



Anna Berke, Chair
Sharon Dennehy, Vice-Chair
Kat Zagaria Buckley
Phoebe Cole
Alison Gibbs
Kelly Hrenko, City manager appointee
Justin Levesque
Sarah Michniewicz, City Councilor
Stephanie Motter
John Whipple
Ronnie Wilson, Creative Portland appointee

Management & Administration
Sean King, Urban Designer with Planning & Urban
Development Department

PORTLAND PUBLIC ART COMMITTEE

Wednesday, January 21, 2026

4:00 PM Hybrid Meeting (Planning Conference Room 4th Floor of City Hall or online via Zoom)

1. Zoom Meeting Information

Due to the existence of an emergency or urgent issue the Portland Public Art Committee will conduct this meeting by remote methods/technology at the Zoom link provided below, in accordance with the requirements of 1 M.R.S. section 403-B and the City Council's Remote Participation Policy.

Allow your computer to install the free zoom app to get the best meeting experience. For more information on how to use Zoom, please go

to: <https://content.civicplus.com/api/assets/18148b5d-f26e-472f-8d2c-245db97e5c27?cache=1800> Public. Public comment will be taken; written comments may be submitted to publicart@portlandmaine.gov.

Please click the link to join the webinar: <https://portlandmaine-gov.zoom.us/j/81634418875> Or One tap mobile : US: +19292056099,,81634418875# or +13017158592,,81634418875#

Or Telephone: Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 816 3441 8875

International numbers available: <https://portlandmaine-gov.zoom.us/j/81634418875>

2. Call to Order

- * Roll Call
- * Minutes from November 19, 2025 meeting. (See Attachment)

3. Staff Communication (No public comment will be taken)

- A. Public Art Program
Presenter: Sean King
 - 1. Public art fund - reduction of \$3,505.60 for Jewel Box (see attachment).
 - 2. John Ford sculpture and granite post relocation.
 - 3. Conservation assessment FY26.
 - 4. Schedule of meeting in 2026 (see attachment).
 - 5. Committee member term expiration and renomination deadline.

- B. Encumbrances for new acquisitions of public art: no updates
Presenter: Sean King

- C. Collection Updates
Presenter: Sean King
 - 1. John Ford sculpture and granite post relocation.
 - 2. Conservation assessment FY26

4. Subcommittee Reports

- A. Governance/Board Development (Berke, Dennehy)
 - 1. Committee chair declaration.
 - 2. Preparation of FY26 Annual Plan & Proposed Budget FY27 (see attachment)

- B. Acquisitions (formerly "gifts") Subcommittee (Cole, Hrenko, Zagaria)
 - 1. Subcommittee members to share updates.

- C. Communications Subcommittee (Motter, Berke, Gibbs)
 - 1. Subcommittee members to share updates.

- D. Collection Management (Formerly "Site Selection") Subcommittee (Dennehy, Gibbs, Berke, Zagaria)
 - 1. Subcommittee member to share updates.

5. Project Reports

- A. Portland Harbor Common new acquisition subcommittee (Dennehy, Cole, Levesque & Zagaria)
 - 1. Subcommittee members to share updates.

6. Public Comment Prior on Non-Agenda Items

7. Other Business

8. Meeting Adjourns

Next Meeting - February 18, 2026



Anna Berke, Chair
Sharon Dennehy, Vice-Chair
Kat Zagaria Buckley
Phoebe Cole
Alison Gibbs
Kelly Hrenko, City Manager appointee
Justin Levesque
Sarah Michniewicz, City Councilor
Stephanie Motter
John Whipple
Ronnie Wilson, Creative Portland appointee

Management & Administration

Sean King, Urban Designer with Planning & Urban Development Department

PORTLAND PUBLIC ART COMMITTEE - Minutes

November 19, 2025

4:00 p.m. – 6:00 p.m. HYBRID (in person or online via Zoom link)
City Hall – Room 209, 389 Congress Street, Portland, ME 04101

Due to the existence of an emergency or urgent issue the Portland Public Art Committee will conduct this meeting by remote methods/technology at the Zoom link provided below, in accordance with the requirements of 1 M.R.S. section 403-B and the City Council's Remote Participation Policy.

Allow your computer to install the free zoom app to get the best meeting experience.

For more information on how to use Zoom, please go to:

<https://content.civicplus.com/api/assets/18148b5d-f26e-472f-8d2c-245db97e5c27?cache=1800> Public

Public comment will be taken; written comments may be submitted to publicart@portlandmaine.gov

Please click the link below to join the webinar:

<https://portlandmaine-gov.zoom.us/j/81634418875>

Or One tap mobile : US: +19292056099,,81634418875# or +13017158592,,81634418875#

Or Telephone: Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782
or +1 346 248 7799

Webinar ID: 816 3441 8875

International numbers available: <https://portlandmaine-gov.zoom.us/j/81634418875>

1. Call to Order

- Roll call
 - Committee members present – Berke, Dennehy, Hrenko, Levesque, Michniewicz, Motter, Whipple, Wilson); Committee members absent – Zagaria Buckley, Cole, Gibbs
- Review and approve minutes from October 15, 2025 meeting.
 - Motion to approve (Whipple), Second (Motter), All approved by a show of hands

2. Staff Updates

A. Public art fund balance: No reductions.

Presenter: Sean King

No public comment will be taken.

- No Committee discussion

- B. Encumbrances for new acquisitions of public art: No updates
 Presenter: Sean King
No public comment will be taken.
 - o **No Committee discussion**
- C. Collection updates
 Presenter: Sean King
 1. Gorham Corner: The Committee recommended a relocation of the granite posts arranged around the perimeter of the John Ford statue during the October 15, 2025 meeting. Staff shared a diagram that is under review by the Public Works and Parks Department to consider winter maintenance associated with the preferred relocation of granite posts at the intersection of York St & Pleasant St.
 - o **No Committee discussion**

3. New Business

- A. Portland Harbor Common: A request for proposal (RFP) has been developed by the new acquisition subcommittee to commission artwork for a new waterfront park on the Eastern Waterfront. The Committee reviewed a draft of the RFP during its October 15, 2025 meeting. Staff recommends that the Committee make a motion to approve the draft RFP and authorize staff to proceed with the advertising process.
Public comment will be taken
 - o **Committee member motion to approve Open call for artist at Portland Harbor Common park as written (Levesque), Second (Whipple), All approved by roll call vote.**
- B. Jewel Box bus shelter: Review and discussion of a request to use PPAC funds to replace glass damaged by corrosive graffiti, and a broader discussion regarding the future maintenance and upkeep of the shelter. Staff recommends that the Committee approve the use of existing PPAC funds to cover the cost of glass replacement.
Public comment will be taken
 - o **Committee requested more information for comparable quotes, Staff shared previous amounts from prior glass replacements for Committee consideration. Staff recommendation for the Committee to authorize use of public art funds not to exceed \$5,000 to request comparable quotes and select a vendor for immediate replacement for four glass panels. Committee member motion to authorize use of public art funds towards the replacement of four glass panels at the Jewel Box (Dennehy), Second (Berke), All approved by roll call vote.**

4. Subcommittee Reports (No public comment will be taken)

- A. Governance/Board Development (Berke, Dennehy)
 1. Committee chairs to share updates.
 2. Consideration to cancel December meeting.
 - o **Committee members all in favor.**
- B. Acquisitions (Formerly “Gifts”) Subcommittee (Cole, Hrenko, Zagaria)
 1. Subcommittee members to share updates.
 - o **Subcommittee provided updates on the fundraising effort for the new public art gift located on India Street. The Committee would provide a Collection plaque upon installation of the public art gift and request the donor share more information on the engraved monument once known prior to public art gift fabrication.**
- C. Communications Subcommittee (Motter, Berke, Gibbs)

1. Subcommittee members to share updates.
 - Subcommittee suggest promoting the open call for artists onto social media accounts and outreach to other arts organization.
- D. Collection Management (Formerly "Site Selection") Subcommittee (Dennehy, Gibbs, Berke, Zagaria)
 1. Subcommittee members to share updates.
 - No Subcommittee updates
5. **Project Reports** (*No public comment will be taken*)
 - A. Conservation Projects
 1. Conservation assessment by Tuckerbrook Conservation LLC: Staff will provide an update on the schedule for performing the service.
 - No Staff updates
 - B. Maintenance Projects: No updates
 - C. Portland Harbor Common new acquisition subcommittee (Dennehy, Cole, Levesque & Zagaria)
 1. Subcommittee members to share updates.
 - Subcommittee will convene following the February 11, 2026 submission deadline
6. **Public Comment Period On Non-Agenda Items**
 - No public comment
7. **Other Business**
 - No Committee updates
8. **Meeting adjourns**
 - Meeting adjourns at 4:58 pm

Portland Public Art Committee

2026 Meeting Dates



Please refer to the City’s website for updates on time, location, and format for upcoming Committee meetings: <https://portlandme.portal.civicclerk.com/>

Agenda Request Deadline, 12:00pm	PPAC Meeting Date, 4:00pm
January 9, 2026	January 21, 2026
February 6, 2026	February 18, 2026
March 6, 2026	March 18, 2026
April 3, 2026	April 15, 2026
May 8, 2026	May 20, 2026
June 5, 2026	June 17, 2026
July 3, 2026	July 15, 2026
August 7, 2026	August 19, 2026
September 4, 2026	September 16, 2026
October 9, 2026	October 21, 2026
November 6, 2026	November 18, 2026
December 4, 2026	December 16, 2026

In order for an application to be scheduled as an agenda item for an upcoming Portland Public Art Committee meeting, please email publicart@portlandmaine.gov prior to the corresponding agenda request deadline. Requests received after the deadline will be considered at a subsequent meeting.

An agenda request for a public art related item does not guarantee review at the corresponding meeting. If you have questions or need assistance with a request please contact the Planning and Urban Development Department Administrative Staff:

Sean King, Urban Designer
sking@portlandmaine.gov | 207-874-8901

Order 59-25/26

Passage: 7-0 on 10/6/2025 (Councilor Fournier & Sykes absent)

Effective: 10/16/2025

MARK DION (MAYOR)
PIOUS ALI (A/L)
APRIL D. FOURNIER (A/L)
BENJAMIN GRANT (A/L)

CITY OF PORTLAND
IN THE CITY COUNCIL

SARAH MICHNIEWICZ (1)
WESLEY PELLETIER (2)
REGINA L. PHILLIPS (3)
ANNA BULLETT (4)
KATE SYKES (5)

**ORDER ACCEPTING THE PORTLAND PUBLIC ART COMMITTEE FISCAL YEAR
2025 ANNUAL REPORT AND FISCAL YEAR 2026 BUDGET PLAN**

ORDERED, that the Fiscal Year 2025 Annual Report and Fiscal Year 2026 Budget Plan of the Portland Public Art Committee, attached hereto, is hereby accepted.

FY25 Public Art Committee Annual Report & FY26 Budget Plan

I. Overview

II. Administrative Updates

- A. Committee Members
- B. Administration & Policy
- C. Subcommittees:
 - 1. Governance Subcommittee
 - 2. Acquisitions Subcommittee
 - 3. Communication Subcommittee
 - 4. Collection Management Subcommittee

III. Conservation & Maintenance

- A. Conservation Projects
- B. Maintenance Projects

IV. Acquisitions

V. Accomplishments in FY25

VI. Goals for FY26

VII. Proposed Budget FY26

I. Overview

In April 2000, the City Council established the Portland Public Art Program to preserve, restore, and enhance the City's public art collection. The Portland Public Art Committee (PPAC) is tasked to commission art that engages the surrounding environment to facilitate a sense of place by expressing the spirit, values, and visions of Portland through public art.

The public art collection currently contains sixty permanent pieces installed throughout Portland and one long-term loan. Details on the collection can be viewed on the Public Art website (<https://www.publicartportland.org/>). The collection comprises works of both historical significance, dating from the nineteenth century, and contemporary pieces reflecting Portland's diversity and spirit.

The PPAC administers the Portland Public Art Program; the Committee's responsibilities are outlined in the City's Land Use Code, Chapter 14, Article 20 Public Art Program. The Committee refers to the Guidelines for the Public Art Ordinance (Volume 2, Number 1 – revised 2021) for direction in administering their responsibilities.

The Portland Public Art Committee is responsible for the following:

- Develop and present an Annual Public Art Plan to the City Council, which includes recommendations for the use of allocated CIP funding, program administration, conservation of the collection, and initiation of new projects.
- Provide recommendations to the City Council regarding proposed gifts to the collection.
- Seek donations to fulfill Committee responsibilities in the case that CIP funding is insufficient.
- Recommend appropriate locations for the installation of public art;
- Promote public awareness and engagement between the public and the collection.

II. Administrative Updates

A. Committee members during fiscal year 2025 (FY25) between July 1, 2024 – June 30, 2025:

- Anna Berke, Chair.
- Sharon Dennehy, Vice-Chair.
- Kat Zagaria Buckley
- Phoebe Cole
- Alison Gibbs
- Kelly Hrenko, City Manager's Appointee
- Stephanie Motter
- Sarah Michniewicz, City Council Representative
- Saa Rosenblatt
- John Whipple
- Ronnie Wilson, Creative Portland Appointee

Management & Administration:

- Sean King, Urban Designer, Planning and Urban Development Department

B. Administration and Policy

In FY25 the Committee developed an inquiry and informational form to better help artists, individuals, and organizations navigate the application process for proposed gifts of public art and community artworks. The form is available for download [here](#) and on the Portland Public Art Committee [website](#).

C. Subcommittees

1. **Governance Subcommittee:**

The Governance Subcommittee includes committee members Anna Berke (Chair) and Sharon Dennehy (Vice-Chair).

The Public Art Committee welcomed the appointments of Ronnie Wilson (Creative Portland) and Sarah Michniewicz (District 1, City Councilor). The Committee also welcomed the nomination of Saa Rosenblatt and the reappointments of Anna Berke, Alison Gibbs, and Kat Buckley Zagaria to new three-year terms.

Recommended Addition to the Rules of the Portland Public Art Committee – Pro Tempore Officers

To ensure a clear process for assigning roles and responsibilities when the Chair, Vice Chair, or both are absent, the Governance Subcommittee is recommending an amendment to the Rules of the Portland Public Art Committee to include a procedure for electing pro tempore officers. The proposed revision is outlined below, with a full redlined draft of the amendments included as Attachment A.

ARTICLE II. OFFICERS AND DUTIES

Section 4. In the absence of both the chair and the vice chair, the committee shall elect a chair pro tempore from among its number, and the chair pro tempore shall have all the powers of the chair during the chair's and the vice chair's absence. In the absence of the vice chair, or when the vice chair is serving as the chair, the board shall elect a vice chair pro tempore from among its number, and the vice chair pro tempore shall have all the powers of the vice chair during the vice chair's absence or service as chair. The committee shall conduct votes by roll call of members present.

Additionally, to ensure that the Rules of the Portland Public Art Committee align with the latest Land Use Code references, the amendment below is recommended to update the section reference to the current Land Use Code.

ARTICLE I. GENERAL PROVISION.

Section 1. These rules are supplementary to the provisions of Chapter 14 of the Municipal Code as it relates to the procedures of the Portland Public Art Committee and are adopted pursuant to the authority granted in Section 20.5.2.D.14-854 (b) (4), of said Code.

ARTICLE VI. AMENDMENT OF RULES.

Section 3. Any proposed amendment shall be communicated to the City Council and shall not be in effect until due process has been observed as pursuant to [Section 20.5.2.D. 14-854\(b\)\(4\)](#).

In accordance with the Rules of the Portland Public Art Committee, Article VI, Section 3, any proposed amendment to the rules shall be communicated to the City Council and shall not be in effect until due process has been observed as pursuant to Section 14-854 (b)(4), which states that *any and all rules or changes to rules shall be placed on a City Council agenda as a communication. The rule or rules shall take effect 45 days after the date of placement on the council agenda, unless the City Council takes official action disapproving the rules, in whole or in part, prior to the expiration of the 45-day period.*

2. Acquisitions Subcommittee:

The Acquisitions Subcommittee includes committee members Kat Zagaria Buckley, Phoebe Cole, and Kelly Hrenko.

In FY25, the Acquisitions Subcommittee developed an information and inquiry form and received three completed submissions from individuals and community groups interested in exploring the acquisitions process. The Subcommittee also implemented a rotating liaison role to assist applicants with project details and address questions prior to review by the Portland Public Art Committee.

The Acquisitions Subcommittee received and processed the following application for consideration as a potential gift of public art:

- A proposed gift of public art, to be located in the India Street neighborhood (District 1), for a new sculpture by Giuliano Cecchinelli from donors Judith Kendrick and Jim DiBiase. The Public Art Committee assisted the applicants in developing a detailed proposal schedule and provided guidance on complying with the Public Art Committee Guidelines for the consideration of gifts of public art.

Additionally, the Public Art Committee received two applications for consideration as potential community artworks, including:

- An inquiry form submission by Zack Barowitz, on behalf of the Libbytown Neighborhood Association, was introduced to the Committee on February 26, 2025 for a new sculpture by Vivian Beer located at Thomas Park. This submission is still under consideration by the Committee, which has requested additional information from the applicant before a future review.

- An inquiry form submission, entitled Astragal, by artist Stephen Oliver and Peace Action Maine to commission a new sculpture at Amethyst Park along the Eastern Promenade Trail. The proposed sculpture included etched architectural resin of various colors to resemble lighthouse lens. The Portland Public Art Committee reviewed the community artwork application in accordance with the public art guidelines on December 18, 2024 and voted to reject (7-0, committee members Michniewicz, Motter, Rosenblatt absent) on February 26, 2025.

3. **Communications Subcommittee:**

The Communications Subcommittee includes committee members Stephanie Motter, Kelly Hrenko, and Anna Berke.

In FY25, the Communications Subcommittee expanded engagement through social media to promote the City’s public art collection.

- The Public Art Committee’s [Instagram](#) account saw:
 - 159 content interactions (a 100% increase from FY24)
 - 88 new followers, bringing the total to 382 (up from 294 in FY24)
 - A reach of 947 individuals (a 682.6% increase in FY24)
- The Public Art Committee’s [Facebook](#) account saw:
 - 27 content interactions (a 350% increase from FY24)
 - 18 new followers, bringing the total to 536 (up from 518 in FY24)
 - A reach of 294 individuals (a 169.7% increase from FY24)

4. **Collection Management Subcommittee:**

The Collection Management Subcommittee includes committee members Sharon Dennehy, Kat Zagaria Buckley, Alison Gibbs, and Anna Berke.

In FY25, the Collection Management Subcommittee refined the list of priority site locations identified in the FY23 Annual Report as lacking public art. The following sites have been identified for potential artwork installations and will be prioritized for future projects in FY26.

- **North Deering neighborhood** - specifically the trails behind Lyseth Elementary School and Lyman Moore Middle School.
- **Riverton Neighborhood** - Riverton Trolley Park

Additionally, in FY25, the Collection Management Subcommittee developed a conservation assessment request for proposal to hire a conservator to evaluate, identify, and prioritize the maintenance needs of the entire public art collection over the next two to five years.

III. Conservation & Maintenance

The purpose of the Public Art Program is to care for and maintain artworks in the public art collection. It is essential to the longevity and safety of the works in the collection to engage a conservator for conservation and repair of our public art collection. Conservation and maintenance completed in FY25 included the following:

A. Conservation Projects:

1. Repair to the *Pullen* fountain (District 1):

A protective hot-wax coating was applied to the existing plaque; mortar patches were toned to match the granite; missing mortar between the granite blocks was replaced; and the fountain was cleaned with a low-pressure power wash.



Figure 1: After treatment photo of Pullen fountain

B. Maintenance Projects:

1. *Major Charles J. Loring Memorial Park* (District 1):

Installation of two in-ground light fixtures to replace the light fixtures that were damaged during a previous car incident with the granite sentinel post.



Figure 2: New in-ground lights at the granite sentinel post

2. **Passing the Torch at Deering roundabout (District 3):**

The existing artwork features lighting integrated within the sculptures and the perimeter planted area of the Deering Avenue roundabout. One sculpture light was replaced to correct color temperature issues, and two stem-mounted lights were replaced to resolve outages.



Figure 3: Passing the Torch sculpture light replacement

3. **Glass replacements at Jewel Box bus shelter (District 1):**

Several glass panels at the Jewel Box bus shelter, located along Congress Street near Monument Square, have continued to be damaged by corrosive graffiti. As a result, the panels have been replaced. The frequency of graffiti and damage continues to impact this

public resource. City staff are working with the artist, Metro, contractors, and other city departments to identify alternative solutions for more sustainable maintenance and improved usability for public transit riders.



Figure 4: Jewel box bus shelter

IV. Acquisitions

There was one gift of public artwork accepted into the collection: a new sculpture by Giuliano Cecchinelli, donated by Judith Kendrick and Jim DiBiase, as described in Section V. Accomplishments of this document. There were no additional acquisitions of public artwork during FY25.

V. Accomplishments in FY25

A. Signage implementation:

1. *Acrobatic Dogs* at Portland Jetport (District 3)

The standard Portland Public Art plaque was installed for *Acrobatic Dogs* at the Portland Jetport to replace the paper sign that had deteriorated.



Figure 5: Public art plaque replacement

B. Gifts of Public Art:

1. The Public Art Committee recommended to accept (9-0, Wilson absent) a proposed gift of public art on April 30, 2025. The donors, Judith Kendrick and Jim DiBiase, propose to commission a new sculpture by Giuliano Cecchinelli and launch a private fundraising campaign to cover the costs of fabrication, transportation, and installation. The sculpture would depict an immigrant family, carved in granite, as a commemoration to the India Street neighborhood. The artwork will be installed at 176 India Street on property owned by the Portland Water District with a public access agreement to the City.

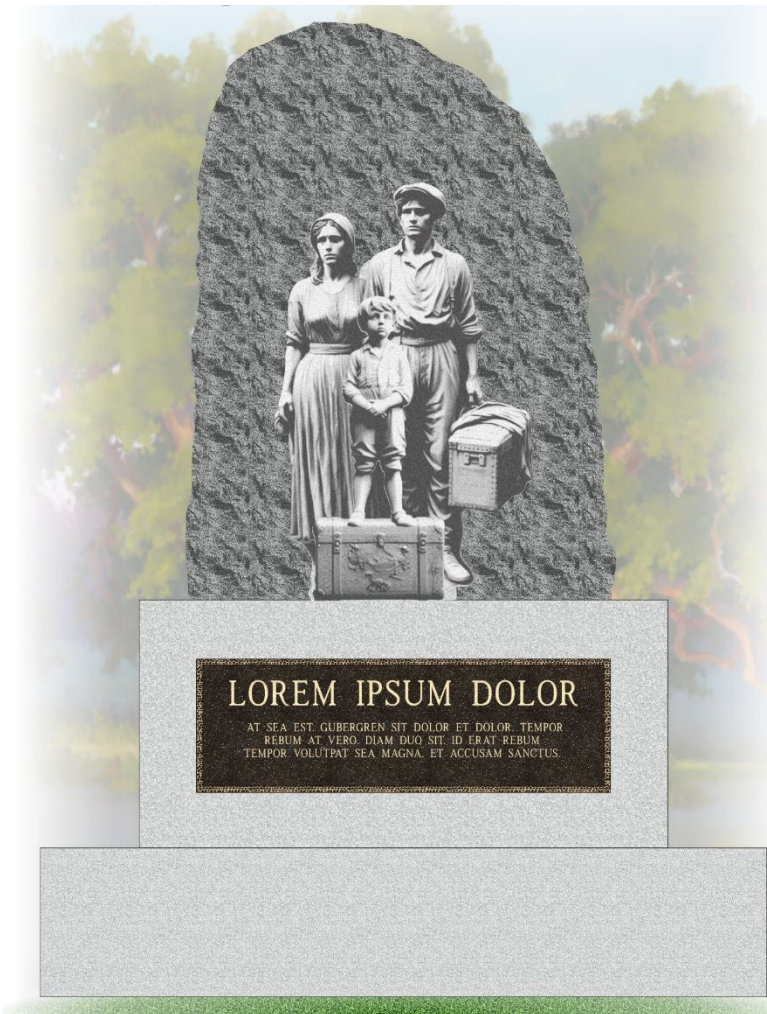


Figure 6: Proposed gift of public art by artist Giuliano Cecchinelli

VI. Goals for FY26

A. Five-year vision

The Portland Public Art Committee reviews and sets priorities for the public art program to guide decision-making over the next five years. The Committee's five-year vision includes:

- Finalize the acquisition and completion of all encumbered artworks, including *Shattered Sphere* by Sarah Sze in Congress Square Park and *Keeper of the Picnic* by Christopher Miller in Bramhall Square. Both of these artworks are contingent on the park refurbishments being completed.
- Evaluate the Guidelines for Public Art Ordinance and revise (if necessary);
- Further public education, interest, and enjoyment of public art by providing public art walks or public art guides in Portland; and to publicize and archive the collection. This includes revising the website to provide additional functions and increase traffic, to increase social media presence, and to meet with City stakeholders to reinforce the Committee's mission.

- Increase donation solicitation for projects supported by the Public Art Committee, particularly for projects that enhance community engagement and identity. To solicit grant and private money for current and upcoming projects;
- Prioritize site selections based on the Public Art Committee’s commitment to locate public art more equitably throughout Portland, with a particular focus on neighborhoods with no or limited public art.
- Expand the public art collection in outer Portland through initiatives such as community artwork projects.
- Launch and complete the acquisition process for a new public artwork associated with the Portland Harbor Commons project, which is scheduled to begin construction in 2025.
- Continue to provide forums for public input, including offering committee meetings in a hybrid format for both in-person and virtual participation.
- Monitor the Reimagine Franklin Street process and identify opportunities for major new artwork installations.

Ultimately, these goals aim to contribute to Portland’s identity as a cultural destination. The Committee recognizes that the prevalence and quality of Public Art will greatly contribute to Portland’s overall image and increase both national and international recognition.

B. Specific goals by subcommittees in FY26

1. **Communications**

- Increase community collaboration between various City departments and local neighborhood organizations
- Increase social media followers by 3% and interactions by 50%
- Create a formal process for university collaborations
- Find new content to promote when the public art collection is not growing rapidly
- Find areas to promote information outside of digital formats

2. **Collection Management**

- Conduct an conservation assessment of the public art collection to evaluate and prioritize future conservation projects that ensure high-quality maintenance with cost-effective solutions. Manage the conservation assessment once a conservator is selected.
- Maintain the digital collection management resource files for the collection, conservation priorities and maintenance projects.
- Conduct a lighting assessment for the public art collection to inventory the condition and priorities for future maintenance.
- Review individual public art plaques to evaluate potential replacements based on the Committee’s signage detail standards established in 2023.

3. **Acquisitions**

- Continue to focus on FY25 goals to improve clarity, inclusivity and transparency within the acquisitions processes.

- Identify opportunities for new artwork installations related to the Reimagine Franklin Street project for inclusion in future Annual Plans.
- Expand opportunities to commission new artwork for the Collection using remaining public art funds from previous years, aligned with projects funded through the City's Capital Improvement Plan (CIP). The Committee will draft a Request for Proposals (RFP) for new artwork at one or all of the following sites in the upcoming fiscal year:
 - Portland Harbor Commons
 - Riverton Trolley Park
 - North Deering neighborhood – Lyseth Moore area trails
- Anticipate potential gifts of public art and site them in the priority locations.

VII. Proposed Budget FY26

Article 20, Section 20.4.1 *Establishment of Public Art Fund* of the Land Use Code details the establishment of a special revenue fund designated as the Public Art Fund in the City treasury from which expenditures may be made in accordance with the Public Art Ordinance. Section 20.4.2 *City-funded projects* of the Land Use Code, specifies that *A percentage of the City’s Capital Improvement Program (CIP) shall be calculated and appropriated annually to the Portland Public Art Fund. The annual appropriation shall be .5% of the total annual CIP.*

Remaining Encumbrances from previously approved Public Art Committee budget plans

Table 1 – Summary of Encumbered Funds			
	Activity	Description	Budget
A	Congress Square Public Art	New commission – Sarah Sze artist	\$176,000
B	Bramhall Square Artwork	New commission	\$26,560
	Total Encumbered		\$202,560

Remaining Balance

In FY25, the PPAC and City Council discussed the need for a plan to allocate funds that have rolled over from previous budgets. The PPAC Art Fund currently has \$362,609 in unspent funds from prior years. Of this amount, \$202,560 (Table 1) is already encumbered for two previously committed acquisitions: Sarah Sze’s project at Congress Square Park and a new artwork commission at Bramhall Square. This leaves \$160,049 remaining.

City staff recommend retaining \$30,049 for the conservation and maintenance of the public art collection, to cover the collection assessment and identified conservation projects, leaving \$130,000 available. Based on the PPAC’s outlined goals and objectives, staff recommend using the remaining funds allocated for commissioning new artwork to support new acquisitions at Portland Harbor Commons, Riverton Trolley Park, and North Deering neighborhood. The proposed breakdown of the recommended budget for using the unspent public art funds is shown below in Table 2:

Table 2 – Recommended budget for unspent public art funds		
Total Carried Over Art Funds	Description	\$362,609
Encumbered	Sarah Sze & Bramhall Square Acquisitions	\$202,560
Available Public Art Funds	Unspent funds	\$160,049
Activity	Description	Budget
New Artwork Commissions	New Commissions for Portland Harbor Commons, Riverton Trolley Park, and North Deering neighborhood.	\$130,000
Conservation and Maintenance	To cover conservation and maintenance efforts for the public art collection.	\$30,049
Total Budget		\$160,049

Proposed Budget FY26 (July 1, 2025 - June 31, 2026)

In addition to the proposed plan to utilize unspent funds rolled over from prior fiscal years, described above, the PPAC has developed the following budget for FY26. For FY26, \$50,000 is allocated to the Public Art Fund. The proposed use of these funds is outlined below in Table 3. As recommended to the City Council during the FY24 & FY25 Budget Plan we added a new activity line to account for Community Artworks Grants.

Table 3 – Proposed Budget FY26 (July 1, 2025 – June 31, 2026)			
	Activity	Description	Budget
A	Conservation and Maintenance	To cover the five-year Collection conservation assessment, lighting assessment and complete conservation projects identified as highest priorities.	\$10,000
B	Contingency Fund	To cover unplanned minor repairs, theft, replacement, and plaque purchases.	\$5,000
C	Community Artwork Grants	To contribute to a community artwork project(s).	\$5,000
D	New Artwork Commissions	New Commissions for Portland Harbor Commons, Riverton Trolley Park, and North Deering neighborhood.	\$30,000
	Total FY26 Budget		\$50,000

Attachments

Attachment A – Rules of the PPAC_Redlined

Attachment B – Fiscal year 2025 Temporary art program, prepared by the Planning & Urban Development

RULES OF THE PORTLAND PUBLIC ART COMMITTEE

ARTICLE I. GENERAL PROVISION.

Section 1. These rules are supplementary to the provisions of Chapter 14 of the Municipal Code as it relates to the procedures of the Portland Public Art Committee and are adopted pursuant to the authority granted in Section 20.5.2.D.14-854 (b) (4) of said Code.

Section 2. Roberts Rules of Order shall supplement these rules and shall control procedures not covered by these rules.

ARTICLE II. OFFICERS AND DUTIES.

Section 1. The officers of the Committee shall be the Chair and Vice Chair. The Chair shall preside at all meetings and fulfill the customary functions of that office. In the absence of the Chair, the Vice Chair shall act as Chair and shall have all of the powers of the Chair.

Section 2. The Chair and Vice Chair shall be elected annually by the regular members at the regular meeting in June.

Section 3. Officers shall be eligible for re-election. No person shall serve as Chair for more than two consecutive years.

Section 3. The Chair may establish sub-committees to accomplish specific tasks, and shall appoint chairs and members for those sub-committees as may be appropriate.

Section 4. In the absence of both the chair and the vice chair, the committee shall elect a chair pro tempore from among its number, and the chair pro tempore shall have all the powers of the chair during the chair's and the vice chair's absence. In the absence of the vice chair, or when the vice chair is serving as the chair, the board shall elect a vice chair pro tempore from among its number, and the vice chair pro tempore shall have all the powers of the vice chair during the vice chair's absence or service as chair. The committee shall conduct votes by roll call of members present.

ARTICLE III. MEETINGS.

Section 1. Regular meetings shall be held monthly. At the December meeting the Committee shall establish a regular schedule of meeting times and dates for the following year, and such meetings shall be scheduled in City Hall or at such other public and accessible location. Notice of meetings shall be given through listing with the City Manager's Public Meeting Calendar and the City of Portland web page.

Section 2. The Chair, in consultation with the Urban Designer or the designated City staff person, shall set the agenda for meetings.

ARTICLE IV. ORDER OF BUSINESS.

Section 1. All regular meetings of the Committee shall proceed as follows:

- a. Roll call and declaration of quorum.
- b. Reading and approval of minutes of the previous meeting.
- c. Communications.
- d. Unfinished Business.
- e. New Business.
- f. Adjournment.

ARTICLE V. VOTING & DECISION.

Section 1. The presence of a majority of the members of the Committee shall constitute a quorum.

Section 2. As to any matters not requiring a binding vote of the Committee, the Committee may meet and deliberate at any properly called meeting, regardless of the presence of a quorum, or may continue consideration of such matter to any later meeting. However, no final action shall be taken on such a matter without a quorum being present.

Section 3. Recommendations to the City Council shall include findings of fact and the reason or reasons for such recommendations, and shall contain a separate statement setting forth the recommendation of the Committee.

Section 4. Any one or more members of the Committee may file minority or dissenting reports in support of any position on any recommendation made to the City Council.

Section 5. In the event of a tie vote, the matter shall be tabled to the next meeting, where it shall be considered as unfinished business.

ARTICLE VI. AMENDMENT OF RULES.

Section 1. These rules may be amended by an affirmative majority vote of the members of the Committee.

Section 2. The proposed amendment must be presented in writing at a regular or special Committee meeting preceding the meeting at which the vote is taken.

Section 3. Any proposed amendment shall be communicated to the City Council and shall not be in effect until due process has been observed as pursuant to Section ~~20.5.2.D.14-854(b)(4)~~.