

DRAFT Meeting Minutes

PORTLAND FISH PIER AUTHORITY
BOARD OF DIRECTORS
SPECIAL MEETING
June 12, 2025, 3:00 PM

Remote Meeting Format on the Zoom Platform

PFPA Board Members Present

Class A Directors: Groundfish Harvester or Representative

Mary Hudson, Representing Groundfish Harvesters
Tracy Pearce

Class C Directors: Representing the seafood industry of the State of Maine

Rob Odlin, Representing the Lobster Industry

Class D Director: Representing the Public at Large

John Arnold

Ex-Officio Members of the Board of Directors:

Representing the Commissioner of Maine DMR

Meredith Mendelson, Department of Marine Resources

Representing the Portland City Manager

Brendan O'Connell, Finance Director

PFPA Board Members Unable to Attend

Class B Directors: Nick Alfiero, Representing Groundfish Buyers

Tim Merrill, Representing Groundfish Buyers

Class C Directors: Representing the seafood industry of the State of Maine

Matthew Moretti, Representing the Aquaculture Industry

Class E Director: Wesley Pelletier, District 2

Ex-Officio Members of the Board of Directors:

Representing the Commissioner of the Maine DOT

Chris Mayo

Staff Present

Avery Dandreta, Associate Corporate Counsel
Kaela Gonzalez, ARPA Program Coordinator
Robert Vanmeter, PFEX Manager

Public

There were not any members of the public present.

1. Vote to approve the proposed Bristol License Agreement. *Kaela Gonzalez, ARPA Program Coordinator.*

Gonzalez presented the key points of the License agreement, including allowing the installation, releasing the City and Fish Pier Authority from liability for damages, and granting the authority the ability to revoke the license with 60 days' notice.

Motion to approve the License Agreement Between the Portland Fish Pier Authority and Bristol Seafood Inc. in substantially the form attached to the agenda and authorize the President of the Board to execute said license and any other documents necessary or appropriate to effectuate the intent of said agreement.

Discussion: Dandreta was able to confirm that Bristol Seafood would have to restore the area if the License Agreement were terminated.

No Public Comment

Approved 6-0

2. Vote to approve a deficit payment to the Portland Fish Exchange in the amount of \$200,000. *Robert Vanmeter, PFEX Manager*

Due to a decline in auction revenue, substantial maintenance issues, and payouts to boats, the \$250,000 line of credit has been fully utilized. In order to fulfil financial obligations to boats after an auction, the Fish Exchange is in need of funds to sustain operations.

Motion to approve deficit payment to the Fish Exchange in the amount of \$200,000.
Mendelson, 2nd Hudson

Discussion: The Board expressed understanding of the situation, attributing it to the seasonality of fishing. Also briefly discussed is the need to explore potential cost-cutting measures, such as temporary layoffs, at a future Portland Fish Exchange Subcommittee meeting.

No Public Comment

Approved 6-0

3. Any other items from Board and staff.

No other items were discussed.

4. Adjournment.

Motion to adjourn the meeting.

Hudson, 2nd Mendelson

Approved 6-0

The meeting was adjourned at approximately 3:19 p.m.

Attachments included in the meeting packet:

Memorandum to the Board regarding the Bristol License Agreement
Bristol Seafood Draft License Agreement
Bristol Seafood Lease Agreement
Portland Fish Exchange Memorandum to the Board