



Board of Assessment Review

Thursday, May 22, 2025, 3:00 PM

Meeting Minutes

Eric Larsson
Dale Knapp
Lee Lowry

The remote meeting convened at 3:00 p.m. on May 22, 2025 by Zoom technology.

Attendees: Board members Eric Larsson, chair, Dale Knapp, and Lee Lowry, Attorney Stephen W. Wagner representing the board, City Assessor Elisa Marr, Attorney Leah Rachin, representing the Assessor, appellant representatives Tom Watson and David Bergeron, Attorney Stephen Langsdorf representing the appellant, and board assistant Annie James. 1 member of the public attended.

Unagenda Item: Approve the Minutes of the May 5, 2025 Board of Assessment Review Meeting

Board chair Eric Larsson moved to approve the May 5, 2025 minutes as an unagenda item. Board member Dale Knapp seconded the motion, which was approved by a roll call vote of 2-0. Board member Lee Lowry recused from this vote as he was not present at the May 5 meeting.

Discussion of Procedural Matters with Regards to Upcoming Cases

Attendees discussed procedural matter with regards to upcoming cases. Attorney Stephen Wagner shared screen which displayed a draft procedural order. The following topics were discussed: submission deadlines, public hearing date and time, confidentiality, public comment, structure of meeting.

The following individuals spoke: Attorney Stephen Wagner, Board Chair Eric Larsson, Attorney Stephen Langsdorf, Attorney Leah Rachin, Board member Dale Knapp, Board Member Lee Lowry, Elisa Marr, Annie James, David Bergeron, and Tom Watson.

Board chair moved to approve the procedural order as drafted and seconded by Board member Lee Lowry which was approved by a roll call vote of 3-0.

Adjournment

Board member Dale Knapp moved and Board chair Eric Larsson seconded the motion to adjourn, which passed by a roll call vote of 3-0. The meeting concluded at 4:24 p.m.