May 21, 2025 **Meeting Minutes**

4:00 p.m. – 6:00 p.m. online via Zoom link

Due to the existence of an emergency or urgent issue the Portland Public Art Committee will conduct this meeting by remote methods/technology at the Zoom link provided below, in accordance with the requirements of 1 M.R.S. section 403-B and the City Council's Remote Participation Policy.

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1. **Call to Order (Berke) @ 4:01pm**
+ Roll call (King) **Committee members in attendance (Berke, Dennehy, Zagaria-Buckley, Cole, Gibbs, Michniewicz, Motter, Whipple, Wilson), Committee members not in attendance (Hrenko)**
+ April 30, 2025 meeting minutes **Motion to approve (Dennehy), second (Whipple), All committee members approved by raised hands.**

 2. **Governance/Board Development (Berke, Dennehy)**
 - A. Annual plan report FY25 & Proposed budget FY26 draft, request for committee feedback by May 29th **Committee Chair Berke requested committee member feedback prior to drafting the FY25 annual plan report and proposed budget FY26 for City Council agenda items in July or August 2025.**
 - B. Committee meeting format (virtual, in-person, hybrid options). **Committee discussion for Staff to explore hybrid option and meeting location at City Hall, Room 209 for September 17, 2025 and future meetings. Staff to continue to coordinate with facilities staff.**

 3. **Staff Communications (King)**

- A. Report of decisions at the meeting held on April 30, 2025 – Committee voted (9-0) to accept gift of public art from applicants Judith Kendrich & Jim DiBiase. Next step is for Staff to prepare agenda item for City Council.
- B. Public art fund balance – Invoice was paid for light replacement install at Passing the Torch = \$780. Invoice was paid for in-ground light product purchase, quantity 4 = \$2,565.18. Invoice was paid for in-ground light install at Loring Memorial, quantity 2 = \$1,164.
- C. Encumbrances for new acquisitions of public art – No updates

4. Subcommittee Reports

+ Acquisitions (Formerly “Gifts”) Subcommittee (Cole, Zagaria, Hrenko)

- 1. Subcommittee members to share updates. **Committee members discussed the recommendation to accept the proposal of public art gift by Judith Kendrich and Jim DiBiase, Committee member Zagaria will provide updates to the Applicant. The subcommittee will prepare comments for the FY25 annual plan report.**

+ Communications Subcommittee (Motter, Berke, Gibbs)

- 1. Subcommittee members to share updates. **The subcommittee will prepare comments for the FY25 annual plan report.**

+ Collection Management (Formerly “Site Selection”) Subcommittee (Dennehy, Gibbs, Berke, Zagaria)

- 1. Subcommittee members to share updates. **The subcommittee will prepare comments for the FY25 annual plan report.**
- 2. Conservation assessment proposal for FY25 – Staff and subcommittee members to distribute RFP to potential conservators to review proposals received at a later date. **Committee members sent the conservation assessment RFP and await responses from conservators.**

5. Project Reports

A. Conservation Projects

- 1. Jewell Box (Dennehy) – Committee member and/or Staff to provide updates and coordination with service providers about possible alternations to remediate issues with vandalism. **Committee member continue to talk to service providers to buff graffiti from glass.**
- 2. Passing the Torch (Zagaria) – Staff to provide updates on overall lighting performance. **Committee member request additional information from Staff about overall lighting at the Deering roundabout to reduce the likelihood of collisions with artwork.**
- 3. Rustle Diptych II – Staff to provide updates to inground light fixture replacement regarding a quote for additional work to replace electrical conduit. **Staff requested service provider quote to replace electrical conduit and complete costs to replace in-ground lights.**
- 4. Langlais Birdhouse Heads – Committee member updates from Tuckerbrook Conservation LLC. **No updates**
- 5. Portland Bricks (Dennehy, Gibbs) – Committee member updates from artist Ayumi Horie. **No updates**

6. Other Business

+Collection Management subcommittee requests Google drive to maintain committee files, Staff to follow with updates from the department operation budget.

+Committee members requests additional clarification about the public art program allocation of funds, the City's finance director will attend a future meeting.

- 7. Public Comment – No public comment**
- 8. Meeting adjourns @ 4:58pm**

FY25 - Public Art Fund (July 2024-June 2025)

TOTAL PPAC Balance		
A	Total Balance (includes FY25)	\$ 359,178.05
B	Total Encumbrances	\$ 202,172.00
C	Remaining Balance	\$ 157,006.05

Remaining Encumbrances from approved budget plans			
	Activity	Description	Budget
A	Congress Square Public Art	New Commission - Sarah Sze artist	\$ 176,000.00
B	Bramhall Square Artwork	New Commission - Chris Miller artist	\$ 26,172.00
	Total Encumbered		\$ 202,172.00

FY25 - Proposed Budget Breakdown				
	Activity	Description	Proposed FY25 Budget	Current Budget Balance
A	Conservation and Maintenance	To cover routine maintenance, priority conservation items	\$ 10,000	\$ 6,100.00
B	Contingency Fund	To cover repairs, theft, relocation, Community Art grant, plaque purchase, etc.	\$ 10,000	\$ (9,368.48)
C	New Artwork	New acquisition + install:	\$ 30,000	\$ 30,000.00
	Total FY25 Budget		\$ 50,000	\$ 26,731.52

FY25 Expenses	Funding Source	Total (PAID)	Project Notes
Taggart Objects Conservation LLC	Conservation and Maintenance	\$ 3,900.00	Wax protection (Hiker, Czar Reed), Pullen Fountain
Maine Stone Scapes	Contingency	\$ 9,500.00	Loring memorial etched granite post work
Port City Glass	Contingency	\$ 2,023.90	Glass replacement at Jewel Box
Burr Signs	Contingency	\$ 332.40	Acrobatic Dogs sign at Jetport
CBE	Contingency	\$ 3,043.00	Passing the Torch - (2) Stem light replacement
CBE	Contingency	\$ 740.00	Passing the Torch sculpture light replacement
Delta	Contingency	\$ 2,565.18	Purchase fixtures for repair (Quantity 4)
CBE	Contingency	\$ 1,164.00	Loring memorial inground light install (Quantity 2)
	Subtotal Expenses	\$ 23,268.48	