



City of Portland Rental Housing Advisory Committee

Tuesday, September 24, 2019 at 5:30 PM in Room 24

1. Introduction of newly appointed members
 - a. List of Members
2. Discussion of public meeting rules
 - a. **NOTE: Pursuant to 1 M.R.S. 405(6)(E), the Committee may go into executive session to consult with Corporation Counsel concerning its legal rights and duties under Maine's Freedom of Access Act.**
3. Review of ordinance language establishing the committee
 - a. Section 6-225 Rental Housing Advisory Committee
4. Election of Co-Chairs
 - a. Ballot of Election of Co-Chairs
5. Determine quarterly meeting schedule
 - a. Proposed Quarterly Meeting Schedule Options
6. Discussion of Work Plan

Rental Housing Advisory Committee

		Date of Appointment	Expiration
<u>Landlords (3) Must be Portland Resident</u>			
Norlander	Crow	7/15/2019	3/30/2020
Haynen	Travis	7/15/2019	3/30/2021
Harmon	Wendy	7/15/2019	3/30/2021
<u>Tenants (3) Must be Portland Resident</u>			
Berger	Aaron	7/15/2019	3/30/2020
Cook	Meredith	7/15/2019	3/30/2021
St. John	Thaddeus	7/15/2019	3/30/2021
<u>Not a Landlord or Tenant (1) Must be Portland Resident</u>			
Graves	Nora	7/15/2019	3/30/2020
<u>Legal rights/interests Tenants Must Live or Work in Portland</u>			
McGovern	Katherine	7/15/2019	3/30/2022
<u>Legal rights/interests Landlords Must Live or Work in Portland</u>			
Sweeney	Regan	7/15/2019	3/30/2022

6-225. Rental Housing Advisory Committee

(a) There is hereby created a Rental Housing Advisory Committee (the "Committee").

(b) The Committee shall be comprised of nine (9) members, including three (3) members who are landlords, three (3) members who are tenants, one (1) member who is not a landlord or a tenant, one (1) member experienced in legal rights/interest of tenants, and one (1) member experienced in legal rights/interests of landlords.

(1) All members of the Committee, excluding the members experienced in legal rights/interests of tenants and landlords, shall be residents of the City of Portland. The members experienced in legal rights/interests of tenants and landlords shall be either a resident of or work in the City of Portland.

(2) All members shall be appointed by the City Council to serve staggered terms set by City Council order.

(3) The Southern Maine Landlord Association may submit one name for consideration for the member experienced in legal rights/interests of landlords. If the Southern Maine Landlord Association fails to do so, the City Council may appoint the member without the Association's recommendation or approval.

(4) Pine Tree Legal Assistance may submit one name for the member experienced in legal rights/interests of tenants. If Pine Tree Legal Assistance fails to do so, the City Council may appoint the member without Pine Tree's recommendation or approval.

(c) The Committee shall be co-chaired by one (1) landlord representative and one (1) tenant representative as agreed to by the members of the Committee.

(d) The Committee shall meet not less than quarterly and shall undertake the following duties:

1. Provide the Housing Committee with recommendations or proposals for improvements, modifications, or changes regarding landlord and tenant policy issues; and
2. Identify educational opportunities, seminars, and materials that would be useful to landlords and tenants.

RENTAL HOUSING ADVISORY COMMITTEE

BALLOT FOR CO-CHAIRS

6-225(c) The Committee shall be co-chaired by one (1) landlord representative and one (1) tenant representative as agreed to by the members of the Committee.

	Landlord Representative (select one)
☐	Wendy Harmon
☐	Travis Haynen
☐	Crow Norlander
☐	Regan Sweeney

	Tenant Representative(select one)
☐	Aaron Berger
☐	Meredith Cook
☐	Katherine McGovern
☐	Thaddeus St. John

QUARTERLY MEETING DATE OPTIONS

Fourth Monday of the Month

Monday	October	28	5:30-7:30
Monday	January	27	5:30-7:30
Monday	April	27	5:30-7:30
Monday	July	27	5:30-7:30

Fourth Wednesday of the Month

Monday	October	28	5:30-7:30
Monday	January	29	5:30-7:30
Monday	April	29	5:30-7:30
Monday	July	29	5:30-7:30

First Tuesday of the Month

Tuesday	November	5	5:30-7:30
Tuesday	February	4	5:30-7:30
Tuesday	May	5	5:30-7:30
Tuesday	August	4	5:30-7:30

Second Tuesday of the Month

Tuesday	November	12	5:30-7:30
Tuesday	February	11	5:30-7:30
Tuesday	May	12	5:30-7:30
Tuesday	August	11	5:30-7:30

October 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
Suggested Meeting Date		Suggested Meeting Date				
3	4	Notes				

November 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2
3	4	5	6	7	8	9
		Suggested Meeting Date				
10	11	12	13	14	15	16
		Suggested Meeting Date				
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	Notes				

December 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	Notes				

January 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
Suggested Meeting Date		Suggested Meeting Date				
2	3	Notes				

February 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2	3	4	5	6	7	8
		Suggested Meeting Date				
9	10	11	12	13	14	15
		Suggested Meeting Date				
16	17	18	19	20	21	22
23	24	25	26	27	28	29
1	2	Notes				

March 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	Notes				

April 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
	Suggested Meeting Date	Suggested Meeting Date				
3	4	Notes				

May 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	1	2
3	4	5	6	7	8	9
		Suggested Meeting Date				
10	11	12	13	14	15	16
		Suggested Meeting Date				
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	Notes				

June 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	Notes				

July 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
	Suggested Meeting Date	Suggested Meeting Date				
2	3	Notes				

August 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2	3	4	5	6	7	8
		Suggested Meeting Date				
9	10	11	12	13	14	15
		Suggested Meeting Date				
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	Notes				

September 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	Notes				