

Draft Meeting Minutes
Portland Fish Pier Authority - Portland Fish Exchange Subcommittee
May 8, 2025
3:30 PM

Subcommittee Member Attendees: Chair Tracy Pearce, Nick Alfiero, John Arnold, Matthew Moretti

Staff present: Kaela Gonzalez, Robert Vanmeter

Approximately one member of the public attended.

1. Committee Chair Comments: Chair Tracy Pearce opened the meeting at approximately 3:32 p.m. with a roll call.

2. Approval of Meeting Minutes: April 10, 2025 PFEX Subcommittee Meeting.
Not discussed due to lack of quorum.

3. Old Business:

Walk the Working Waterfront. Fish pier will be on the map and on the website. The event takes place on Saturday May 31, 2025 from 10:00am to 3:00pm.

4. Review requested Portland Fish Exchange meeting materials:

Vanmeter verbally presented the Management and Financial report provided in the agenda materials. This report now includes numbers from 2024 and 2025 for comparison. Vanmeter is currently using the available line of credit. Since last month, the Fish Exchange (PFEX) has experienced several failures, including issues with the compressor, entry door, server for the auction system, and the security camera system. PFEX has secured an independent contractor to take over the accounting at just over half the rate of Robert Half, with an estimated \$25,000 in savings.

Pearce would like more information on the receivables to get better insight into what is coming in and when.

5. Discuss changes in existing buyers and sellers:

No changes to report.

9. Next Meeting: June 12, 2025

10. Adjournment:

Motion by Arnold and 2nd by Alfiero

Approved by unanimous consent at approximately 4:14 pm

