

City of Portland | Parks, Recreation and Facilities Management

Ethan Hipple, *Director*

Alex Marshall, *Director of Parks*



Commission Members:

Present: Daniel Herzlinger, Jon Kachmar, Michael Carey, Michael Scrameyer, and Simon Thompson.

Not Present: Alaina Chormann, Joshua Barber, Robert Foster.

City Staff: Alex Marshall (Parks Director), Doug Roncarati (Public Works-Stormwater Coordinator, Jessica Teesdale (PRF Sr. Executive Assistant), Amber Brooks (PFO)

Commission November 12, 2025 Meeting Minutes

This meeting was recorded and is available to watch on the Agendas and Meetings Portal here:

<https://portlandme.portal.civicclerk.com/event/7484/media>

Note: The Meeting needed to be paused for technical difficulty at timestamp 15:23. The Meeting resumed at timestamp 17:02.

I. Call to Order- J. Kachmar called the meeting to order at 5:04 pm

II. Citizen Comment Period- None

III. Agenda Items

i. Acceptance of Meeting Minutes: September 10, 2025-Motion to accept the minutes made by M.Carey and seconded by M. Scrameyer. Passed 4-0 with one abstaining

ii. New Business

Secretary's Report

- Annual Report-D. Herzlinger has created a draft of the 2025 annual report. Request for commission comments by December 5th. Aiming for the final draft at the December 10th meeting.
- b. Treasurer's Report- R. Foster not present but submitted meeting updates via email, which were read to the commission.
- Allocations-Reviewed the last year of allocations and flagged the following that have not been expensed.
  - Hope Ave-expired after 30 days of MOU

- Barry Parcels (Redlon) -commission vote needed to unallocate

Motion to remove allocation for Barry Parcels (Redlon)- M. Carey makes the motion to remove the allocation for Barry Parcels. Seconded by D. Herzlinger. Passed 5-0

iii. Old Business–none

iv. Communications and Parcel Updates

a. Projects Review

- Davis Pines- J.Kachmar made contact with the realtor who is selling the property. The owner is interested in disposing of the undeveloped parcel. Hesitant because the full property is for sale. He is conservation-oriented but carving off 9 acres. The owner asked the Land Bank to wait. He will consider moving the parcel off before the sale happens as part of the transaction. They do not have an interest in the property for development purposes.
- Hope Ave.-M. Scrameyer provides an update about the results from the auction that was held to sell the property. The Trust for Public Land will keep the Land Bank updated on this process.
- Murray Street- D. Herzlinger provides an update on the letters of interest that were mailed to the parcel owners. One parcel owner responded who is interested in selling.
- Redlon- Barry parcels have been removed from allocations.
- Rocky Hill-J. Kachmar has made multiple attempts to connect with the landowner without success. Will try to connect through JB Brown.
- Stroudwater Boat Launch- A. Marshall provides an update. The Assistant Parks Director is investigating permits and plans for the project. S. Thompson will take over this parcel assignment. The allocation is over the bid limit, so this project will need to go through the bid process
- Stroudwater Pedestrian Bridge- A. Marshall provides an update. Under contract and being reviewed by the legal department. Permits have been requested. The project will start within a month and should wrap up by the end of June.
- 0 Grey Rd-no update

a. Parks Division Report-A. Marshall provides an update.

- Encampment numbers are down from last year
- CIP review and vote

b. Parks Commission Report-R. Foster provides an update via email

- Back Cove Music Festival discussion
- 2027 Capital improvement projects

v. Commissioner requests for Agenda Items

- Developer talking points
- Somerset Street Bayside Midtown planning update
- Tax benefits to Land Bank donations
- Conservation/project presentations

IV. Adjournment-5: