

**Housing & Economic
Development Committee Meeting**
Tuesday, June 17, 2025 at 5:30 PM



MEMBERS
Councilor Pious Ali, Chair
Councilor Regina Phillips
Councilor Kate Sykes
Councilor Sarah Michniewicz

To submit written public comment on an agenda item, email edd@portlandmaine.gov. Submissions must be received by 12:00 pm the day before the Housing & Economic Development meeting to guarantee their inclusion in the agenda packet. All submissions must include the commenter's name and legal address. To help ensure your comment is submitted for the correct item, please include the name of the agenda item (see below).

REMOTE ACCESS INFORMATION

The Housing & Economic Development Committee will conduct this meeting remotely via Zoom pursuant to the Remote Meeting Policy adopted by the Portland City Council. Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live either in person or via Zoom, a recording will be available in the [Agenda Center](#) following the meeting.

For public comment via Zoom, you will need to use the "raise your hand" feature. To raise your hand via the telephone, please hit *9. You will be unmuted by the host when it is time for public comment.

Please click the link below to join the meeting:

<https://portlandmaine-gov.zoom.us/j/88001080853?pwd=QVbQdPA8gUZ4gnh2ZZFJayFBjkDrEK.1>
Passcode:882256

Phone one-tap:

+13052241968,,88001080853# US

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Join via audio:

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

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Webinar ID: 880 0108 0853

International numbers available: <https://portlandmaine-gov.zoom.us/j/kdp33K0WvI>

1. **Review and accept Minutes of previous meetings held on April 15, 2025, May 12, 2025, and May 20, 2025.**
 - a. See attached draft April 15, 2025, meeting Minutes.
 - b. See attached draft May 12, 2025, meeting Minutes.
 - c. See attached draft May 20, 2025, meeting Minutes.
2. **Communication: Portland Adult Education FY2025 Update on TIF Funded Workforce Training Programs and Program Planning for FY2026 Workforce Training Programs/Greg Watson.**
 - a. See attached Memorandum.
 - b. See attached PAE FY2025 Update and FY2026 Program Planning.
3. **Review and vote on a recommendation to the City Council: FY2026 Agreement for the Portland Tourism Development District/Greg Watson.**
 - a. See attached cover Memorandum.
 - b. See attached redlined FY2026 Agreement with attached Development Plan.
 - c. See attached clean FY2026 Agreement with attached Development Plan.
 - d. See attached April 25, 2025, Memorandum from Councilor Sykes suggesting amendments.
 - e. See attached May 12, 2025, memorandum from Civitas.
4. **Review and vote on a recommendation to the City Council: Consideration of proposed commercial vacancy ordinance/Greg Watson.**
 - a. See attached cover Memorandum.
 - b. See Attachment A to Memorandum - Proposed Commercial Vacancy Ordinance
 - c. See Attachment B to Memorandum - Proposed Outreach Plan
 - d. Public Comment Received
5. **Review and recommendation to the City Council of Option to Lease sections of 1125 Brighton Avenue with Developers Collaborative Predevelopment LLC and Prosperity/ME/Greg Watson, Mary Davis. NOTE - Executive Session: Pursuant to 1 M.R.S.A 405(6)(C) and 5 M.R.S.A. 13119-A, the Committee may go into executive session to provide staff direction on negotiations.**
 - a. See attached cover Memorandum.

- b. See attached proposed Option to Lease
- c. See attached Exhibit A to Option to Lease Agreement
- d. See attached Exhibit B to Option to Lease Agreement

6. Review and recommendation to the City Council of Proposed RFP to lease space at the Barron Center for a Child Care Facility/Dena Libner.

- a. See attached cover Memorandum.
- b. See attached proposed RFP.
- c. Public Comment Received

7. Confirm Summer meeting schedule (July and August).

Next Meeting Date: To be determined.