

City of Portland
Land Bank Commission Agenda

The Land Bank Commission is responsible for identifying and protecting open space resources with the city of Portland. The Commission seeks to preserve a balance between development and conservation of open space important for wildlife, ecological, environmental, scenic or outdoor recreational values.



Commission Members:

Alaina Chormann, Daniel Herzlinger, Jon Kachmar, Joshua Barber, Michael Carey, Michael Scrameyer, Robert Foster.

City Staff: Ethan Hipple (Parks, Recreation, and Facilities Director), Doug Roncarati (Public Works-Stormwater Coordinator), Jessica Teesdale (PRF Sr. Executive Assistant)

July 9, 2025

5:00 PM

On the second Wednesday of the month at 5:00 pm, the Portland Land Bank Commission will hold a meeting at Parks, Recreation, and Facilities, 212 Canco Rd. Suite A conference room.

The Land Bank Commission will conduct this meeting in-person. Public comments may only be submitted in person or in writing. To submit written public comment on an agenda item, email landbank@portlandmaine.gov. Submissions must be received by 12:00 pm the day before the Land Bank Commission meeting to guarantee their inclusion in the agenda packet. All submissions must include the person's name and legal address. To help ensure your comment is submitted for the correct item, please include the name of the agenda item (see below).

To view this meeting please visit the Livestream link: <https://portlandme.portal.civicclerk.com/event/7480/media>

- I. Call to Order
- II. Citizen Comment Period
- III. Agenda Items
 - i. Acceptance of Meeting Minutes: May 14, 2025
 - ii. New Business
 - a. Officer Appointments
 - b. Secretary's Report
 - c. Treasurer's Report
 - iii. Old Business
 - iv. Communications and Parcel Updates
 - a. Parks Division Report
 - b. Parks Commission Report
 - v. Commissioner requests for Agenda Items
- IV. Adjournment

City of Portland | Parks, Recreation and Facilities Management
Ethan Hipple, *Director*
Alex Marshall, *Director of Parks Division*



Commission April 9, 2025 Meeting Minutes

This meeting was recorded and is available to watch on the Agendas and Meetings Portal here:

<https://portlandme.portal.civicclerk.com/event/7477/media>

Present Commission Members: Alaina Chormann, Baxter Miatke, Daniel Herzlinger, Evan Ferguson-Hull, Jon Kachmar, Michael Scrameyer, and Simon Rucker.

Not Present: Michael Carey, Robert Foster

Staff:

Ethan Hipple (Parks, Recreation, and Facilities Director), Jessica Teesdale (PRF Sr. Executive Assistant)

Call to Order- J. Kachmar called the meeting to order at 5:00 pm

General Citizen Comment Period-

Anne Reid from the Trust for Public Land, Hope Ave. parcel

Agenda Items

Acceptance of Meeting Minutes: February 12, 2024

Motion to accept meeting minutes: The motion was made by S. Rucker and seconded by B. Miatke.

Passed: 7-0 with 1 abstain

New Business

Secretary's Report- Google Drive update and purpose of the commissioners utilizing the shared drive. J. Kachmar reminds everyone to update their assignments.

Treasurer's Report- B. Miatke provides update on land bank financials. Zero expenses since the February meeting. Cash on hand \$444,817.27. No changes since the Annual Report. Estimated bonded amounts still yet to come put the total estimated available \$547,217.27.

Old Business

Hope Ave-M. Carey has had communication with the broker. Premature to order an appraisal,

something in writing is needed before due diligence proceeds.. Discussions will continue. The current planning application is no longer active. Lack of clarity of the property ownership due to the LLC. The Trust for Public Land is interested in helping with the acquisition of this property. No verbal or written agreements with the property owner.

Redlon-M. Carey has sent a letter of interest to the owner of the Berry parcels. The landowner is unresponsive. B. Miatke recommends removing Redlon from the acquisitions list line item on the budget. No action taken.

0 Gray Rd.- J. Kachmar provides project update. Two city-owned parcels will be marketed for development for housing. If sold, the money would go into the housing fund. The Land Bank is ready if needed.

University Park- Development has begun on the property adjacent to the city-owned property. Staff is monitoring regularly to make sure there is no impact on city land.

Communications and Updates

Parks Division report- E Hipple provides a Parks Division update. Encampment report has low numbers due to the park ranger's enforcement of city ordinances. 5-25 encampments removed weekly. Private property continues to be an issue with encampments.

Parks Commission report- R. Foster is not in attendance. Green Space Gathering is being broken down into two separate events. Friends and neighborhood associations have been invited to the May Parks Commission meeting, which will be CIP-focused. There is a June event being planned called Party in the Park. Details forthcoming.

Commissioner Requests for Agenda Items

- **Redlon Woods**
- **Property assignment review**
- **Murray St. Letter of interest update**
- **Boat launch**
- **Field trip meeting plan**

Adjournment